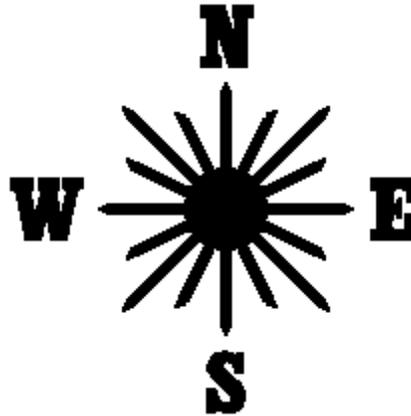


## **Mission Statement**

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services

# **CENTRAL DARLING**



# **SHIRE COUNCIL**

## **Agenda**

**For the Ordinary Meeting**

**Wednesday 28 June 2017 at 9:00am**

**at 2 The Grange**

**Picton NSW**

**Council dedicated to serving its Communities**

*Any public discussion of Council or Committee reports and recommendations is on the basis that such reports or recommendations do not have effect until adopted by a full meeting of Council.*

The Ordinary Meeting of Council will be held at 2 The Grange, Picton NSW on Wednesday 28 June 2017 commencing at 9:00am.

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## SECTION 1. ATTENDANCE

**PRESENT:**

Greg Wright	Administrator
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**ALSO PRESENT (BY VIDEO CONFERENCE):**

Jacob Philp	Acting General Manager
Reece Wilson	Director, Shire Services

**APOLOGIES:**

## SECTION 2. DISCLOSURES OF INTEREST – PECUNIARY AND NON PECUNIARY

***RECOMMENDATION:***

***That the Disclosures of Interest – Pecuniary and Non-Pecuniary be received and noted.***

## SECTION 3. PUBLIC ACCESS – QUESTIONS AND COMMENTS FROM THE PUBLIC

Council's policy in regards to public access to Council Meetings states:

- public access to monthly meetings of Council is listed as an agenda item;
- each member of the public seeking to address Council is to register with the General Manager prior to commencement of the Council meeting. Each member of the public is to complete a "registration form" obtained from Council staff. The registration form seeks the proposed topic or topics in public access to be stated;
- each registered member of the public address is limited to five minutes; and
- all matters raised in public access are recorded and a response provided at the Council meeting or in writing within one month after meeting date.

Note: The Council registration form indicates only policy making and strategic matters are permitted in public access. Operational matters are to be addressed/raised separately with the General Manager. Comments/statements made at Council Meetings are not subject to Parliamentary Privilege.

## SECTION 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### ***RECOMMENDATION:***

***That the minutes of the Ordinary Meeting of the Council held on the Thursday 24 May 2017, be taken as read and confirmed as a correct record of the proceedings of the meeting.***

### 4.1 BUSINESS ARISING FROM MINUTES

Nil

## SECTION 5. ADMINISTRATOR'S MINUTE REPORT

To be tabled.

## SECTION 6. DETERMINATION REPORTS

### 6.1 DRAFT OPERATIONAL PLAN AND BUDGET 2017/18

(ATTACHMENT 1)

#### **Summary**

The purpose of this report is to present to Council the Community Consultation comments following the public exhibition period for the Draft Operational Plan and Budget for the 2017/18 financial year.

#### **Commentary**

The Draft Annual Operating Plan 2017/18 is required to outline the activities Council proposes to undertake in the upcoming year (2017/18), as part of its delivery program. The document also includes Councils' proposed revenue policy and budget estimates for the 2017/18 year.

The Draft Plan has been prepared on the basis of continuing to address the Council's current financial strategy of delivering ongoing trading surpluses and to ensure that Council does not return to a negative cash overdraft level. In recent times, this has seen the reduction in some service levels to consciously address the negative trading position, but this Draft Operational Plan attempts to redress some of that imbalance.

In accordance with the provisions of Section 405 of the Local Government Act 1993, the draft Plan was placed on public exhibition for 28 days. That period expired on Thursday 22 June 2016.

This report is to advise that no community comments were received relating to the draft plan and budget.

#### **Policy Implications**

Provision of the Draft Report and Budget will reflect that Council continues to responsibly address its current financial position, and in so doing, acknowledges that from time to time, it cannot necessarily meet all its previous financial commitments or services levels contained within its current Policy Manual or indeed, financial commitments given by previous Councils.

#### **Financial Implications**

The financial implications will be contained in the report when tabled.

#### **Legal Implications**

Provision of the Report ensures compliance with the provisions of Section 405 of the Local Government Act 1993

#### **Community Consultation**

The Draft Plan was advertised for 28 days in accordance with the provisions of Section 405 and 532 of the Local Government Act 1993.

**RECOMMENDATION:**

**1. Adopt the 2017/2018 Operational Plan and Budget**

**2. That in relation to the Operational Plan and Budget, the following determinations be made:**

- *In accordance with section 406 of the Local Government Act 1993, Council adopt the 2017/18 Operational Plan and budget as described and amended in the body of this report*
- *In accordance with part 9, division 5, clause 211(2) of the Local Government (General) Regulation 2005, Council approve expenditure and vote funds as detailed in the 2017/18 Operational Plan and Budget subject to the amendments as outlined in the body of this report*
- *Noted that no Submissions were received in relation to the 2017/2018 Draft Operational Plan and Budget.*
- *In accordance with sections 494, 518 and 515 of the Local Government Act 1993, Council make and levy the following ordinary rates for the 2017/2018 year as follows:*
  - *Residential Rate 0.05180023 cents in the dollar*
  - *Business Rate 0.04384765 cents in the dollar*
  - *Farmland Rate 0.00177888 cents in the dollar*
  - *Minimum Rate \$130.00*
- *In accordance with sections 501 and 502 of the Local Government Act 1993, Council make and impose charges for water supply services in 2017/2018 as described in the Operational Plan and Budget 2017/2018*
- *In accordance with sections 501 and 502 of the Local Government Act 1993, Council make and impose charges for sewerage services in described in the Operational Plan and Budget 2017/2018*
- *In accordance with sections 496, 501 and 502 of the Local Government Act 1993, Council make and impose charges for waste management services in 2017/2018 as described in the Operational Plan and Budget subject to the amendments as outlined in the body of this report*
- *Council make and impose the maximum charge for interest on*

*overdue rates and charges as determined by the Minister for Local Government, in accordance with section 566(3) of the Local Government Act 1993*

- *Fees and Charges for the use of services provided by the Council as detailed in the Operational Plan and Budget 2017/2018 (and as amended in this report) be adopted in accordance with section 502 of the Local Government Act 1993*

*3. Council note that the Community Strategic Plan 2017- 2027 and Delivery Program 2017-2027 incorporated in the 2017/2018 Operational Plan and Budget had been previously adopted by Council in June 2017*

*4. Council place a copy of the adopted Operational Plan 2017/2018 document on it's website.*

## 6.2 DRAFT – LONG TERM FINANCIAL PLAN 2018-27

(ATTACHMENT 2)

### Summary

The purpose of this report is to provide Council with a Long Term Financial Plan (LTFP) for adoption following a period of community consultation.

### Commentary

The LTFP is a financial projection that quantifies the cost of Council's services into the future, given certain assumptions and estimates.

It has been prepared to provide the community with the appropriate information about how Council's finances will operate over the next few years in line with the different choices that can be made.

All LTFPs must be based on a set of assumptions, which generally relate to those matters which are most likely to affect the overall outcome of the LTFP. The following assumptions have been considered, discussed and ultimately used as a basis to forecast Council's long term financial position over the period of the plan.

- Rates are forecast to increase by 1.5% in line with current rate capping guidelines
- Annual charges for water, sewer and waste services to increase by 15%
- No additional long term debt
- All revenue sources other than rates and annual charges to rise by the Consumer Price Index (CPI) (1.5%)
- Net staff levels will remain constant in line with current service provision
- No reduction in the level of services provided
- Assets that provide an income stream or allow Council to reduce operating costs may be leased

The key outcomes from the Long Term Financial Plan include the following:

- Council's liquidity improves over the life of the plan
- Capital Works Program has been increased for the period
- Funding being allocated for the renewal of assets to ensure sustainability in the longer term
- Council's service levels have been maintained at the current level and will be reviewed during the term of the Plan
- Council's overall financial position strengthens throughout the Plan.

The Plan highlights the ongoing sustainability of the Council into the future and this is further enhanced by asset management programs and strategies that are being implemented. Council will continue to develop these programs over the next five years and this will provide confidence for the expenditure levels required in the future.

The continued allocation of funding towards the renewal of assets and the consistent level of funds applied to upgrade and maintenance of assets will result in a positive investment for the community in the future.

Overall, the Long Term Financial Plan provides Council with a sustainable financial outlook into the future. Its continued commitment to provide efficient services and to fund the renewal and upgrade of its assets will result in a positive long term viability for the community.

#### **Policy Implications**

Provision of the report will evidence that Council continues to meet its legislative responsibilities relating to the preparation of the Long Term Financial Plan.

#### **Financial Implications**

The financial implications are contained within the report. In essence, the Plan will evidence that Central Darling Shire Council remains financially sustainable in the long term and it is intended that the 2018-2027 LTFP be based on the following guidelines:

- rate increases are in line with the governments overall rate capping strategy
- a pricing strategy for services based on Council's preferred options for service delivery and subsidisation vs. user pays principles
- optimise debt levels within prudential guidelines
- increased funding levels for capital works and infrastructure asset maintenance
- improved liquidity
- continuing achievement of Operating Statement surpluses.

#### **(c) Legal Implications**

Nil

#### **(d) Community Consultation**

The Plan was placed advertised for community comment however no submissions have been received.

## **RECOMMENDATION**

***That Council adopt the Long Term Financial Plan noting that no public submissions have been received following the public consultation period.***

### 6.3 DRAFT COMMUNITY STRATEGIC PLAN

(ATTACHMENT 3)

#### **Summary**

The Council's Community Strategic Plan (the Plan) completed in 2012, represents the highest level of strategic planning undertaken by Council. The Plan identifies the main priorities and aspirations of the community, providing a clear set of strategies (objectives) to achieve this vision of the future for the Shire. It also takes into consideration the issues and pressures that may affect the community and the level of resources realistically available.

Council's Plan is based on the social justice principles of access, equity, participation and rights. It addresses the quadruple bottom line (social environmental, economic and civic leadership) issues.

The Plan covers a period of ten years. As part of the Plan, Council's Community Engagement, Community Strategic Plan is included to assist with reviewing the Plan after each Council term.

In accordance with the Section 402 Local Government Act 1993, a review of the is Community Strategic Plan is to occur following an ordinary election of Councillors, to determine whether or not to endorse the existing Plan, endorse amendments to the existing Plan or develop and endorse a new Community Strategic Plan. Councils in administration are to implement the Plan and it is the Administrator's responsibility to guide the community engagement process for the Plan and to work in co-operation with Council officers to ensure the Plan, Resourcing Strategy and Delivery Program are developed.

#### **Commentary**

Following community consultation, a Draft Plan was prepared and considered by Council at the April meeting; at that meeting, it was resolved that the Plan be adopted in principle and advertised for community comment – that consultation period concluded on 29 May 2017. No comments have been received.

#### **Policy Implications**

Nil.

#### **Financial Implications**

All financial impacts under the Draft Community Strategic Plan are within Council's fiscal constraints

Funding mechanisms such as outright grant funding will be explored to undertake particular projects identified in the Draft Community Strategic Plan.

#### **Legal Implications**

Local councils in NSW are required to undertake planning and reporting activities in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Section 402 Local Government Act 1993, states a review of Community Strategic Plan is to occur following an ordinary election of Councillors.

The NSW Government's Integrated Planning and Reporting Manual provides the guidelines for all NSW Councils to explain the reasoning behind, and the general intent of the requirements of the legislation and guidelines to follow when undertaking planning and reporting activities.

### **Community Consultation**

Community Engagement was undertaken in the initial phase of the Community Strategic Plan review. Following Council's endorsement of the Draft Community Strategic Plan at the April meeting, the Plan was placed on public exhibition for community comment closing 29 May 2017.

## ***RECOMMENDATION:***

### ***That Council resolve to adopt the 2018-2027 Community Strategic Plan***

#### **6.4 DRAFT DISABILITY INCLUSION ACTION PLAN**

**(ATTACHMENT 4)**

#### **Summary**

The *NSW Disability Inclusion Act 2014* (the Act) requires local Councils to develop Disability Inclusion Action Plans (DIAP) in consultation with people with disability to improve access and inclusion to local government services for people with a disability.

The Act requires local councils to develop and implement Disability Inclusion Action Plans that must:

- Address how the Disability Inclusion Act's principles will be addressed;
- Include specific strategies to support people with disability;
- Describe how people with disability were consulted;
- Describe how the plan supports the NSW Disability Inclusion Plan;
- Be made available to the public;
- Be reviewed in consultation with people with disability every four years; and
- Include progress reports published annually in Council's Annual Report.

In order to support the NSW Inclusion Plan, the Council's DIAP must specifically address the four key focus areas nominated by people with disability, as being of primary importance in creating an inclusive community. These are:

- Developing positive community attitudes and behaviours;
- Creating liveable communities;
- Supporting access to meaningful employment; and
- Improving access to services through better systems and processes.

#### **Commentary**

Following community consultation, a Draft Plan was prepared and considered by Council at the April meeting; at that meeting, it was resolved that the Plan be adopted in principle and advertised for

community comment – that consultation period concluded on 29 May 2017. No comments have been received.

**Policy Implications**

A Review of the DIAP is to be undertaken every four years.

**Financial Implications**

All financial impacts under the Draft Disability Inclusion Action Plan are planned for delivery based on Council's fiscal constraints.

Funding mechanisms such as outright grant funding may be explored to undertake projects identified in the Disability Inclusion Action Plan.

**Legal Implications**

All local government authorities are required by the *Disability Inclusion Act 2014* to undertake disability inclusion action planning by 1 July 2017

**Community Consultation**

Community Engagement was undertaken in the initial phase of the Disability Inclusion Action Plan review. Following Council's endorsement of the Draft Plan at the April meeting, the Plan was placed on public exhibition for community comment closing 29 May 2017.

***RECOMMENDATION:***

***That Council resolve to:***

- 1. endorse the Disability Inclusion Action Plan;***
- 2. note that the Disability Inclusion Action Plan will be provided to the Disability Council NSW and the Minister;***
- 3. acknowledge that a report on the progress of the Plan will be provided in Council's 2018 Annual Report***

**6.5 SENIOR STAFF CONTRACTUAL CONDITIONS 2016/17**

**Summary**

The purpose of this report is to present to Council a report detailing the contractual conditions of senior staff.

**Commentary**

Section 339 of the Local Government Act 1993 provides that the General Manager must provide to Council, on an annual basis, a report detailing the contractual conditions of senior staff.

For the purpose of the provisions of the Act, the only employee affected by the requirements of the Act is the General Manager. All other staff are employed under the provisions of the Local Government (State) Award 2014.

In essence, the General Manager is employed under the provisions of a standard four (4) year contract, commencing 14 July 2014. The contract, drafted by the Office of Local Government for General Managers in New South Wales, was provided by Local Government NSW who conducted the

Executive Search and Selection process in conjunction with the Council. Apart from the insertion of details of the benefits and monetary amounts provided in the accompanying schedule, the contract is the standard contract wording.

Apart from the base salary and statutory superannuation, the following benefits are provided to the General Manager in the employment package:

- Fully maintained Council vehicle
- Subsidised housing and utilities
- Mobile phone and computer (for business use)
- Professional development expenses (as per Council policy)

#### **Policy Implications**

Nil

#### **Financial Implications**

Detailed in the Employment Contract

#### **Legal Implications**

Provision of the Report ensures compliance with the provisions of Section 339 of the Local Government Act 1993

#### **Community Consultation**

Nil

### ***RECOMMENDATION:***

***That Council receive and note the report on the Senior Staff Contractual Conditions for 2016/17 in accordance with Section 339 of the Local Government Act 1993.***

#### **6.6 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION OF ANNUAL FEES PAYABLE FOR MAYOR AND COUNCILLORS FROM 1 JULY 2017**

##### **Summary**

The purpose of this report is to present the Council a report detailing the Local Government Remuneration Tribunal Determination of annual fees payable to the Mayor and Councillors from 1 July 2017.

##### **Commentary**

Section 241 of the Local Government Act 1993 provides that the Local Government Remuneration Tribunal the authority and responsibility to set, no later than 1 May each year, the maximum and minimum amounts of fees payable during the following year to Councillors (other than Mayors) and Mayors.

Since the making of the 2016 determination a number of councils have been amalgamated resulting in the creation of 20 new councils. The impact of those structural changes is an overall reduction in the number of councils in NSW from 152 to 128. This significant change has prompted a review of the existing categories and the allocation of councils into each of those categories.

In undertaking the review the Tribunal examined the existing categories, a range of statistical and demographic data and considered the views of councils and Local Government NSW. Having regard to that information the Tribunal has determined a categorisation model which differentiates councils primarily on the basis of their geographic location. Other factors which differentiate councils for the purpose of categorisation include population, the sphere of the council's economic influence and the degree of regional servicing.

In accordance with Section 239 of the Local Government Act 1993, the categories of general Purpose Councils have been determined as follows:

**Metropolitan**

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

**Non-metropolitan**

- Regional City
- Regional Strategic Area
- Regional Rural
- Rural

The tribunal has indicated that an increase of 2.5% is warranted, and for the purpose of the provisions of the Act, the Tribunal has determined the following fees for the period from 1 July 2017:

Table 4: Fees for General Purpose and County Councils				
Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee *	
	Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan				
Principal CBD	26,310	38,580	160,960	211,790
Major CBD	17,540	32,500	37,270	105,000
Metropolitan Large	17,540	28,950	37,270	84,330
Metropolitan Medium	13,150	24,550	27,940	65,230

Metropolitan Small	8,750	19,310	18,630	42,140
General Purpose Council's – non Metropolitan				
Regional City	17,540	30,500	37,270	95,000
Regional Strategic Area	17,540	28,950	37,270	84,330
Regional Rural	8,750	19,310	18,630	42,140
Rural	8,750	11,570	9,310	25,250
County Councils				
Water	1,740	9,650	3,730	15,850
Other	1,740	5,770	3,730	10,530

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

At the present time, the amount required to be paid is not applicable as the Council has been dismissed by the Minister. The Administrator's remuneration is set independently by the Minister and advised by the Office of Local Government.

**Policy Implications**

Nil

**Financial Implications**

Not applicable

**Legal Implications**

Nil

**Community Consultation**

Nil

***RECOMMENDATION:***

***That Council receive and note the report on the Local Government Remuneration Tribunal Determination of annual fees payable to the Mayor and Councillors from 1 July 2017.***

6.7 DELIVERY PROGRAM REPORT TO 30 JUNE 2017

(ATTACHMENT 5)

**Summary**

The purpose of this report is to present to Council the report on the Delivery Plan Strategy 2013-2017 and the implementation of the performance targets contained within the Operational Plan 2016-2017.

**Commentary**

Section 404 of the Local Government Act 1993 provides that the Council must prepare a Delivery Program detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy. Council's Delivery Program is for the period 2013-2017.

Contained within Council's Operational Plan 2016-2017 were proposed actions and performance targets that identified how the Council would undertake the completion of the activities identified in the Delivery Program 2013-2017 during the 2016-2017 financial year.

This financial year has seen a continuation of a period of stabilization for the Council, with the principal focus of the Council and senior management related to continuing to ensure the ongoing sustainability of the organization more so than the completion of many of the strategies contained within the Delivery Program 2013-2017 for the period relating to the Operational Plan 2016-2017.

There is no doubt that this report evidences that the continued adjustment in focus by the Council and senior management has predated the inability to meet some of the targeted actions contained within the Operational Plan 2016-2017, but in the short to medium term, this focus is critical to ensuring the sustainability of the organization. During 2016-2017, the Council has undertaken the re-introduction of community and other grants to support community groups in their endeavours.

Part of the recent financial strategy adopted by the Council has seen a down-sizing of FTE equivalents within the organization and thereby a reduction in the available resources to satisfy the community for the Council to be all things to all people. The Council has consciously undertaken a withdrawal from non-core activities that have been subsidised from general revenue while ensuring that the services are still provided within the community by other providers. This cross-subsidizing from general revenue continues to decrease in line with the adopted Council strategy.

The Council will continue to address and prioritize community demands within its limited resources during this rebuilding phase, albeit this will lead to slippage of the activities contained within the Delivery Plan Strategy 2013-2017.

**Policy Implications**

Provision of the report on the Delivery Plan Strategy 2013-2017 will reflect that Council continues to responsibly address its current financial position, and in so doing, acknowledges that from time to time, it has not necessarily been able to meet all the proposed activities contained within its Operational Plan 2016-2017.

**Financial Implications**

Nil

**Legal Implications**

Provision of the Report ensures compliance with the provisions of Section 405 of the Local Government Act 1993

**Community Consultation**

The Draft Plan will be advertised for 28 days in accordance with the provisions of Section 404 of the Local Government Act 1993.

***RECOMMENDATION:***

***That Council receive and note the report on the Delivery Plan Strategy 2013-2017 and the implementation of the performance targets contained with the Operational Plan 2016-17.***

**6.8 ROYAL FLYING DOCTOR SERVICE, SOUTH EAST – PROPOSAL TO DEVELOP AND IMPLEMENT RNAV (GNSS) 2D NON-PRECISION INSTRUMENT APPROACH PROCEDURES AT WILCANNIA, IVANHOE AND WHITE CLIFFS AIRSTRIPS.**

**Summary**

Council met with technical representatives of the RFDS on 31st March to discuss the opportunity to implement non-precision instrument approach procedures (RNAV) AT White Cliffs, Wilcannia and Ivanhoe airstrips.

**Proposal overview**

It is proposed that RNAV implementation at these airstrips will be “Public” RNAV procedures which means that the service will be available to all operators not just the RFDS . This will result in increased operational safety and ability to operate at times of reduced visibility for operators which in turn will deliver benefits to the communities associated with these locations.

Currently the airstrips at Wilcannia, Ivanhoe and White Cliffs are uncertified/unregistered airstrips (ALAs) and as part of the RNAV development and implementation the airstrips will be required to be certified/registered.

This will be achieved through the RNAV development and implementation process “Aerodrome Safety Inspection” and, subject to any required improvements to the actual airstrips, will result in the airstrips being re classified to certified/registered “aerodromes”.

An additional regulatory requirement for certified/registered aerodromes is that an “Aerodrome Reporting Officer “(ARO) is nominated for each location, however. Council. (CDS) has accredited staff at the three locations at this time, who may only require a skills upgrade.

The initial development and implementation of the RNAV procedures and Aerodrome Safety Inspection for these three locations will be coordinated by the RFDS SE and we will be engaging the services of Global Airspace Solutions (GAS) who will be the prime partner with the RFDS SE for these installations.

Two RNAV procedures will be developed for each aerodrome, based on optimum runways i.e 1 RNAV procedures for each main runway end. So, for Wilcannia, Ivanhoe and White Cliffs this will result in a total of 8 RNAV approaches.

The development of these RNAV approach procedures will also include the development and implementation of 2 RNAV (GNSS) Standard Instrument Departures (SIDs) for each aerodrome.

It has also been established that certain upgrades will be required at each location to meet CASA's regulatory requirements. These upgrade requirements are associated with the Automatic Weather Information Services devices (AWIS) at each location.

As part of the RNAV procedural requirements CASA require a wind direction indicator to be installed at each runway end if runway length is greater than 1200 meters in addition to the primary wind indicator of the aerodrome (Ivanhoe is the only strip at 1,246m ) This requirement does not apply if an automatic weather observing system that is compatible with Bureau of Meteorology (BoM) requirements is available and is capable of broadcasting surface wind information through an aerodrome weather information broadcast system.

This will mean that existing AWIS devices will need to be upgraded to broadcast applications (AWIB). Currently this appears to be the most cost effective solution, approximately \$8,000 to \$13,000 per location versus providing and installing 2x4 light lit windsocks approximately \$30,000 plus installation per location.

As we also discussed there are ongoing costs associated with established RNAV procedures.

A CASA regulatory requirement requires that as part of RNAV procedural development and implementation an agreement must be signed between the aerodrome operator and the RNAV developer. This agreement is in place to ensure that RNAV procedures are maintained to an acceptable standard and normally have a 3-year validity period and then must be renewed.

It is proposed that the RFDS SE will meet the cost requirements of initial development and implementation of the RNAV procedures and meet the cost of the first three years' maintenance agreement.

With the CDS agreement the costs associated with the ongoing maintenance of the RNAV procedures to ensure compliance with required RNAV standards and Aerodrome Inspection requirements after the initial three years would be a CDS responsibility.

Currently these costs are estimated to be in the proximity of \$10,000-\$15,000 per annum, per airstrip i.e. \$30,000-\$45,000 in total.

**Commentary**

Despite this navigational aid installation and ongoing costs being handed to council after the initial 3 years the impact of not proceeding may well limit aerodrome serviceability in times of poor or restricted visibility as aircraft navigation systems advance.

Improved access to emergency medical assistance, and improved general aviation usage via these aids could well be considered a priority for our resident’s welfare.

**Policy Implications**

Nil

**Financial Implications**

This proposal is likely to increase annual aerodrome maintenance for the three main aerodromes by \$30,000 to \$45,000 (this is currently outside Councils Budget Proposal)

**Legal Implications**

Nil

**RECOMMENDATION:**

*Council accepts the RFDS offer to install and maintain upgraded navigational facilities at White Cliffs, Ivanhoe, and Wilcannia aerodromes on condition that council does not incur maintenance or upgrade cost until the fourth year after installation.*

6.9 CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2016/17 – MARCH 2017 TO JUNE 2017

**Summary**

The purpose of this report is for Council to be updated on progress on the Compliance and Reporting Requirements for 2016-17 to 30 June 2017.

**Commentary**

The Calendar of Compliance and Reporting Requirements is a document prepared by the Division of Local Government, NSW Department of Premier and Cabinet, to assist Shires in meeting their legislative reporting requirements under the provisions of various items of impacting legislation.

In the past, various external reports on the Council’s performance have been critical of its failure to adequately undertake the necessary completion of the legislative Compliance and Reporting Requirements.

Date for Compliance	Subject	Comment
30 April 2017	Fourth quarter rates installment notice to be sent (S.562)	Sent 18 April 2017

30 April 2017	Public Bodies to provide Council with a list of parcels of land to which rebate applies (S.600)	Not applicable
16 May 2017	LIRS claim period for all projects approved for funding	Not applicable
	Fourth installment of 2016-2017 Financial Assistance Grants	Received 16 May 2017
31 May 2017	Last day for RAO to submit QPRS review to Council (LGGR CI 203.1)	Provided to May Council meeting
31 May 2017	Fourth quarter rates installment due	31 May 2017
31 May 2017	Requests to Valuer General for estimates of changes in value of land for supplementary valuations (S.513)	Completed
30 June 2017	Objections to inclusion of land to be vested in public bodies lodged (S.600.6)	Not applicable
	Valuer General to provide increase in values of rateable land(S.513.2)	Received 10 February 2017
	Delivery Program Progress Reports provided to Council at least every 6 months (S.404.5)	Provided to June Council meeting
	Operational Plan 2017-2018 adopted and Long Term Financial Plan updated	Provided to June Council meeting following community consultation
	General Manager to report to Council on contractual conditions of senior staff (S.339)	Provided to June Council meeting

**Policy Implications**

Nil.

**Financial Implications**

Nil.

**Legal Implications**

Provision of the report on a quarterly cycle will evidence that Council meets its legislative responsibilities relating to the Calendar of Compliance and Reporting Requirements as prepared by the Division of Local Government, NSW Department of Premier and Cabinet.

**Community Consultation**

Nil.

***RECOMMENDATION:***

***That Council note the ongoing progress from March to June 2017 on the Compliance and Reporting Requirements 2016-17.***

## SECTION 7. INFORMATION REPORTS

### 7.1 ENVIRONMENTAL SERVICES STATISTICS

<b><u>Statistics for May 2017</u></b>		
Number of DA's Approved		1
Total Value of DA's Approved		\$200,000
Food Premises Inspected		3
Animal Control Activities	Impounded	10
	Rehomed	7
	Returned to Owner	0
	Euthanized	3
	Registrations	1
	Microchipped	1
	Penalty Notices Issued	0
Water Sampling	Microbiology Samples Collected	12
	Chemistry Samples Collected	0
	Non-Compliant Samples	0

### 7.2 ROAD GRADING PROGRAM

(ATTACHMENT 6)

The Yearly Grading Program has been included to enable Council to follow the progress of the grading crews working throughout the Shire. Any changes will be presented monthly.

### 7.3 COBB HIGHWAY – INITIAL SEAL PROJECTS

Council continue to progress with the 10.3km initial seal project. Wet weather in Late 2016 has resulted in project delays, additional resources have been allocated to the project to speed up construction to meet programmed dates. The first 5km is anticipated to be sealed in June 2017 with project completion September 2017

RMS scheduled site inspection and audits have been completed early May 2017

Further projects are in the initial development phase, details of which will be provided to Council for information upon receipt from Roads and Maritime Services.

### 7.4 COUNTRY TOWNS WATER SUPPLY, REGIONAL WATER AND WASTEWATER BACKLOG

Recapping previous advice, NSW Water Solutions has been engaged to complete the next stage of the pre-construction phase of the Ivanhoe, White Cliffs and Wilcannia Augmentation Project and complete option reports for these facilities at these locations.

These studies will build upon the scoping reports completed by CWT Pty. Limited. On completion of the option studies, further consideration will be given to engagement of suitable

consultants/contractors to complete the remaining pre-construction activities with respect to concept design, design and construct specification and tender documentation with an overall completion deadline of June 2017.

The additional studies are listed below,

- 1 update the Integrated Water Cycle Management (IWCM) Strategy to comply with the July 2014, DPI Water IWCM Check List;
- 2 options study for each of the proposed new water treatment plants;
- 3 concept design for each of the proposed new treatment plants;
- 4 hydraulic analysis for reticulation networks at Wilcannia and White Cliffs;
- 5 condition assessment of existing reticulation at Wilcannia, Ivanhoe and White Cliffs;
- 6 review of environmental factors;
- 7 topographic survey for White Cliffs;
- 8 geotechnical and survey of the three treatment plants; and
- 9 tender documentation.

As previously advised these studies are 100% funded through the Restart Program, Regional Water and Backlog Program and targeted at pre-construction activities only.

The current snapshot of progress with respect to these activities is provided below, as advised by NSW Water Solutions (Public Works).

#### Water Demand Analysis

Production and metered demand information was reviewed and after reviewing the data several gaps and inconsistencies were identified. We have completed the following items of the water demand analysis:

- unit residential metered demands for Ivanhoe, Wilcannia and White Cliffs;
- non-residential metered demands for Ivanhoe, Wilcannia and White Cliffs;
- climate corrected production for Wilcannia;
- production statistics for White Cliffs (no climate dependence); and
- the NRW for White Cliffs.

We will be able to calculate the climate corrected production and non-revenue water for Ivanhoe potable supply based on information that we are awaiting. We currently are not able to estimate the NRW for Wilcannia.

#### Water Treatment Plant (WTP) Process

WTP process options have been identified and the concept design is now able to progress

#### Environmental Approvals

Proposals for specialist studies and additional costs to prepare statement of environmental effects for White Cliffs and Ivanhoe, have been issued to Council. Approval from Council has been granted.

#### Water Harvesting Systems

Council has received the Ivanhoe Weir survey from the public works consultant. Hydrodynamic modelling for White Cliffs system has been completed and submitted to Council for review. Council is currently seeking the services of a land surveyor to undertake a drone survey of the White Cliffs area with a view to identifying additional water storage locations.

#### Hydraulic Analysis

Hydraulic models have been setup for all systems. We are awaiting demand data following the completion of the demand analysis.

The overall project program remains on track. Refer to project Gantt Chart attached.  
Council received confirmation of 100% construction funding for the White Cliffs Augmentation to the value of \$5.5M pursuant to the Country Towns Water and Sewerage Program – Backlog Works. Works commence in mid-2017 following confirmation of capital funding and completion of necessary studies, reports and tender documentation.

## 7.5 ROADS REPORT

The purpose of this report is to update Council on the roads expenditure to date.

### State Roads:

- 2016/2017 RMCC Routine Maintenance budget this year has recently been reduced to \$650,000. Previous advice of additional funding has now been withdrawn, Councils over expenditure will be deducted from next years allocation. Services, works and inspections for both highways has been reduced until July 1 and agreed with RMS.
- 14 Works Orders (WO) have been received to date, totalling \$1,801,383
- Eureka Initial Seal Project – RMS have provided Council with 10 Works Orders relating to the Cobb Highway project totalling \$5,980,358
- Springdale Initial Seal Project – RMS have provided Council with 1 Work Order relating to the Cobb Highway project totalling \$38,571
- Fairmount Initial Seal Project – RMS have provided Council with 2 Works Orders relating to the Cobb Highway project totalling \$37,873

	Original Budget	% Completed	Remaining Budget
<b>RMCC (Routine Works)</b>	\$650,000	102%	-\$14,900
<b>RMCC (Ordered Works)</b>	\$1,801,383	56%	\$794,000
<b>Eureka IS Project</b>	\$5,980,358	66%	\$2,035,547
<b>Springdale IS Project</b>	\$38,571	75%	\$9,571
<b>Fairmount IS Project</b>	\$37,873	50%	\$18,936

### Regional Roads:

- 2016/17 Regional Road Block Grant amount (including traffic and supplementary components) is \$2,642,000. RRRP allocation \$400,000
- 2016/17 Regional Roads Repair Program (RRRP) – MR433 Ivanhoe to Menindee Rd \$800,000

	Original Budget	% Expended	Remaining Budget
<b>Regional Road Block Grant</b>	\$2,242,000	68%	\$717,873
<b>Regional Roads Repair Program</b>	\$800,000	100%	\$0

### Local Roads:

- 2016/17 Local Roads Component (FAG) has been advised \$1,480,000 which has been allocated to Local Roads. Local road maintenance ceased in April, due to inability to source water .

- 2016/17 Roads to Recovery allocation this year is \$1,621,547. This funding is allocated to Local Road improvement projects.

	Original Budget	% Expended	Remaining Budget
<b>Local Roads Component (FAG)</b>	\$1,480,000	89%	\$162,800
<b>Roads to Recovery</b>	\$1,621,547	75%	\$410,916

## 7.6 SERVICES

The purpose of this report is to update Council on the services expenditure to date.

- Aerodrome expenditure has exceeded original budget constraints due to increased vegetation control required during wetter months and various lighting failures and subsequent replacement costs.
- Swimming Pool expenditure has exceeded original budget constraints due to unforeseen excess water charges, approximately \$66k in Wilcannia.
- \$10k in 3 towns has been allocated for footpath improvements. This work has been completed.

	Original Budget	% Expended	Remaining Budget
<b>Parks &amp; Gardens/ Sporting Facilities</b>	\$154,500	92%	\$12,388
<b>Ancillary Works</b>	\$158,000	88%	\$18,838
<b>Street Cleaning/ Bins</b>	\$110,000	102%	-\$2,427
<b>Aerodromes</b>	\$65,500	150%	-\$32,582
<b>Public Conveniences</b>	\$34,000	94%	\$2,049
<b>Swimming Pools</b>	\$350,000	124%	-\$83,433
<b>Waste Depots</b>	\$107,000	85%	\$16,263

### **Waste depot improvements**

Council have prepared management / rectification plans to be incorporated in ongoing landfill operations. Netwaste will assist with costs associated with metals removal and the provision use of more appropriate steel track plant to push and cover will greatly improve landfill efficiency.

### **Water & Sewerage Maintenance:**

- Wilcannia town water supply is being sourced from the Darling River Weir Pool.
- White Cliffs town water supply is sourced from above ground tanks, current levels: Tank 1 =5.7mm, Tank 2 =3.7mm, Tank 3 (Wakefield) =6.0m.
- Ivanhoe town water supply is currently being sourced from the Morrison's Lake reservoir. Morrison's Lake storage is currently 250 megalitres, town storage dam 50 megalitres.
- Wilcannia Sewer expenditure has exceeded original budget constraints due to ongoing pump station maintenance issues. Higher than expected expenses have been incurred due to ongoing issues at the Warrali pump station, including emergency contractor pump out services and associated staff overtime. Council has received in principal funding approval to replace the sewerage rising main from the pump station to the town system, pursuant to the Aboriginal water

and Sewer Program and is expected to resolve the ongoing issues here. The budget will be reviewed in conjunction with the quarterly review.

	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Wilcannia Water</b>	\$394,000	73%	\$106,302
<b>Wilcannia Sewer</b>	\$80,000	169%	-\$55,573
<b>White Cliffs Water</b>	\$128,000	88%	\$15,954
<b>Ivanhoe Water</b>	\$211,000	95%	\$10,000

## 7.7 CAPITAL WORKS

The purpose of this report is to update Council on the capital works and projects expenditure to date.

<b>Project</b>	<b>Comments</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
Aboriginal Communities Water and Sewer	Federal remote communities funding program administered by NSW Office of Water.	\$105,865	36%	\$67,430
CTWS – Preconstruction activities	Pre-construction activities	\$1,000,000	31%	\$690,200
	Training	\$200,000	96%	\$8,068
Wilcannia Boat Ramp	Postponed pending Weir Feasibility Study	\$85,000	0%	\$0
Restart NSW – White Cliffs Water Supply	Funding Deed signed	\$5,500,000	0%	\$5,500,000
Remote Airstrip Upgrade Program (RAU) Round 4	Menindee Airstrip	\$127,272	10%	\$114,680
	White Cliffs Airstrip	\$113,000	83%	\$18,969

Bill Murray Park Playground and shade shelter	Social Housing Community Improvement Fund grant \$20,000	\$40,000	80%	\$7,880
Sunset Strip Landfill Improvemts	NSW Environmental Trust 15/16 ( extension granted )	\$32,204	88%	\$3,886

## 7.8 CASH AND INVESTMENTS

### Schedule of Investments and Bank Balances as at 31 May 2017

	Amount	
<b>Cash Reserve</b>		
Westpac Business Cash Reserve	\$835,000	
<b>Total Reserve Balance as at 31 May 2017</b>	\$835,000	
<b>Bank Balances as at 31 May 2017</b>		
General Fund	\$847,680	In Funds
Clearing Account (Account used for receiving deposits)	\$7,784	In Funds
Total Cash at Bank	\$855,464	
<b>Cash Restrictions</b>		
Internal Restrictions	\$260,000	
External Restrictions	\$1,565,000	
Total Restrictions	\$1,825,000	

## SECTION 8. THE RECEIPT OF REPORTS FROM COMMITTEES

Nil

## SECTION 9. URGENT BUSINESS

## SECTION 10. CONFIDENTIAL MEETING

### CLOSED COUNCIL

#### Confidential Reports

#### (Section 10A(2) of the Local Government Act 1993)

Where it is proposed to close part of the Council meeting, the Chairperson will allow members of the public to make representation to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public. The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

Pursuant to Section 10A(2) of the *Local Government Act 1993* (the Act) Council or a Committee may close to the public so much of its meeting when matters listed below are to be discussed being:

- (a) personnel matters concerning particular individuals other than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the Council, or
  - (iii) reveal a trade secret.
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act states that a Council, or a Committee, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10A(4) provides that a Council, or a Committee, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matter referred to in section 10A (2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and

- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
- (i) cause embarrassment to the Council or Committee concerned, or to Councillors or to employees of the Council; or
  - (ii) cause a loss of confidence in the Council or Committee.

#### **Resolutions passed in Closed Council**

It is a requirement of clause 253 of the *Local Government (General) Regulation 2005* that if Council passes a resolution during a meeting, or part of a meeting, that is closed to the public, the Chairperson must make the resolution public as soon as practicable after the meeting or part of the meeting has ended.

## **SECTION 11. DATE AND VENUE FOR NEXT MEETING**

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*The next meeting of Council will be held on Wednesday 26 July 2017 in Wilcannia at 9:00am.*

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