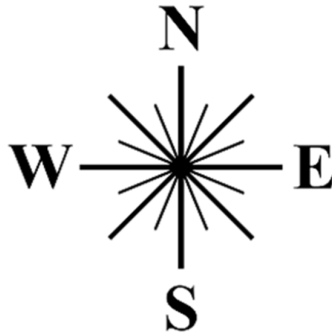


CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

BUSINESS PAPER

26 JULY 2023

The Meeting will be held at 9am in the
Council Chambers, 21 Reid Street, Wilcannia

MISSION STATEMENT

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services.

RECORDING AND WEBCAST OF COUNCIL MEETINGS

Council meetings are recorded and webcast on Council's website, your attendance and/or input may be recorded and publicly broadcast.

PUBLIC RECORDING PROHIBITED WITHOUT COUNCIL AUTHORITY

A person may only use a recording device, including audio and visual recording and any device capable of recording speech, to record a Council meeting by the resolution of the Council.

A person may be expelled from a Council meeting for having used a recording device without consent.

PHOTOGRAPHY PROHIBITED WITHOUT PERMISSION

Photography is not permitted at a Council meeting without the consent of the General Manager.

PUBLIC FORUM - EXTRACT FROM THE CODE OF MEETING PRACTICE POLICY

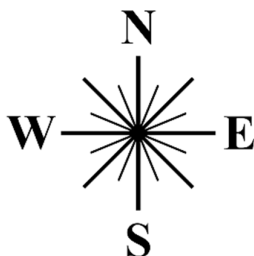
1. The Council may hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary Council meetings and meetings of Committees of the Council.
2. Public forums are to be chaired by the Mayor or their nominee.
3. To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by same day 8.50am before the date on which the public forum is to be held and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
4. A person may apply to speak on no more than two (2) items of business on the agenda of the Council meeting.
5. Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
6. The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
7. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
8. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate is to determine who will address the Council at the public forum.
9. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the

Mayor's nominated Chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.

10. Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council at the public forum, and to identify any equipment needs no more than three (3) days before the public forum. The General Manager or their delegate may refuse to allow such material to be presented.
11. The General Manager or their delegate is to determine the order of speakers at the public forum.
12. Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson.
13. Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.
14. A Councillor (including the Chairperson) may, through the Chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
15. Speakers are under no obligation to answer a question put under Clause 4.14. Answers by the speaker, to each question are to be limited to three (3) minutes.
16. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.
17. The General Manager or their nominee may, with the concurrence of the Chairperson, address the Council for up to three (3) minutes in response to an address to the Council at a public forum after the address and any subsequent questions and answers have been finalised.
18. Where an address made at a public forum raises matters that require further consideration by Council staff, the General Manager may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
19. When addressing the Council, speakers at public forums must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct, or making other potentially defamatory statements.
20. If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in Clause 4.19, the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.
21. Clause 4.20 does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 14 of this code.
22. Where a speaker engages in conduct of the type referred to in Clause 4.19, the General Manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the General Manager or their delegate considers appropriate.

23. Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee meeting. The Council is to maintain a written record of all conflict-of-interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.

CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Wednesday, 26 July 2023

9am

Council Chambers, 21 Reid Street, Wilcannia

BUSINESS PAPER AGENDA

1	OPENING OF MEETING	7
2	ACKNOWLEDGEMENT OF COUNTRY	7
3	APOLOGIES AND LEAVE OF ABSENCE	7
	3.1 APOLOGIES.....	7
	3.2 LEAVE OF ABSENCE	7
4	DISCLOSURES OF INTEREST	7
5	CONFIRMATION OF MINUTES	7
	5.1 PREVIOUS MEETING MINUTES.....	7
6	NOTICE OF MOTION	7
7	MAYORAL (ADMINISTRATOR) MINUTE(S)	8
	7.1 MAYORAL MINUTE	8
8	FINANCIAL REPORTS	9
	8.1 MAKING OF DOMESTIC WASTE MANAGEMENT CHARGES FOR 2023-24.....	9
	8.2 ALTER RESOLUTION FOR SALE OF LAND FOR UNPAID RATES	11
	8.3 REQUEST FOR FINANCIAL ASSISTANCE - COUNTRY WOMEN'S ASSOCIATION, WHITE CLIFFS BRANCH	13
	8.4 CASH AND INVESTMENTS - JUNE 2023	16
	8.5 GRANTS REGISTER - JUNE 2023	18
9	GOVERNANCE REPORTS	20
	9.1 FACEBOOK MARKETPLACE PAGE- PROPERTIES FOR SALES IN CENTRAL DARLING SHIRE	20
	9.2 VIABILITY ASSESSMENT OF THE MENINDEE NATIVE FISH HATCHERY	23

9.3	COMMUNITY RECOVERY OFFICER.....	25
9.4	CORRESPONDANCE RECEIVED- HON. KRISTY MCBAIN MP- THE VOICE TO PARLIAMENT	26
9.5	COMMUNITY SERVICES AWARDS 2023.....	27
9.6	HUMAN RESOURCE POLICIES.....	29
9.7	HUMAN RESOURCE MANAGEMENT ACTIVITIES.....	32
10	CORPORATE SERVICES REPORTS	37
11	SHIRE SERVICES REPORTS	38
11.1	ENVIRONMENTAL SERVICES UPDATE.....	38
12	MINUTES OF COMMITTEE MEETINGS	40
13	RESOLUTION TRACKER.....	41
13.1	RESOLUTION TRACKER	41
14	CONFIDENTIAL MATTERS.....	42
13.1	TERMINATION OF CONTRACT WITH MEMBRANE SYSTEM AUSTRALIA	42
14	MEETING CLOSE	43

1 OPENING OF MEETING

The Council Meeting will be declared open by the Mayor/Administrator.

2 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

3.2 LEAVE OF ABSENCE

4 DISCLOSURES OF INTEREST

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RECOMMENDATION:

That the Disclosures of Interest – Pecuniary and Non-Pecuniary be received and noted.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on 28 June 2023 be received and confirmed as an accurate record.

Attachments:

1. [Ordinary Council Meeting - 28 June 2023](#)

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE

FILE NUMBER: GD23/11745
REPORT AUTHOR: ADMINISTRATOR
RESPONSIBLE DIRECTOR: GENERAL MANAGER

In late June the General Manager and I travelled to Sydney to meet with the Minister for Local Government and the Minister for Water to discuss issues impacting the Shire.

The Minister for Local Government the Hon. Ron Hoenig MP is keen to bring Central Darling Shire Council out of administration and recognized the progress made. Minister Hoenig also understands the fundamental challenges that Central Darling Shire Council faces in its day-to-day operations and ongoing financial sustainability. Minister Hoenig has committed to developing a roadmap to address these issues. Since the visit to Sydney, Central Darling Shire Council hosted a team from the Office of Local Government and Consultants engaged to review the finances of our Council. The General Manager and I will continue to work with the Office of Local Government to facilitate the roadmap.

The Minister for Water the Hon Rose Jackson MP and Senior Water staff were briefed on our concerns at the delay on the construction of the Wilcannia Weir and the commitment by the former government for an independent review of the flooding impacts from the Darling River and Menindee Lakes. It is estimated the construction of the weir will be now finished 2025, due to cost blowouts and the requirement to go back to both state and federal governments for additional funding support. In terms of the review of the recent flooding at Menindee, Minister Jackson indicated that an internal review is being conducted and it will be assessed by an independent consultant. We argued that the review should be open and transparent to include input from residents and agencies.

The Western Division Councils NSW Annual Conference is to be held in Cobar from the 9th to 11th August 2023. The General Manager and I will be attending the conference on behalf of Central Darling Shire Council. This represents a great opportunity to hear from Ministers and liaise with other Councils on issues impacting the Western Division.

Since 1945, the AR Bluett Memorial Award has been acknowledged as the greatest accolade a council can receive and the pinnacle of local government achievement, each year the AR Bluett Trustees invite all councils in NSW to submit an entry. Councils will be judged on the relative progress they have made in the 2022/2023 financial year; these achievements are determined irrespective of size or resources each council receives. Projects and initiatives commenced in previous years, or in progress, are eligible for inclusion provided your council clearly explains the status of the project or initiative as at the time of application. The winning councils will be announced at the LGNSW Annual Conference later this year. Central Darling Shire was a winner of the Bluett award in 2004. Central Darling Shire Council this year will be submitting an entry as I believe we have a great story to tell and have made significant progress in rebuilding the organisation.

Attachments:

NIL

8 FINANCIAL REPORTS

8.1 MAKING OF DOMESTIC WASTE MANAGEMENT CHARGES FOR 2023-24

FILE NUMBER: GD23/11400
REPORT AUTHOR: ACTING RATES OFFICER
RESPONSIBLE DIRECTOR: FINANCE MANAGER

EXECUTIVE SUMMARY:

This report proposes the making of Domestic Waste Management Charges for 2023-24.

At Council’s Ordinary meeting of 28 June 2023 when Council considered and adopted the Draft Operational Plan, Delivery Program and Budget and made other rates and charges for 2023-24.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Make and levy the Domestic Waste Charges set out in the attachment to this report for 2023-24 under the *Local Government Act 1993 (NSW) S 496*.

BACKGROUND:

The Draft Annual Operational Plan 2023-24, which included the Domestic Waste Management Charges that are the subject of this report, was previously advertised for 28 days in accordance with the provisions of *Section 405 and 532 of the Local Government Act 1993*.

At Council’s Ordinary meeting of 28 June 2023, Council considered and adopted the Draft Operational Plan, Delivery Program and Budget and made other rates and charges for 2023-24. Regrettably, a recommendation for the making of Domestic Waste Management Charges was not included in that report , due to a clerical error.

REPORT:

Making of the Domestic Waste Management Charges is a legislative requirement and will provide Council with revenue in the order of \$534,000 to fund the delivery of Domestic Waste Management Services.

To avoid duplication of processing and mailing costs, and minimise confusion for ratepayers, levying of other rates and charges for 2023-24 has been deferred pending the making of Domestic Waste Management Charges for 2023-24. Annual rates notices must be issued by 31 July 2023 to enable the collection of annual rates and charges by quarterly instalments, commencing 31 August 2023.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
6 Infrastructure and Services	6.4 Waste management	6.4.3 Identify opportunities and funding for improvement of local domestic and commercial waste collection services
		6.4.4 Identify opportunities and funding for improvement of local landfill sites
	6.5 Local services	6.5.1 Ensure the planning and provision of services to Central

		Darling Shire communities reflects current and future community needs
--	--	---

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Provides revenue in the order of \$534,000 which is required to fund Domestic Waste Management service delivery.

Policy, Legal and Statutory Implications:

The *Local Government Act 1993 (NSW) S 496* compels Council to make and levy an annual charge for the provision of domestic waste management services.

Risk Management - Business Risk/Work Health and Safety/Public:

No risks identified

OPTIONS:

No options are available

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Not required

External Exhibition:

The recommended Domestic Waste Management Charges were included in the Draft Operational Plan which was previously advertised for 28 days in accordance with the provisions of *Section 405 and 532 of the Local Government Act 1993*.

Attachments:

1. [Domestic Waste Management Charges 2023-24](#)

8.2 ALTER RESOLUTION FOR SALE OF LAND FOR UNPAID RATES

FILE NUMBER: GD23/11446
REPORT AUTHOR: ACTING RATES OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report seeks to have Council alter the resolution it made at its Ordinary Meeting on 23 November 2022 to include a provision for contracts of sale to be executed by affixing Council's seal.

RECOMMENDATION:

That Council will:

1. Receive the report.
2. Alter Council's Resolution 22-11-2022 from the Ordinary Meeting of Council on 23 November 2022 regarding Sale of land for Unpaid rates to include an additional point, number 9, that Council will execute the contracts of sale of land sold for unpaid rates by affixing Council's seal.

BACKGROUND:

At the Ordinary Meeting of Council on 23 November 2022, Council resolved to sell 38 properties for unpaid rates and authorised the General Manager to carry out the relevant steps necessary to undertake the sale.

That resolution included an authorisation for the General Manager "to execute all relevant documentation to affect such sales".

A copy of the minute/resolution is attached to this report for reference.

The outcome of the sale, which was conducted on 4 May 2023, was reported to Council's Ordinary meeting of 24 May 2023 where Council resolved to receive bi-monthly reports until such time that the contracts of sales have been completed and the sale processes finalised.

REPORT:

The contracts for the Sale of Land for Unpaid Rates were signed under s127(1) of the Corporations Act 2001. However, as Council is not a corporation, the contracts of sale must be executed by Council by affixing Council's seal in accordance with the *Local Government (General) Regulation 2021 (NSW) S 400*.

To facilitate changes to the contracts, to incorporate execution under seal, Council's solicitors will liaise with the purchaser's solicitors to have the change agreed to, following which a new signing page, where Council's seal will be affixed, will be inserted as an annexure to the contracts. Affixing of the seal to the annexures can be performed at a later time, when the Administrator and General Manager or both present to attest by their signatures that the seal is affixed in their presence.

Altering the resolution will enable our solicitors to obtain the agreement of the purchasers to the change to the contract, being the inclusion of the annexure with Council's seal.

The above requirement was brought to the notice of Council's solicitors by the purchaser of a property at sale of land for unpaid rates held recently by another Council. A suitable process for execution of contracts of sale in an auction situation will need to be devised for any future sales for unpaid rates.

Bi-monthly reports on the progress to finalise contracts will be provided separately.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	NA
Governance	Positive

Financial and Resource Implications:

Cost of the change is being borne by Council’s solicitor.

Policy, Legal and Statutory Implications:

The recommended action is necessary so that valid contracts of sale are in place.

Risk Management - Business Risk/Work Health and Safety/Public:

None identified

OPTIONS:

None identified

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

None considered necessary or undertaken.

External Exhibition:

Not required.

Attachments:

1. [Resolution OCM 22-11-2022](#)

8.3 REQUEST FOR FINANCIAL ASSISTANCE - COUNTRY WOMEN'S ASSOCIATION, WHITE CLIFFS BRANCH

FILE NUMBER: GD23/11842
REPORT AUTHOR: ACTING RATES OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's approval to the request from Country Women's Association, White Cliffs, for financial assistance under Council's Community Grants Policy to cover the 2023-24 annual service charges levied by Council on the association's property at 18 Johnston Street White Cliffs.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Approve financial assistance of \$1,000.00 to the Country Women's Association, White Cliffs Branch under Council's Community Grants Policy to assist with payment of the annual service charges for the 2023-24 period on its 18 Johnston Street, White Cliffs property.

BACKGROUND:

Council's current Community Grants Policy provides for Council to provide Financial Assistance to not for-profit community-based organisations, groups and individuals that meet community needs and to benefit residents within our community. The Policy also provides that in-kind support for the waiver of Rates, Fees, Charges, and goods is considered Financial Assistance within this Policy and therefore may be eligible for consideration.

Council has previously provided the Country Women's Association White Cliffs Branch (CWA White Cliffs) with assistance under the Community Grants Policy in respect of annual services charges levied each year since 2019-20.

At the Ordinary meeting of Council on 22 March 2023, Council resolved to provide the CWA White Cliffs assistance under the Community Grants Policy in respect of the 2022-23 service charges.

REPORT:

The CWA White Cliffs owns and operates from its premises located at 18 Johnston Street White Cliffs NSW.

The application seeks a donation to assist cover the annual charges to be levied for 2023-24 on those premises. Those service charges have not yet been levied but will total \$1,066.00, consisting of a waste management service charge of \$68.00 and a water service charge of \$998.00.

The aims of the CWA of NSW are:

- a) To bring all women and families together and form a network of support.
- b) To provide a forum for the voice of all women in New South Wales and Australian Capital Territory.
- c) To improve conditions and welfare of all women and families especially in country areas. .
- d) To support schemes which enhance the value of country living, especially health and educational facilities.
- e) To encourage development in regional areas and to increase the viability of rural communities and the environment.
- f) To provide a voice to Government at all levels.

g) To promote international goodwill friendship understanding and tolerance between all people.

As reported to Council’s Ordinary meeting of 22 March 2023, in late 2022 the CWA White Cliffs Branch was struggling for members and funds and consideration was given to the branch closing. There has since been a change of committee and membership has increased by 25 members and the application indicates there has also been a revitalisation in its fund raising and other activities.

Given the premises are utilised on an occasional basis only, the demand placed on the waste and water supply services (the costs of which the application relates) is considered very low and as such the actual cost of providing these services to the premise is also very low.

As assistance under Council’s Community Grants Policy is limited to \$1,000 per annum per applicant, CWA White Cliffs will need to cover the shortfall of \$66.00 from other sources.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.4 Local sport and recreation	1.4.3 Provide financial and other support for communities in the shire, to pursue new initiatives in local sporting and recreation activities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	NA
Economic	NA
Governance	NA

Financial and Resource Implications:

Funding of this assistance is available for within Council’s 2023-24 adopted budget which includes a \$40,000 allocation Donations and Contributions, none of which has yet been used or committed.

Policy, Legal and Statutory Implications:

Assistance is permitted under *Section 356 of the Local Government Act 1993*.

The application satisfies the criteria of Council’s Community Grants Policy.

Risk Management - Business Risk/Work Health and Safety/Public:

No risks identified.

OPTIONS:

No options identified given applications complies with Council’s adopted policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Not required or undertaken.

External Exhibition:

Not required or undertaken.

Attachments:

1. [CWA White Cliffs - Community Grants Application](#)

8.4 CASH AND INVESTMENTS - JUNE 2023

FILE NUMBER: GD23/11992
REPORT AUTHOR: FINANCE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s cash and investments as at the 30th June 2023. Council’s total cash assets as at 30th June are: \$12,120,937.17

RECOMMENDATION:

That Council will:

1. Receive the report

REPORT:

In accordance with *Clause 212 of the Local Government (General) Regulations 2005*, a monthly report setting out details of all money that Council has invested under *Section 625 of the Local Government Act 1993* is required to be submitted to Council.

Cash and Investment Accounts:

CASH AND INVESTMENT ACCOUNTS	CURRENT MONTH	LAST MONTH	MOVEMENT	INTEREST RATE	CURRENT MONTH INTEREST	YTD INTEREST
WESTPAC 11AM INVESTMENT ACCOUNT	\$1,500,000.00	\$4,000,000.00	(\$2,500,000.00)	1.55%	\$6,281.36	\$58,023.92
OPERATING ACCOUNT	\$10,573,949.87	\$1,488,534.10	\$9,085,415.77	N/A	NIL	NIL
POST OFFICE CLEARING ACCOUNT	\$46,987.30	\$46,987.30	NIL	N/A	NIL	NIL
TOTAL CASH AT BANK AS AT 30TH JUNE 2023			\$12,120,937.17			

Commentary:

The net movement of cash for the month of June 2023 was an increase of \$6,585,415.77.

Payments for wages and creditors for the month of June 2023 totalled \$5,991,649.29.

Receipts and transfers for the month of June 2023 totalled \$15,077,065.06 with major receipts being:

- Transport for NSW RMCC Contract \$222,424.30,
- Federal Assistance Grant 2023/24 Advance \$7,952,805.00
- Transport for NSW Pooncarrie Road and other road grants \$4,423,875.14

Restrictions:

The level of unrestricted funds required by Council is generally \$1,000,000. Currently Council's unrestricted funds are below this level. This can occur due to a timing difference, when funds are required to finance grant funded projects in advance. This expenditure is then claimed back from the Government later.

Restricted Cash and Investments	
	Jun-23
Externally Restricted	(\$000's)
Specific purpose unexpended grants ⁽¹⁾	
Water supplies	629
Sewerage services	1,613
Domestic waste management	768
Total Externally Restricted	3,010
<small>(1) Funds that must be spent for a specific purpose</small>	
Internally Restricted ⁽²⁾	
FAG Advance	7,593
Employee Leave Entitlements	935
Plant and vehicle reeplacement	8
Waste management Reserve	123
Total Internally Restricted	8,659
<small>(2) Funds that Council has earmarked for a specific purpose</small>	
Total Restricted Funds	11,669
Total Cash & Investments	12,121
Unrestricted Funds (i.e. available after the above Restrictions)	452

There are no expected major incomes in July.

Attachments:

NIL

8.5 GRANTS REGISTER - JUNE 2023

FILE NUMBER: GD23/12051
REPORT AUTHOR: FINANCE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide a summary Council’s current year grant funding applications status as of 30th June 2023.

RECOMMENDATION:

That Council will:

1. Receive the report

BACKGROUND:

To deliver Council’s commitment to transparency and improved financial management, Council has developed a Grants and Contributions Register, to provide information on grants applied for and received. Development of the Register is ongoing.

REPORT:

For the month of June 2023, a number of acquittals are scheduled to be completed in line with the reporting requirements of the funding deeds.

Morris & Piper continue to assist with grant submissions, approvals and acquittals. Their monthly report for June 2023 including a work plan up to September 2023 is attached to this report.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Ensures that any funding sourced is being deployed within the approved scope of services, works and facilities for which they were intended.

Policy, Legal and Statutory Implications:

Regulation 208 of the Local Government (General) Regulation 2005 provides a requirement that:

A member of the staff of a council who has control of any of the council's accounting records must—

(a) produce those records for inspection and audit in proper order whenever directed or requested

to do so by the council's mayor, responsible accounting officer, general manager (if not the council's responsible accounting officer) or auditor or by the Director-General or a person to

whom the Director-General's functions under *section 430 of the Act* have been delegated or subdelegated under *section 745 of the Act*, and

(b) render all practicable assistance to the mayor, responsible accounting officer, general manager, auditor, the Director-General, or such a delegate or subdelegate with respect to those records.

Risk Management - Business Risk/Work Health and Safety/Public:

Periodic reporting enables Council to keep both funding providers and the community informed on the deployment of those funds as intended and as such significantly mitigate the risk of inappropriate usage of those funds.

OPTIONS:

NIL

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

NIL

External Exhibition:

NO

Attachments:

1. [MP Monthly Report to CDSC June 2023](#)
2. [June 2023 Grant status attachment](#)

9 GOVERNANCE REPORTS

9.1 FACEBOOK MARKETPLACE PAGE- PROPERTIES FOR SALES IN CENTRAL DARLING SHIRE

FILE NUMBER: GD23/11564
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The report is seeking the development and ongoing management for a Facebook Marketplace page by Council called "Properties for Sale in Central Darling Shire". The purpose of the Marketplace page would be the sale for Council owned land and for residents in the shire to sell their owned properties.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Endorse the development and ongoing management of a Facebook Marketplace Page called "Properties for Sale in Central Darling Shire".
3. Sell the following parcels of land on Facebook Marketplace Page called "Properties for Sale in Central Darling Shire":
 - (a) Lot 1 DP906421 & Lot B DP 312008 (40A- 40B Reid Street WILCANNIA NSW 2836)
 - (b) Lot B DP 402894 (38 Hood Street WILCANNIA NSW)
 - (c) Lot 1 DP 907814, Lot 1 DP 907815 & Lot 2 DP 983994 (16A Wilson Street WILCANNIA NSW)
4. Set the asking prices of the parcels in Recommendation 3 above according to the latest land values determined by the NSW Valuer General.
5. Authorise the General Manager to directly negotiate with purchasers the sale price and other terms of sale of the parcels listed in Recommendation 3 above.

BACKGROUND:

Over the past years, Council has been contacted by various people and organisations looking to purchase land and housing throughout the shire, either being Council or privately owned. Council has now undertaken public auctions for unpaid rates and has vacant land surplus and suitable for development. The Council land obtained through the auctions and a limited number of other Council owned allotments are classified as Operational Land allowing it to be sold.

There are no real estate agents located in the shire. Comments from several property owners wanting to sell property, the engagement of a real estate agent is costly, the returns from the sale of the property are prohibitive, as the land is not of high dollar value, providing very little return to the owner.

Landowners/vendors and purchasers might not be aware of the legal aspects of selling property. The Facebook Marketplace page would allow regional conveyancers to advertise their services to assist vendors and purchasers through legal aspects of the sale and land transfer. This has become evident in the past, with several properties which Council had to deal with for auctions for unpaid rates had not been transferred legally from vendor to the purchaser.

REPORT:

The development of a Facebook Marketplace page for the sale of surplus land owned by Council is a no cost way of advertising land for investment and development. Furthermore, privately owned land and housing, only located within the shire could be advertised through the Facebook marketplace page. There are examples of different types of Facebook marketplace pages, including land and housing sales on Facebook, administrated by various people and organisations.

Council would be the Administrator for the Facebook Marketplace page "Properties for Sale in Central Darling Shire". Council has sought legal advice from Local Government NSW in the development and administration of the Facebook Marketplace page, with advice being that it would present a very low risk if developed correctly and managed well.

The summary advice from Local Government NSW is:

1. Council can operate a Facebook page to advertise property in the region that is for sale, without exposing themselves to major liability. This is because the responsibility falls predominantly on the purchaser or vendor to verify the credibility of the other party, due to the legal principle of *caveat emptor*
2. The page should be named to ensure that users know that Council is not responsible for the sale of land but has set up a platform for the advertising of property in the area.
3. In operating such a page, Council is exposing its users to the following risks, however, Council itself is unlikely to be found liable. Possible risks include, but are not limited to:
 - a. Mala fides conveyancers, vendors and/or purchasers ('users') whose purpose is to deceive or defraud,
 - b. Cyber security risks,
 - c. Defamation (low risk)
 - d. False and misleading representation.

Attached to this report is the advice received from Local Government NSW, containing further information.

To get the Facebook Marketplace page- "Properties for sale in Central Darling Shire" started, it is proposed that Council advertise the following properties:

- Lot 1 DP906421 & Lot B DP 312008 (40A- 40B Reid Street WILCANNIA NSW 2836)
- Lot B DP 402894 (38 Hood Street WILCANNIA NSW)
- Lot 1 DP 907814, Lot 1 DP 907815 & Lot 2 DP 983994 (16A Wilson Street WILCANNIA NSW)

In accordance with Council's Acquisition and Disposal of land Policy, Council can dispose of land by Direct Negotiation under the following circumstances:

"Where the total cost of the public sale process exceeds the expected community benefit. For example, where the land is worth \$1,000 and the cost involved in marketing the land proposed for disposal is \$5,000".

In this instance, an independent land valuer does not need to be engaged to value the land. However, in Council's best interest, all land to be advertised on the Facebook Marketplace Page- "Properties for Sale in Central Darling", the starting price of would be the NSW Valuer General land value. Furthermore, the General Manager would have the authority to further negotiate the sale price with any direct purchaser.

It is planned to launch the Facebook Marketplace page mid to late August 2023 with the abovementioned properties. The Facebook Marketplace page would be managed by Council Community Liaison and Engagement Officer as part of their normal duties.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
5 Rural and Urban Land Use	5.1 Land availability for housing	5.1.3 Identify land areas in Wilcannia, Menindee and Ivanhoe for further development of social and community housing

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	NA
Economic	Positive
Governance	NA

Financial and Resource Implications:

No significant cost to Council, and the management of the Facebook Market place page would be the responsibility of the Community Liaison and Engagement Officer as part of their normal duties.

Policy, Legal and Statutory Implications:

Nil -other what has been mentioned in the body of the report

Risk Management - Business Risk/Work Health and Safety/Public:

Very Low Risk, however this can be mitigated by ensuring the development and management advice received by LGNSW is followed.

OPTIONS:

Council could elect not to pursue the development of Facebook Marketplace page- “Properties for sale in Central Darling Shire”.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Nil

External Exhibition:

Yes, a public Media Release would be done in conjunction launching the Facebook Marketplace page.

Attachments:

1. [LG NSW Legal Advice- Facebook Marketplace Page - Confidential](#)

9.2 VIABILITY ASSESSMENT OF THE MENINDEE NATIVE FISH HATCHERY

FILE NUMBER: GD23/11582
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Council has received correspondence from the Hon. Tanya Plibersek, Minister for the Environment and Water regarding the outcome of the independent Viability Assessment for the Menindee Fish Hatchery proposal. Alluvium Consulting Australia was commissioned by the Department of Climate Change, Energy, the Environment and Water (DCCEEW) to undertake the assessment.

RECOMMENDATION:

That Council will:

1. Receive and note the report and attachments
2. Council writes to Hon. Tanya Plibersek and the Department (DCCEEW) acknowledging correspondence received and seek further clarification on:
 - (a) Remaining funds from the original allocation
 - (b) Confirmation of the timeframe of June 2024 for completion of the project, and if this could be extended further.
 - (c) The guidelines for alternative projects, the type and nature of the project, if there could be multiple projects be undertaken, and do the project/s need to be Menindee specific or elsewhere located in the shire.

REPORT:

At the peak of drought in the summer of 2018/19, a mass fish kill occurred in the Baaka/Darling River at Menindee, causing significant community distress as well as drawing national attention to the plight of native fish in the Basin. Menindee residents and Council advocated to State and Federal governments for capital investments for projects to assist Menindee and the surrounding area to recover economically for the short and long term. In response to the mass fish kill, the Liberal Nationals Government allocated funds for development of a Native Fish Hatchery.

Council has received correspondence from the Hon. Tanya Plibersek, Minister for the Environment and Water regarding the outcome of the independent Viability Assessment for the Menindee Fish Hatchery proposal. Alluvium Consulting Australia was commissioned by the Department of Climate Change, Energy, the Environment and Water to undertake the assessment.

The assessment identified significant risks to the commercial viability of the proposed hatchery at Menindee, concluding it would be an unviable investment by the Australian Government. Capital costs are forecast as being higher than the existing budget and there is no funding available for initial operation. The market for native fish is saturated, meaning the hatchery is unlikely to achieve the income required to continue operation. Furthermore, there is currently no group with an established governance structure willing to take on the project. Establishing strong governance to run a complex operation such as a hatchery takes time, which is at odds with the Australian Government timeframe to spend its investment in the hatchery by June 2024.

In addition to not being commercially viable, the proposed hatchery may have limited benefits for native fish recovery. The majority of species identified for breeding require habitat and flow management to support population resilience rather than restocking and the establishment of new hatcheries is not listed as an action in the Native Fish Recovery Strategy.

At this stage, it is unknown how much of the funds is remaining following the commissioning of the Alluvium report "Viability assessment for the Menindee Native Fish Hatchery". The report also

mentioned a timeframe of June 2024 in which the investment needs to be spent, originally no timeframe was ever given. The commissioned Alluvium Report and the Minister's correspondence is not clear on guidelines for other alternative projects, especially the type and nature of the project, if a project can be upgrading existing private, State or Local Government owned infrastructure. Also, if there could be multiple projects be undertaken and do the projects need to be Menindee specific or elsewhere located in the shire.

Attachments:

1. [Viability assessment of the Menindee Fish Hatchery](#)
2. [Correspondance from Minister Plibersek](#)

9.3 COMMUNITY RECOVERY OFFICER

FILE NUMBER: GD23/11583
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

At the Junes Ordinary Council meeting, it was reported Council received correspondence from the Hon. Murray Watt MP (Federal Minister for Emergency Management) and the Hon. Jihad Dib MP (NSW Minister for Emergency Services) for a position of Community Recovery Officer to be allocated in the Central Darling Shire for a 12-month period. Council has declined the funding agreement being offered.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

The management of the Community Recovery Officer would be the responsibility of Council with funding assistance up to \$210,000 allocated. The breakdown of the allocation is \$150,000 for wages and overheads, with the remaining \$60,000 is an operational component for travel, accommodation and assist with events. Further analysis of the operational allocation, for Council to engage a Community Recovery Officer and the role fully functional across the entire shire, the allocation of \$60,000 would not be sufficient. The funding agreement does not allow for a vehicle to be leased for a 12-month period. Overall, these restraints would not deliver the expected outcomes in the funding agreement and the expectations from communities in the shire. Further discussion with NSW Reconstruction Authority, there is to be no additional funding allocation made to the original offer. NSW Reconstruction Authority will continue to support residents in the shire and Council with post events disaster planning. Therefore, Council has declined the funding agreement being offered.

Attachments:

NIL

9.4 CORRESPONDANCE RECEIVED- HON. KRISTY MCBAIN MP- THE VOICE TO PARLIAMENT

FILE NUMBER: GD23/11592
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Council has received correspondence from the Hon. Kristy McBain regarding the Voice to Parliament and the referendum to be held sometime between October and December 2023.

RECOMMENDATION:

That Council will:

1. Receive and note the report
2. Council does not and will not form an opinion and will not make any further public comment on the Voice to Parliament referendum.
3. Council urges all enrolled voters in the shire to vote at the time of the Voice to Parliament referendum, as Council see it as an individual choice.

REPORT:

Council has received correspondence from the Hon. Kristy McBain regarding the Voice to Parliament. The 2023 Australian Indigenous Voice referendum will ask voters to approve an alteration to the Australian Constitution, creating the Aboriginal and Torres Strait Islander Voice to represent Indigenous Australians to the parliament and federal government on matters of Indigenous affairs. The referendum, prepared by the National Indigenous Australians Agency and conducted by the Australian Electoral Commission, will be held sometime between October and December 2023. The draft question that will be put to voters is whether to alter the Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice. The Voice would be an independent body advising parliament and government about matters that affect the lives of Aboriginal and Torres Strait Islander Australians.

Council does not and will not form an opinion and will not make any further public comment on this matter. However, Council urges all enrolled voters in the shire to vote at the time of the referendum, as Council see it as an individual choice.

Attachments:

1. [Correspondance-Minister McBain-Voice to Parliament](#)

9.5 COMMUNITY SERVICES AWARDS 2023

FILE NUMBER: GD23/11635
REPORT AUTHOR: COMMUNITY ENGAGEMENT OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to inform Council of the revised draft Community Services Award Policy and have the draft policy put on public exhibition.

RECOMMENDATION:

That Council will:

1. Receive the report.
2. Endorse public exhibition of the draft revised Community Services Policy for 28 days.
3. Report to Ordinary Council meeting following public exhibition for any necessary changes and adoption of the policy.

BACKGROUND:

Council recognizes that the community is enhanced through the efforts of its residents and volunteers who work to improve the lives of others and make the Central Darling Shire a better place to live. Council’s Community Service Awards recognize the outstanding contributions by publicly acknowledging and thanking them in a spirit of community pride.

REPORT:

This revised draft policy applies to anyone involved with the annual Community Service Awards including, but not limited to, Central Darling Shire residents, Council staff and contractors, and community members. The changes made to the draft policy are the inclusion of a category for Outstanding Local Event (event must have been held in the last Calendar year), and bravery is included into “Service to the Community” (example volunteer, bravery, local business, environmental work to benefit the Shire).

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.5 Community events	1.5.3 Identify opportunities to establish periodic and ongoing community events
		1.5.4 Provide shire communities with administrative and other assistance in organising and managing community events

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive

Economic	Positive
Governance	Positive

Financial and Resource Implications:

Council funded Awards

Policy, Legal and Statutory Implications:

NIL

Risk Management - Business Risk/Work Health and Safety/Public:

NIL

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Nil

External Exhibition:

Draft Community Services Awards to be place on public exhibition for 28 days for public comment.

Attachments:

1. [Community Service Awards Policy 2023](#)

9.6 HUMAN RESOURCE POLICIES

FILE NUMBER: GD23/11760

REPORT AUTHOR: HUMAN RESOURCE OFFICER

RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is for the Council to review and adopt a series of human resource policies, which have been updated in line with the relevant employment legislation.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Endorse the following human resource policies for placement on Council's website:
 - (a) Employee Relocation Assistance Policy
 - (b) Recruitment and Selection Policy
 - (c) Secondary Employment Policy
 - (d) Flexible Working Arrangements Policy

BACKGROUND:

A review of all human resource policies has been undertaken and it has been identified that a number of key policies are not in place and/or have not been reviewed for over five (5) years.

A schedule of key human resource policies have been identified for development and/or review prior to being publicly available on Council's website.

REPORT:

Through a review of current recruitment processes and practices in line with legislation, a number of key policies were identified as being critical to the attraction and retention of key staff:

Employee Relocation Assistance Policy

Attracting quality candidates to work in the Shire is a challenge for Council. This policy establishes guidelines for the payment of removal expenses for employees who are successful in securing a role within Council.

The costs associated with relocation expenses have been benchmarked with other regional Councils of a similar size, with both the cost and process being comparable.

Recruitment and Selection Policy

Both the *Local Government Act 1993 (NSW)* and the Local Government (State) Award outlines the key practices that Councils need to apply for a transparent and merit based recruitment.

This policy outlines the process for both external and internal applicants when applying for positions.

Secondary Employment Policy

Section 353(2) of the *Local Government Act 1993 (NSW)* outlines that employees are not to engage, for remuneration, in private employment or contract work outside their employment with Council, or where the outside engagement may provide a conflict with the employee's Council duties.

This policy outlines the framework and process for staff to declare work and/or activities outside of their Council duties, including an annual review to ensure there is no conflict.

Flexible Working Arrangements Policy

Attracting qualified professional staff to work for CDSC is often challenging. The aim of this policy is to provide flexible working arrangements enable the organisation to:

- be a preferred employer for our people and contribute to improving our ability to attract, develop and retain a diverse workforce;
- manage outcomes and measure their achievement, rather than focus on inputs and activities such as where and when work is performed;
- make flexible working a central part of how our organisation and employees work;
- support and empower our employees to be able to do their best and bring their whole selves to the workplace; and
- ensure that all employees have equitable access to opportunities available at work and are rewarded and recognised for their contributions.

The policy also provides information and guidance to employees who work from home or remotely, whether because of a government directive, or the result of an individual arrangement made with CDSC.

Discussions held with other Western Alliance Council human resources professionals indicates that CDSC is “leading the way” with the provision of flexible working arrangements in line with business requirements.

All of the above policies have undertaken the relevant consultation process in accordance with the Local Government (State) Award.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Attracting quality candidates is challenging for Council, which then has an impact upon service delivery.

Policy, Legal and Statutory Implications:

Council has an obligation to ensure that it meets all legislative obligations as it relates to the employment legislation.

Risk Management - Business Risk/Work Health and Safety/Public:

Regular monitoring and review of employment related practices will assist Council in addressing financial and business risks, including staff wellbeing.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

All staff have been consulted on the policies in line with the requirements under the Local Government (State) Award.

External Exhibition:

Public exhibition is not required for the policies. All policies are to be placed on Council's website upon endorsement by Council.

Attachments:

1. [Employee Relocation Assistance Policy](#)
2. [Flexible Working Arrangements Policy](#)
3. [Working from Home - WHS Checklist \(form\)](#)
4. [Recruitment and Selection Policy](#)
5. [Secondary Employment Policy](#)

9.7 HUMAN RESOURCE MANAGEMENT ACTIVITIES

FILE NUMBER: GD23/11762
REPORT AUTHOR: HUMAN RESOURCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with information on the current human resource activities to ensure the organisation meets its statutory and legislative requirements.

RECOMMENDATION:

That Council will:

1. Receive the report

BACKGROUND:

This report has been created with the view to providing regular updates to Council on key human resource matters as it relates to the continuity in the delivery of services to the community, and the associated financial impacts.

REPORT:

Vacancies:

Below is the status of current recruitment activities:

Position	Status / Progress
Project Engineer	Candidate has accepted the offer of employment
Project Engineer (formerly Project Manager)	Position has been converted to a Project Engineer which has been offered internally after two unsuccessful recruitment processes.
Road Engineer	Candidate has accepted the offer of employment
Operations Manager	Currently in negotiations with the preferred candidate
Management Accountant	Candidate has accepted the offer of employment
Finance Officer	No appointment made. Currently reviewing business requirements.
Environmental Professional	Candidate withdrew. Recruitment process recommenced.
Executive Support Officer	Candidate has accepted the offer of employment
Truck Drivers	Council continues to source candidates.
Payroll Specialist	Council sourcing suitable candidates to backfill long term leave of incumbent.

Organisational Structure:

Below is a summary of the FTE numbers as at 30 June 2023

Department	FTE as at 30/6/2022	FTE as at 30/6/2023	2023/24			
			Original Approved Budget 2023/24	Actual FTE as at 30/6/23	Vacant FTE as at 30/6/23	Proposed Variation
Governance	5.23	5.20	5.20	4.63	0.57	0
Business Services	13.40	15.00	15.00	11.00	4.0	0
Shire Services	44.60 *	48.68 *	48.68 *	34.57 **	9.0	0
Total	63.23	68.88	68.88	50.20	13.57	0

* includes 3.53 FTE for casuals and 1.58 FTE for swimming pool attendants

** excludes 3.53 FTE for casuals and 1.58 FTE for swimming pool attendants

The figures above capture the 2023/24 FTE Budget as adopted by Council, with a comparison against the previous year.

2022/23 Staff Turnover:

Staff turnover during the 2022/23 financial year has been calculated at 26%. This is an increase from the 3.6% for 2021/22 financial year.

The reasons for staff departures include:

Retirement	1
New Employment Opportunity (outside Shire)	8
New Employment Opportunity (inside the Shire)	2
Resignation (medical reasons)	2
Resignation (not disclosed)	3
Termination of employment	1

While the figure is higher than the industry “norm”, Council is seen as an organisation for many candidates as an entry point into local government, particularly for those who need to meet their working visa requirements.

HR Framework 2021 - 2024

A Human Resource Management Framework (Framework) was established in late 2021/early 2022 to provide a guide to support the strategies in attracting and retaining a sustainable workforce and in ensuring that Council meets its legislative obligations.

As an operational document, the Framework also supports the delivery of the human resource management activities across the organisation. The document was developed with contributions from staff before being signed off by the Management Executive Group.

The Framework (summary below) is a “living” document that comprises of a series of categories and subcategories which are regularly reviewed and monitored through the Management Executive Group.

Below is an overview of the progress of the Human Resource Management Framework as at 30 June 2023:

Category	Subcategories	Progress of Actions
Industrial / Employee Relations	<ul style="list-style-type: none"> • Policies / Procedures / Guidelines / Forms • Workplace Consultative Committee • Managing Performance and/or Conduct • Workplace Grievance Management • Local Government (State) Award 	<p>Completed – 4 On Track – 7 Off Track – 3</p>
Attraction and Retention	<ul style="list-style-type: none"> • Establishment Profile • Position Descriptions • Candidate Attraction • Recruitment and Selection • Legislative and Licencing Requirements • Induction / Onboarding • Housing / Accommodation and Resources • Probation Process • Departures / Offboarding • Retention 	<p>Completed – 16 On Track – 12 Off Track – 6</p>
Workforce Development	<ul style="list-style-type: none"> • Learning / Training and Development • Performance Reviews and Annual Staff Appraisals • Capability Framework • Succession Plan • Workforce Plan • Business Continuity (Resourcing) 	<p>Completed – 10 On Track – 8 Off Track – 0</p>
Remuneration	<ul style="list-style-type: none"> • Salary System • Job Evaluation • Market Value / Performance Payments 	<p>Completed – 6 On Track – 2 Off Track – 1</p>
Human Resource Management – Records Management	<ul style="list-style-type: none"> • TRIM/CM10 Records • Practical – Position Management • Other Electronic Platforms 	<p>Completed – 7 On Track – 0 Off Track – 0</p>
Diversity and Inclusion	<ul style="list-style-type: none"> • Diversity and Inclusion Plan • Managing Change 	<p>Completed – 0 On Track – 0 Off Track – 6</p>
Workplace Culture	<ul style="list-style-type: none"> • Leadership Capability • Workplace Culture 	<p>Completed – 0 On Track – 4 Off Track – 0</p>

	<ul style="list-style-type: none"> • Workplace connectedness 	
--	---	--

The Framework is due for review in the coming months in consultation with the Management Executive Group and staff. Further update and progress on the delivery of the Framework will be presented to Council on a half yearly basis – as at 30 June and 31 December – for information and monitoring purposes.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Attracting quality candidates is challenging for Council which in turn has an impact on service delivery.

Policy, Legal and Statutory Implications:

Council has an obligation to ensure that it meets all legislative obligations as it relates to the employment relationship. In addition to reputational impact, financial penalties apply where Council is found to breach its obligations.

Risk Management - Business Risk/Work Health and Safety/Public:

Regular monitoring and review of employment related practices will assist Council is addressing financial and business risks, along with staff wellbeing.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Nil

External Exhibition:

Nil

Attachments:

NIL

10 CORPORATE SERVICES REPORTS

Nil

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES UPDATE

FILE NUMBER: GD23/11581
REPORT AUTHOR: SENIOR PLANNER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s Environment Services statistics for the month of June 2023.

RECOMMENDATION:

That Council will:

1. Receive and note the report

BACKGROUND:

<u>Statistics for June 2023</u>		
Development approvals / final certificates issued under Part 4, Part 5 of the <i>Environmental Planning and Assessment Act 1979</i> . Number of Certificates issued under the <i>Local Government Act 1993</i> .	Number of DAs Approved – New Dwellings	0
	Number of DAs Approved – Renovation	0
	Number of DA s approved – Commercial/ Industrial	0
	Number of DA s approved – Rural Industry/ Agriculture	0
	Number of DAs Approved – Other	1
	Total Value of DAs Approved	\$370,000,00
	Number of Construction Certificates / Crown Construction Certificates Issued	2
	Number of Complying Development Certificates issued	0
	Number of LGA S68 Approvals	0
	Number of Occupation Certificates Issued	0
	Number of Building Information Certificates issued	0
	Number of Section 10.7 Planning Certificates issued (S68)	16
	Number of other approvals or certificates issued under the Local Government Act 1993 (S138, S123 etc)	0
Animal Control Activities -	Animals in and Arriving at Council's Facility	
	Seized	0
	Returned to Owner	0
	Transferred to - Council's Facility from Seizure Activities	0
	Animals in and arriving at council's facility	
	Surrendered	5

	Animals leaving council's facility	
	Released to organizations for rehoming	8
	Unable to rehome	0
	Total in council facility	8
	Nuisance dog	0
	Incident dog attack	0
Water Sampling	Microbiology Samples Collected	12
	Chemistry Samples Collected	0
	Raw water pesticide sample	0
	Microbiology Pool samples	1

Attachment: Nil

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPEARTIONAL PLAN:

Community Plan Strategic Plan Outcomes	Delivery Outcomes
---	--------------------------

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Nil

Policy, Legal and Statutory Implications:

NII

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

Attachments:

NIL

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER

FILE NUMBER: GD23/11821
REPORT AUTHOR: EXECUTIVE ASSISTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

RECOMMENDATION:

1. That the Resolution Tracker from the Ordinary Council Meeting held on 28/06/2023 be received and noted and any amendments be noted.

Attachments:

1. [RESOLUTION TRACKER - JULY COUNCIL MEETING](#)

14 CONFIDENTIAL MATTERS

The *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

RECOMMENDATION:

That Council Meeting move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 Termination of Contract with Membrane System Australia

FILE NUMBER: GD23/11529

REPORT AUTHOR: GENERAL MANAGER

RESPONSIBLE DIRECTOR: GENERAL MANAGER

Item 13.1 is confidential under the Local Government Act 1993 Section 10A(2) - (d) as it relates to commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

RECOMMENDATION:

That Council moves out of Confidential and back into Open Chambers.

14 MEETING CLOSE

The Ordinary Council Meeting will be declared closed by the Mayor/Administrator.

The next Ordinary Council Meeting will be held on Wednesday, 23 August 2023 in Council Chambers, 21 Reid Street, Wilcannia at 9am.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 28 JUNE 2023**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
Reece Wilson (Director Shire Services)
Kevin Smith (Finance Manager)
Janette Bussell (Minutes Secretary) - Online
Natalie Batson (Executive Assistant)
Nerida Carr (Governance Officer) – Online
Gabrielle Johnston (Community Engagement) - Online

1 OPENING OF MEETING

The meeting was declared open at 9:01am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-06-2023

Mover: Administrator Bob Stewart

The General Manager Gregory Hill declared a pecuniary interest in item 13.2 confidential matters as it related to his salary package and performance review, he indicated he would be leaving the chambers when the matter was discussed.

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

The above discloser

CARRIED

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-06-2023

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 24 May 2023 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE -

RESOLVED: OCM 03-06-2023

Mover: Administrator Bob Stewart

The Mayoral minute be received.

CARRIED

8 FINANCIAL REPORTS

8.1 CASH AND INVESTMENTS – MAY 2023

RESOLVED: OCM 04-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

8.2 FINANCIAL PERFORMANCE REPORT MARCH 2023

RESOLVED: OCM 05-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

8.3 GRANTS REGISTER – MAY 2023

RESOLVED: OCM 06-06-2023

Mover: Administrator Bob Stewart

That Council will:

- 1. Receive the report **CARRIED**

8.4 ADOPTION OF DRAFT OPERATIONAL PLAN, DELIVERY PROGRAM AND BUDGET 2023-24

RESOLVED: OCM 07-06-2023

Mover: Administrator Bob Stewart

That Council will:

- 1. Receive the report
- 2. Note and acknowledge submissions made during the public exhibition period.
- 3. Adopt the 2023-24 Operational Plan and Budget.
- 4. Make and levy the following rates and charges under the *Local Government Act 1993* for the 2023-24 year

(a) In accordance with Sections 492-494, 497-499, 533-535 and 543 of the *Local Government Act 1993*, Council make and levy the following ordinary rates for the 2023/24 year as follows:

- i. Farmland Rate ad valorem amount 0.000428 cents in the dollar
- ii. Farmland Base Amount: \$130.00
- iii. Residential Rate ad valorem amount 0.066626 cents in the dollar
- iv. Residential Base Amount \$130.00
- v. Business Rate ad valorem amount 0.054677 cents in the dollar
- vi. Business Base Amount \$130.00

(b) In accordance with Sections 496 and 501 of the *Local Government Act 1993*, Council make and impose charges for waste management services in 2023/24 as follows:

Waste Management Service Charges - Non Domestic		
Levied under Section 501 of the <i>Local Government Act 1993</i>	Charge Unit	2023-24 Charge

Waste Management Service		
<u>Purpose:</u> Entitlement to a weekly collection of a 240 litre waste bin.		
<u>Applies to:</u> All properties within any of Council's waste collection areas where a Waste Collection service has been requested and provided.	Per Property	\$680.00

Waste Management Additional Bin		
<u>Purpose:</u> Entitlement to a weekly collection of additional 240 litre waste bins.		
<u>Applies to:</u> All properties within any of Council's waste collection areas where an additional Non Domestic Waste Collection service(s) has/have been requested and provided.	Per Bin	\$680.00

c. In accordance with Sections 501 and 502 of the *Local Government Act 1993*, make and levy charges for water supply services in 2023-24 as follows:

Water Service Charges - Wilcannia		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$263.00
Non- Potable/Raw Water Connected	Per Connection	\$1,036.00
Filtered Water Availability	Per Property	\$173.00
Non- Potable/Raw Water Availability	Per Property	\$173.00
Filtered Water Usage	Per Kilolitre (kL)	\$3.75
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$3.75
Non- Potable/Raw Water Usage – Metered Non Rateable Properties	Per Kilolitre (kL)	\$3.75
Water Service Charges - Ivanhoe		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$308.00
Non- Potable/Raw Water Connected	Per Connection	\$516.00
Filtered Water Availability	Per Property	\$230.00
Non- Potable/Raw Water Availability	Per Property	\$230.00
Filtered Water Usage	Per Kilolitre (kL)	\$4.18
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$1.81
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$5.03
Non -Potable/Raw Water Usage – Metered Non -Rateable Properties	Per Kilolitre (kL)	\$4.18
Water Service Charges – White Cliffs		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$998.00
Non- Potable/Raw Water Connected	Per Connection	\$998.00
Filtered Water Availability	Per Property	\$873.00
Non -Potable/Raw Water Availability	Per Property	\$873.00

Filtered Water Usage	Per Kilolitre (kL)	\$4.08
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$4.08
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08
Non- Potable/Raw Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08

d. In accordance with Sections 501 of the *Local Government Act 1993*, Council make and levy charges for sewerage services in 2023-24 as follows:

Service Charge Description	Unit Type	2023-24 Charge
Sewerage Service Charge	Per property – up to 2 connections	\$938.00
Sewerage Service Additional Charge	Per connection – more than 2 connections	\$323.00

e. Council make and impose the maximum charge for interest on overdue rates and charges as determined by the Minister for Local Government, in accordance with Section 566(3) of the *Local Government Act 1993*, being 9.00 per cent per annum for the period 1 July 2023 to 30 June 2024.

f. Fees and Charges for the use of services provided by the Council as detailed in the Operational Plan and Budget 2023-24 be adopted in accordance with Section 608 of the *Local Government Act 1993*. **CARRIED**

8.5 ADOPTION OF DRAFT LONG TERM FINANCIAL PLAN 2023/24-2032/33

RESOLVED: OCM 08-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Adopt the Long Term Financial Plan 2023/24 – 2032/33.

CARRIED

9 GOVERNANCE REPORTS

9.1 HOUSING UNIT BUSINESS CASE

RESOLVED: OCM 09-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and acknowledges the Business Case for Establishing a Housing Unit.

2. Acknowledge Council is not in a financial position to progress further with the Business Unit until there is contractual and financial commitments by the State Government to housing maintenance, and the establishment cost of the Business Unit to be operated by Council.
3. That council continue to lobby government agencies advance the project.

CARRIED

9.2 CENTRAL DARLING SHIRE COUNCIL FLOODING MAPPING

RESOLVED: OCM 10-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Acknowledge the Flood Mapping Report with the information to be used as future reference for emergency response and development on the Darling River floodplain.

CARRIED

9.3 FUEL CARD POLICY

RESOLVED: OCM 11-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approves the Draft Fuel Card Policy
3. Places the Draft Fuel Card Policy on public exhibition for a period of 28 days to allow for public review and submissions.

CARRIED

9.4 CORRESPONDENCE - THE HON TANYA PLIBERSEK MP

RESOLVED: OCM 12-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the Correspondence.

CARRIED

9.5 SENATOR THE HON MURRAY WATT & THE HON JIHAD DIB MP - JOINT MEDIA RELEASE

RESOLVED: OCM 13-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. That the General Manager continue further discussions with the funding body regarding funding for Central Darling Shire Council.

CARRIED

9.6 NEW POLICY - CYBER SECURITY

RESOLVED: OCM 14-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Cyber Security Policy Version One.
3. Place the Cyber Security Policy Version One on public exhibition for a period of 28 days, to allow for public review and submissions.

CARRIED

9.7 NEW POLICY - ACQUISITION AND DISPOSAL OF LAND

RESOLVED: OCM 15-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Acquisition and Disposal of Land Policy.
3. Place the Acquisition and Disposal of Land Policy on public exhibition for a period of 28 days to allow for public review and submissions.

CARRIED

9.8 CUSTOMER SERVICE CHARTER

RESOLVED: OCM 16-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Customer Service Charter.
3. Place the Customer Service Charter on public exhibition for a period of 28 days to allow for public review and submissions.

CARRIED

10 CORPORATE SERVICES REPORTS

10.1 CLASSIFICATION OF LAND

RESOLVED: OCM 17-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. Classify the 10 parcels of land listed in the attachment to this report, as operational land in accordance with *the Local Government Act 1993 (NSW) s 26*.
 - 40 Paringa Street MENINDEE NSW, Lot 10 Section 26 DP 758669
 - 38 Hood Street WILCANNIA, NSW Lot B DP 402894
 - 106 Hood Street WILCANNIA NSW, Lot 4 DP 982174
 - 18 McIntyre Street WILCANNIA NSW, Lot 1 DP 907110
 - 32 Bakandji Drive WILCANNIA NSW, Lot 1 DP 907111
 - 110A Reid Street WILCANNIA NSW, Lot 4 DP 983706
 - 16A Wilson Street WILCANNIA NSW, Lot 1 DP 907814
 - 16A Wilson Street WILCANNIA NSW, Lot 1 DP 907815
 - 16A Wilson Street WILCANNIA NSW, Lot 2 DP 983994
 - 135A Woore Street WILCANNIA NSW, Lot 10 DP 1128880

CARRIED

10.2 WHS VOLUNTEER MANAGEMENT PROCEDURE

RESOLVED: OCM 18-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. That Council resolved to adopt the Draft WHS Management Volunteer Procedure

CARRIED

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES UPDATE MAY 2023

RESOLVED: OCM 19-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

11.2 URBAN AND RURAL ADDRESSING PROJECT

RESOLVED: OCM 20-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the adoption of the Urban and Rural Project street addresses and numbering for use on the councils rates and addressing systems as listed in the attachment report item 11.2 pages 159 - 220
3. Inform Commonwealth and State agencies of the new street addressing and numbering to assist the local community.
 - (a) Endorse the submission of the new street addresses and numbering to the Geographic names board.

CARRIED

11.3 SERVICES**RESOLVED: OCM 21-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.4 WATER AND SEWER**RESOLVED: OCM 22-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.5 ROADS AND AERODROME**RESOLVED: OCM 23-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.6 ACTIVE TRANSPORT PLAN

RESOLVED: OCM 24-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the draft report and place on public exhibition for 28 days.

CARRIED

11.7 REGIONAL AND LOCAL ROADS REPAIR PROGRAM 2023-24**RESOLVED: OCM 25-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. That the General Manager issue a press release on this project given the significant investment that is occurring.

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at **9:46am**.

RESOLVED: OCM 26-06-2023

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

13.1 Morris Pipper -Service Quote for Specialty Grant Servcie

Item 13.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) and (d) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

13.2 General Manager - Annual Performance Review

Item 13.2 is confidential under the Local Government Act 1993 Section 10A(2) - (a) as it relates to personnel matters concerning particular individuals (other than councillors).

The General Manager Mr Greg Hill left the Chambers whilst the matter was under consideration and returned upon the matter being determined.

13.3 Supply and delivery of bulk water treatment plant chemicals

Item 13.3 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RESOLVED: OCM 27-06-2023

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at **9:51am** .

CARRIED

The General Manager reported on the resolutions of the confidential matters and reported the following for the listed report:

13.1 MORRIS PIPPER -SERVICE QUOTE FOR SPECIALTY GRANT SERVICIE

RESOLVED: OCM 28-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Council authorises the engagement of Morris Piper to assist Council in the preparation of future grant funding submissions, milestone and acquittal reporting until the end of the Financial Year 23/24.
3. Council notes the engagement of consultant is not in accordance with Council's Procurement Policy, however under the *Local Government Act 1993*, Section 55, Part 3(i) endorses the engagement of Morris Piper due to the remoteness of locality and the unavailability of competitive or reliable tenderers.

CARRIED

The Administrator reported on the resolutions of the confidential matters and reported the following for the listed report:

13.2 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW

RESOLVED: OCM 29-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. 1 That Council receives the report on the General Manager Annual Performance Review noting that performance was determined as better than satisfactory.
2. 2 That Council set the GMs TRP at \$265,000 for the balance of the contract on the basis of:
 - On going better than satisfactory service
 - The significant increase in Grant Income and organisational improvement.
 - The Total Remuneration Package commences from 1 July 2023.

CARRIED

The General Manager reported on the resolutions of the confidential matters and reported the following for the listed report:

13.3 SUPPLY AND DELIVERY OF BULK WATER TREATMENT PLANT CHEMICALS

RESOLVED: OCM 30-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Schedule A Chlorine (Granulated) – that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
3. Schedule A Chlorine (Liquid) – that Redox Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
4. Schedule A2 Chlorine Gas – that Ixom Operations Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
5. Schedule B1 Aluminium Sulphate – that Chemprod Nominees Pty Ltd t/a Omega Chemicals be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
6. Schedule D Sodium Bicarbonate – that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
7. Schedule E Sodium Hypochlorite – that Formula Chemicals (NSW) Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
8. Schedule G Hydrochloric Acid - that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
9. Schedule I Dense Soda Ash - that Ixom Operations Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and

10. Schedule J Alchlor - that Redox Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
11. Schedule L Cyanuric Acid - that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
12. Schedule M Activator Carbon - that BTX Group Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
13. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 30 June 2026.

CARRIED

14 RESOLUTION TRACKER

14.1 RESOLUTION TRACKER JUNE 2023

RESOLVED: OCM 31-06-2023

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 24th May 2023 be received and noted and any amendments be noted.

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **9:55am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 26 July 2023.

.....
ADMINISTRATOR