



CENTRAL DARLING SHIRE COUNCIL ACTIVITY APPLICATION FORM

FOR THE PURPOSE OF UTILISING A COUNCIL CONTROLLED FACILITY

**APPLICATIONS MUST BE RECEIVED TEN (10) WORKING DAYS PRIOR TO ACTIVITY/
EVENT.**

(A) Name of Applicant: _____

(B) Contact Phone No: _____

(C) Postal address of applicant: _____

(D) Location address of activity/event: _____

(E) General description of activity/event: _____

(F) List of proposed activities: _____

NOTE: (If selling or giving away food please fill in the form on the next page)

(G) Description of vehicle or article to be used to sell or give away articles
and/or food: _____

(H) _ Position, date and times of activity:

.....
Signature of Applicant

**Please return completed form to: P O Box 165 Wilcannia NSW 2836 or Fax:
0880915045 Attention: Environmental Services Department**

OFFICE USE ONLY

		INITIALS	DATE	
DEV. SERVICES	Activity application number			No.:
	Decision			Approved / Not approved
	Approval issued			

ACTIVITY APPROVAL – TEMPORARY FOOD PREMISES

Local Government Act 1993

APPLICATIONS MUST BE RECEIVED TEN (10) WORKING DAYS PRIOR TO ACTIVITY/EVENT.

- 1. Applicant/Charity Name: _____
Address: _____
Contact Name and Phone Number: _____
- 2. Food Business Registration Name: _____
- 3. Intended Location for Market/One Day Event: _____
- 4. Intended Date of Market/One Day Event: _____
- 5. Food intended to be sold/given away (describe range and type of food and whether it is to be sold wrapped or unwrapped, hot or cold etc): _____

- 6. How is the food protected and transported to the event/market location?

- 7. Address of premises where food will be prepared (Prior to Market/One Day Event):

- 8. For unwrapped foods, how do you protect food against potential sources of contamination?

- 9. Food requiring temperature control. How will you keep cold food below 5 degrees Celsius and hot food above 60 degrees Celsius? _____

- 10. How do you provide facilities that are required for?
Hand washing: _____
Washing food and utensils: _____

I hereby undertake to comply with the Food Safety Standards and certify that I will accept all responsibility under the Food Act 2003, as the proprietor of this stall.

Signature

Date

Charities and community groups

Charities and community groups are those which do not derive funds for personal financial

gain, but direct any profits back to the community (e.g. local sports clubs, Lions and Rotary

clubs).

The Food Act 2003 (NSW) and Food Standards Code apply to all food businesses including

those selling food for charity or community purposes. It is always an offence to sell food that is

unsafe or unsuitable. Charities and community groups are exempt from some requirements:

- Notification of food business is not required if food sold is not potentially hazardous (e.g.

scones) or is to be consumed immediately after thorough cooking (e.g. sausage sizzle)

- Food Safety Supervisor requirements do not apply

- Some labelling requirements do not apply; however, it is a requirement to provide information to customers on request about these allergenic ingredients:

- cereals containing gluten

- crustacean and their products

- fish and fish products

- egg and egg products

- milk and milk products

- peanuts and peanut products

- sesame seeds and sesame seed products

- soybean and soybean products

- tree nuts and tree nut products

Further information can be obtained from the NSW Food Authority or local councils