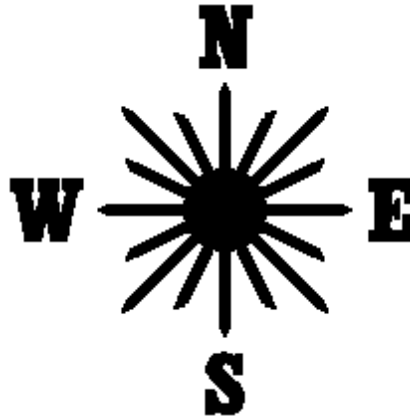


**Mission Statement**

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services

# **CENTRAL DARLING**



# **SHIRE COUNCIL**

## **Final Minutes**

**For the Ordinary Meeting**

**Wednesday 24 August 2016 at 9:02am**

**In the Council Chambers**

**Wilcannia**

**Council dedicated to serving its Communities**

*Any public discussion of Council or Committee reports and recommendations is on the basis that such reports or recommendations do not have effect until adopted by a full meeting of Council.*

The Ordinary Meeting of Council was held in the Council Chambers, Wilcannia on Wednesday 24 August 2016 commencing at 9:02am.

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## SECTION 1. ATTENDANCE

### PRESENT:

Greg Wright	Administrator
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### ALSO PRESENT:

Reece Wilson	Acting General Manager
Nicole Sanderson	Administration Officer - Creditors

### APOLOGIES:

Michael Boyd	General Manager
Jacob Philp	Director Business Services

## SECTION 2. DISCLOSURES OF INTEREST – PECUNIARY AND NON PECUNIARY

***01-08-16***

***That the Disclosures of Interest – Pecuniary and Non Pecuniary be received and noted.***

***Resolved***

## SECTION 3. PUBLIC ACCESS – QUESTIONS AND COMMENTS FROM THE PUBLIC

Council's policy in regards to public access to Council Meetings states:

- Public Access to monthly meetings of Council will be listed as an agenda item
- Each member of the public who wishes to address Council is to register with Management prior to commencement of the meeting; this registration will involve the completion of a "registration form" made available by council staff. The registration form will require the proposed topic or topics in public access to be stated
- Each address will be limited to five (5) minutes, at the discretion of the Chair
- All matters raised in public access will be recorded with a response provided at the meeting or in writing within one month of the meeting date

Note: the registration form provided by council will indicate that only policy making and strategic matters will be permitted in public access; operational matters should be addressed/ raised separately with the General Manager. In addition, the registration form will state that statements made at council meetings are not subject to parliamentary privilege.

Christine Elliott – Re: Cemetery Meeting and in particular:

- Information as to the whereabouts of the shed that was constructed and removed on cemetery land
- Cemetery bins may be a WHS issue and enquiry into the possibility of installing metal wheelie bins
- Appreciation passed onto Council for the roadworks currently in progress to improve access conditions.

## SECTION 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

*02-08-16*

*That the minutes of the Ordinary Meeting of the Council held on 10 August 2016 be taken as read and confirmed as a correct record of the proceedings of the meeting.*

*Resolved*

### 4.1 BUSINESS ARISING FROM MINUTES

*NIL*

**SECTION 5. ADMINISTRATOR'S MINUTE REPORT**

*NIL*

## SECTION 6. DETERMINATION REPORTS

### 6.1 ASSET MANAGEMENT POLICY

***03-08-16***

- 1. That Council adopt the Draft Asset Management Policy and place it on public exhibition for 28 days.***
- 2. That a report be presented to Council after the 28-day exhibition period regarding any submissions received during the exhibition period.***

***Resolved***

### 6.2 REGIONAL ROADS REPAIR PROGRAM 2016/17

***04-08-16***

- 1. That Council accept the \$400,000 for the Regional Roads Repair Program 2016/17***
- 2. That Council allocate \$400,000 from the Regional Roads Block Grant 2016/17 to enable the works to be completed and, further, that the budget be amended in the first quarter review to reflect this.***

***Resolved***

6.3 WHITE CLIFFS WATER SUPPLY – GLENHOPE STATION ACCESS

**05-08-16**

***That Council:***

- 1. Resolve to apply the Common Seal to the Deposited Plan Administration Sheet for the creation of easements for White Cliffs Town Water Supply on Glenhope Station (Lot 5276 in D.P. 722957) and delegate to the General Manager to sign accordingly.***
  
- 2. That Council seek the consent of the Minister and the Governor for this creation of easement if required.***

***Resolved***



**SECTION 7. INFORMATION REPORTS**

**7.1 INFORMATION ITEMS**

**7.1.1 ENVIRONMENTAL SERVICES STATISTICS**

<b><u>Statistics for July 2016</u></b>		
Number of DA's Approved		3
Total Value of DA's Approved		\$344,108.00
Food Premises Inspected		0
Animal Control Activities	Impounded	10
	Rehomed	10
	Returned to Owner	0
	Euthanized	0
	Registrations	1
	Microchipped	0
	Penalty Notices Issued	2 and 1 caution notice
Water Sampling	Microbiology Samples Collected	10
	Chemistry Samples Collected	0
	Non-Compliant Samples	0

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### 7.1.2 ROAD GRADING PROGRAM

The Yearly Grading Program has been included to enable Council to follow the progress of the grading crews working throughout the Shire. Any changes will be presented on a monthly basis.

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### 7.1.3 RESTART NSW, WATER SECURITIES FOR REGIONS

The Wilcannia and Ivanhoe Bore Field Augmentation Project is substantially completed with the exception of electrical and telemetry works including sub-station installation at Ivanhoe. Following rain events which prevented access, these works are scheduled to be completed in late August 2016 with commissioning to follow soon after.

Council has been granted extension of time for the Restart project to end September 2016.

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### 7.1.4 COUNTRY TOWNS WATER SUPPLY, REGIONAL WATER AND WASTEWATER BACKLOG

NSW Water Solutions has been engaged to complete the next stage of the pre-construction phase of the Ivanhoe, Wilcannia and White Cliffs Augmentation Project and complete options reports for these facilities at these locations. These studies will build upon the scoping reports completed by CWT P/L. On completion of the options studies further consideration will be given to engagement of suitable consultant/contractor to complete remaining pre-construction activities with respect to concept design, D&C Specification and tender documentation with an overall completion dead line of June 2017.

The additional studies are listed below,

- 1 Update the IWCM Strategy to comply with the July 2014 DPI Water IWCM Check List
- 2 Options Study for each of the proposed new water treatment plants
- 3 Concept design for each of the proposed new treatment plants
- 4 Hydraulic analysis for reticulation networks at Wilcannia and White Cliffs
- 5 Condition assessment of existing reticulation at Wilcannia, Ivanhoe and White Cliffs
- 6 Review of Environmental Factors
- 7 Topographic survey for White Cliffs
- 8 Geotechnical and survey of the three treatment plants
- 9 Tender documentation.

Items 1 through 8 have now been assessed, approved and purchase orders issued to NSW Water Solutions for completion. Initial programming indicates completion of these items by mid December 2016.

As previously advised these studies are funded 100% pursuant to the Restart Program, Regional Water and Backlog Program and targeted at pre-construction activities only.

Council is awaiting advice with respect to the application for construction funding of the proposed White Cliffs WTP.

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#### 7.1.5 WORK, HEALTH & SAFETY AND CONSULTATION POLICY

Following a recent self-audit with respect to Work, Health and Safety, minor alterations have been made to the Work, Health and Safety and Consultation Policy adopted by Council at the Ordinary meeting, July 2015. The review of the document is in accordance with the Review section of the policy which states *“Council undertakes to regularly review this policy to take account of changes in legislation, activities, services and products. As a result of this review, changes may be made to this policy from time to time and all employees and contractors are required to comply with those changes”*.

The amended policy is attached for reference with changes highlighted. The Policy will now be updated in Council’s Policy Register accordingly.

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#### 7.1.6 COBB HIGHWAY – EURALLA INITIAL SEAL PROJECT

Initial culvert civil works are in progress; minor delays have been encountered due to rainfall events with an estimated completion of early September 2016.

Further works, including but not limited to; side track construction, bulk earthworks, supply and haul select fill and gravel and sealing works are still in development phase. Council has received specifications from RMS and are now estimating associated Works Proposals for RMS consideration. The final Environmental Protection License (EPL) has been received from the EPA.

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#### 7.1.7 ROADS REPORT

The purpose of this report is to update Council on the roads expenditure to date.

**State Roads:**

- 2016/2017 RMCC Routine Maintenance budget this year has been reduced, both highways is \$650,000.
- 0 Works Orders (WO) have been received to date.
- Euralla Initial Seal Project – RMS have provided Council with 7 Works Orders relating to the Cobb Highway project totalling \$516,463.31

	<b>Original Budget</b>	<b>% Completed</b>	<b>Remaining Budget</b>
<b>RMCC (Routine Works)</b>	\$650,000	9%	\$594,720
<b>RMCC (Ordered Works)</b>	\$0	0%	\$0
<b>IS Project</b>	\$516,463	98%	\$11,942

**Regional Roads:**

- 2016/17 Regional Road Block Grant amount (including traffic and supplementary components) is \$2,642,000. RRRP allocation \$400,000
- 2016/17 Regional Roads Repair Program (RRRP) – MR433 Ivanhoe to Menindee Rd \$800,000

	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Regional Road Block Grant</b>	\$2,242,000	5%	\$2,116,047
<b>Regional Roads Repair Program</b>	\$800,000	0%	\$800,000

**Local Roads:**

- 2016/17 Local Roads Component (FAG) has been advised \$1,480,000 which has been allocated to Local Roads
- 2016/17 Roads to Recovery allocation this year is \$1,621,547. This funding will be allocated to Local Road improvement projects.

	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Local Roads Component (FAG)</b>	\$1,480,000	13%	\$1,136,788
<b>Roads to Recovery</b>	\$1,621,547	0%	\$1,621,547

## 7.1.8 SERVICES

The purpose of this report is to update Council on the services expenditure to date.

	Original Budget	% Expended	Remaining Budget
<b>Parks &amp; Gardens/ Sporting Facilities</b>	\$154,500	11%	\$137,800
<b>Ancillary Works</b>	\$158,000	8%	\$145,803
<b>Street Cleaning/ Bins</b>	\$110,000	10%	\$98,481
<b>Aerodromes</b>	\$65,500	15%	\$49,202
<b>Public Conveniences</b>	\$34,000	8%	\$31,135
<b>Swimming Pools</b>	\$350,000	1%	\$346,786
<b>Waste Depots</b>	\$107,000	2%	\$104,467

**Water & Sewerage Maintenance:**

- Wilcannia town water supply is being sourced from the Union bend bore field. The fluctuating turbidity levels are causing issues with water treatment and the bore is being utilized in the interim until the river stabilizes.
- White Cliffs town water supply is sourced from above ground tanks, current levels: Tank 1 =4.5m, Tank 2 =3.7m, Tank 3 (Wakefield) = 8.0m. Recent rainfall has replenished above ground storages, estimated supply remaining is 12 months. White Cliffs water restrictions were lifted Monday 6<sup>th</sup> June 2016.
- Ivanhoe town water supply is currently being sourced from the Morrison's Lake reservoir. Morrison's Lake storage is currently 200 megalitres, town storage dam 25 megalitres. Estimated supply remaining is 5 months. Predicted flows in the Willandra Creek August 2016 will enable Council to replenish the above ground storages

	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Wilcannia Water</b>	\$394,000	12%	\$348,510
<b>Wilcannia Sewer</b>	\$80,000	12%	\$70,519
<b>White Cliffs Water</b>	\$128,000	15%	\$109,270
<b>Ivanhoe Water</b>	\$211,000	9%	\$192,340

## 7.1.9 CAPITAL WORKS

The purpose of this report is to update Council on the capital works and projects expenditure to date.

Project	Comments	Original Budget	% Expended	Remaining Budget
Aboriginal Communities Water and Sewer	Federal remote communities funding program administered by NSW Office of Water.	\$105,865	5%	\$100,766
Restart NSW – Water Security	Start Dec 2014. Tilpa, White Cliffs, Wilcannia and Ivanhoe  Project value \$1M (\$174,400 expended in 2014/15, \$595,300 expended in 2015/16)	\$230,300	29%	\$163,535
CTWS – Preconstruction activities	Pre-construction activities	\$1,000,000	7%	\$926,723
	Training	\$200,000	59%	\$81,926
Wilcannia Boat Ramp	Postponed pending Weir Feasibility Study	\$85,000	0%	\$0



7.1.10 INVESTMENTS AND BANK BALANCES

**Schedule of Investments and Bank Balances as at 31 July 2016**

	<b>Amount</b>	
<b>Cash Reserve</b>		
Westpac Business Cash Reserve	\$75,000.00	
<b>Total Reserve Balance as at 31 July 2016</b>	<b>\$75,000.00</b>	
<b>Bank Balances as at 31 July 2016</b>		
General Fund	\$841,877.28	In Funds
Clearing Account (Account used for receiving deposits)	\$3354.20	In Funds
<b>Total Cash at Bank</b>	<b>\$920,231.48</b>	
<b>Cash Restrictions</b>		
Internal Restrictions	\$260,000	
External Restrictions	\$280,000	
<b>Total Restrictions</b>	<b>\$540,000</b>	

***06-08-16***

***That the Information Items reports be received and noted.***

***Resolved***

**SECTION 8. THE RECEIPT OF REPORTS FROM COMMITTEES**

*NIL*

**SECTION 9. URGENT BUSINESS**

***NIL***

## SECTION 10. CONFIDENTIAL MEETING

### CLOSED COUNCIL

#### Confidential Reports

#### (Section 10A (2) of the Local Government Act 1993)

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representation to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public. The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A (2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals other than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the Council, or
  - (iii) reveal a trade secret.
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.

Section 10A (3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A (3) of the Act), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A (2) of the Act).

Section 10B (1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matter referred to in section 10A (2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and

(b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B (4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
  - (i) cause embarrassment to the Council or committee concerned, or to Councillors or to employees of the Council, or
  - (ii) cause a loss of confidence in the Council or committee.

#### **Resolutions passed in Closed Council**

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.

**SECTION 11. DATE AND VENUE FOR NEXT MEETING**

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*The next meeting of Council will be held on 28 September 2016 in Wilcannia at 9:00am.*

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*There being no further business, Council Meeting concluded at 9:16am*

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