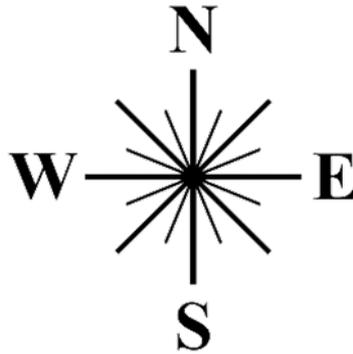


# **CENTRAL DARLING**



## **SHIRE COUNCIL**

### **ORDINARY COUNCIL MEETING**

#### **BUSINESS PAPER**

**28 JUNE 2023**

The Meeting will be held at 9am in the  
Council Chambers, 21 Reid Street, Wilcannia

**MISSION STATEMENT**

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services.

**RECORDING AND WEBCAST OF COUNCIL MEETINGS**

Council meetings are recorded and webcast on Council's website, your attendance and/or input may be recorded and publicly broadcast.

**PUBLIC RECORDING PROHIBITED WITHOUT COUNCIL AUTHORITY**

A person may only use a recording device, including audio and visual recording and any device capable of recording speech, to record a Council meeting by the resolution of the Council.

A person may be expelled from a Council meeting for having used a recording device without consent.

**PHOTOGRAPHY PROHIBITED WITHOUT PERMISSION**

Photography is not permitted at a Council meeting without the consent of the General Manager.

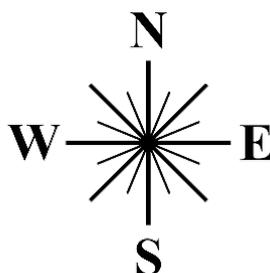
**PUBLIC FORUM - EXTRACT FROM THE CODE OF MEETING PRACTICE POLICY**

1. The Council may hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary Council meetings and meetings of Committees of the Council.
2. Public forums are to be chaired by the Mayor or their nominee.
3. To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by same day 8.50am before the date on which the public forum is to be held and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
4. A person may apply to speak on no more than two (2) items of business on the agenda of the Council meeting.
5. Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
6. The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
7. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
8. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate is to determine who will address the Council at the public forum.
9. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the

- Mayor's nominated Chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.
10. Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council at the public forum, and to identify any equipment needs no more than three (3) days before the public forum. The General Manager or their delegate may refuse to allow such material to be presented.
  11. The General Manager or their delegate is to determine the order of speakers at the public forum.
  12. Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson.
  13. Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.
  14. A Councillor (including the Chairperson) may, through the Chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
  15. Speakers are under no obligation to answer a question put under Clause 4.14. Answers by the speaker, to each question are to be limited to three (3) minutes.
  16. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.
  17. The General Manager or their nominee may, with the concurrence of the Chairperson, address the Council for up to three (3) minutes in response to an address to the Council at a public forum after the address and any subsequent questions and answers have been finalised.
  18. Where an address made at a public forum raises matters that require further consideration by Council staff, the General Manager may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
  19. When addressing the Council, speakers at public forums must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct, or making other potentially defamatory statements.
  20. If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in Clause 4.19, the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.
  21. Clause 4.20 does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 14 of this code.
  22. Where a speaker engages in conduct of the type referred to in Clause 4.19, the General Manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the General Manager or their delegate considers appropriate.

23. Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee meeting. The Council is to maintain a written record of all conflict-of-interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.

**CENTRAL DARLING**



**SHIRE COUNCIL**

**ORDINARY COUNCIL MEETING**

Wednesday, 28 June 2023

9am

Council Chambers, 21 Reid Street, Wilcannia

**BUSINESS PAPER AGENDA**

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## **1 OPENING OF MEETING**

The Council Meeting will be declared open by the Mayor/Administrator.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.*

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 APOLOGIES**

### **3.2 LEAVE OF ABSENCE**

## **4 DISCLOSURES OF INTEREST**

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

### **RECOMMENDATION:**

That the Disclosures of Interest – Pecuniary and Non-Pecuniary be received and noted.

## **5 CONFIRMATION OF MINUTES**

### **5.1 PREVIOUS MEETING MINUTES**

### **RECOMMENDATION:**

That the Minutes of the Ordinary Council Meeting held on 24 May 2023 be received and confirmed as an accurate record.

### **Attachments:**

1. [Ordinary Council Meeting - 24 May 2023](#)

## **6 NOTICE OF MOTION**

Nil

## **7 MAYORAL (ADMINISTRATOR) MINUTE(S)**

### **7.1 MAYORAL MINUTE -**

**FILE NUMBER: GD23/9816**  
**REPORT AUTHOR: ADMINISTRATOR**  
**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

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#### **Alliance of Western Councils .**

Council continues to be an active participant and has supported several initiatives that can benefit the region. The Group under Mayor Craig Davies of Narromine Shire leadership has developed into an effective lobby group on regional issues such as:

- The NSW 2016 Biodiversity Act is having negative impacts on local areas and adding to the housing crisis affecting all of regional NSW. The Act is in desperate need of change so as to not impact Regional NSW in such a negative manner. The group has been lobbying for changes.
- CSU Rural School of Medicine Initiative to train regional doctors.

#### **LGNSW**

Provide letter of support outlining the cost shifting impact of the NSW Governments decision to withdraw the ESL Subsidy on CDS and its residents.

#### **FWJO**

Chair the Board Meeting 5TH April 2023.

Business included:

- Presentation from the Local Government Remuneration Tribunal on the Annual Review Process
- Adoption of the Draft Regional Transport Strategy
- Adoption of the Draft Destination Management Plan

Chair Board Meeting 22 May 2023

Receive Report on Financial position and Draft 2023/24 Budget

#### **Menindee Fish Kill**

Participate in after action EOC review.

#### **Submission**

Prepare submission from CDS to the Independent Review into the February/March 2023 Fish Deaths Menindee

#### **Ministerial Meetings.**

Meet with Minister Tara Moriarty MP, Minister for Agriculture, Regional and Western NSW in Wilcannia on the morning of Wednesday 7 June.

Matters discussed included.

- Future governance for CDSC
- Water Treatments Plants White Cliffs, Ivanhoe and Wilcannia
- Assisting with funding operational operations of airports
- Wilcannia Weir – very slow progress
- Lack of social housing and maintenance of existing stock
- No Child Day Care services throughout the shire

- ESL impacts on CDS
- Whitecliffs Mining Leases
- Aboriginal Housing

**Attachments:**

NIL

## **8 FINANCIAL REPORTS**

### **8.1 CASH AND INVESTMENTS – MAY 2023**

**FILE NUMBER: GD23/10072**

**REPORT AUTHOR: FINANCE MANAGER**

**RESPONSIBLE DIRECTOR: DIRECTOR BUSINESS SERVICES**

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#### **EXECUTIVE SUMMARY:**

This report is to provide a summary of Council's cash and investments as at the 31<sup>st</sup> May 2023.

Council's total cash assets as at 31<sup>st</sup> May is: \$5,535,521.40

#### **RECOMMENDATION:**

That Council will:

1. Receive the report

#### **REPORT:**

In accordance with *Clause 212 of the Local Government (General) Regulations 2005*, a monthly report setting out details of all money that Council has invested under *Section 625 of the Local Government Act 1993* is required to be submitted to Council.

**Cash and Investment Accounts:**

CASH AND INVESTMENT ACCOUNTS	CURRENT MONTH	LAST MONTH	MOVEMENT	INTEREST RATE	CURRENT MONTH INTEREST	YTD INTEREST
WESTPAC 11AM INVESTMENT ACCOUNT	\$4,000,000.00	\$6,500,000.00	(\$2,500,000.00)			
OPERATING ACCOUNT	\$1,488,534.10	\$3,442,403.18	(\$1,953,868.08)	N/A	NIL	NIL
POST OFFICE CLEARING ACCOUNT	\$46,987.30	\$46,987.30	NIL	N/A	NIL	NIL
<b>TOTAL CASH AT BANK AS OF 31<sup>ST</sup> MAY 2023</b>				<b>\$5,535,521.40</b>		

**Commentary:**

The net movement of cash for the month of May 2023 was a decrease of \$1,894,140.74.

Payments for wages and creditors for the month of May 2023 totalled \$7,627,441.78.

Receipts and transfers for the month of May 2023 totalled \$5,732,615.57 with major receipts being:

- Federal Assistance Grant \$476,822

**Restrictions:**

<b>Restricted Cash and Investments</b>	
	<b>(\$000's)</b>
<b>Externally Restricted <sup>(1)</sup></b>	
Specific purpose unexpended grants	861
Water supplies	805
Sewerage services	1,392
Domestic waste management	769
<b>Total Externally Restricted</b>	<b>3,827</b>
(1) Funds that must be spent for a specific purpose	
<b>Internally Restricted <sup>(2)</sup></b>	
Employees Leave Entitlements	935
Plant and vehicle replacement	8
Waste management Reserve	124
<b>Total Internally Restricted</b>	<b>1,067</b>
(2) Funds that Council has earmarked for a specific purpose	
<b>Total Restricted Funds</b>	<b>4,894</b>
<b>Total Cash &amp; Investments</b>	<b>5,535</b>
<b>Unrestricted Funds</b> (ie. available after the above Restrictions)	<b>641</b>

**Commentary:**

The level of unrestricted funds required by Council is generally \$1,000,000. Currently Council's unrestricted funds are below this level. This can occur due to a timing difference, when funds are required to finance grant funded projects in advance. This expenditure is then claimed back from the Government at a later date.

Funds to be received in June:

- Pooncarie Road Claim \$4,000,000
- Roads Repair Programme \$ 400,000

	<b>RESTRICTION AMOUNT</b>
<b>TOTAL RESTRICTION AS OF 30 JUNE 2023</b>	<b>\$4,006,000</b>

**Attachments:**

NIL



**8.2 FINANCIAL PERFORMANCE REPORT MARCH 2023****FILE NUMBER: GD23/10078****REPORT AUTHOR: FINANCE MANAGER****RESPONSIBLE DIRECTOR: DIRECTOR BUSINESS SERVICES**

---

**EXECUTIVE SUMMARY:**

This report is to provide a summary of Council's financial performance against budget as at 31<sup>st</sup> May 2023.

The report indicates a YTD Net Operating Result before Capital Items of \$8,000 surplus, which less than expected for this time of year.

The report shows two material variances for the month of May 2023.

Being:

1. A favourable variance of \$42,000 for Interest and Investment Revenue.
2. A favourable variance of \$1,172,000 for Employee Costs.
3. An unfavourable variance of \$1,655,000 for Materials & Contracts

**RECOMMENDATION:**

That Council will:

1. Receive the report

**BACKGROUND:**

Council has been working towards improving its financial reporting systems to meet best practice financial reporting guidelines. In line with these objectives a monthly report is to be presented to Council on its financial performance against budget.

**REPORT:**

The monthly financial performance report provides Council with a summary of performance against budget as 31<sup>st</sup> May 2023.

<b>Income Statement March 2023</b>	<b>Amended Budget 2022/23 as per QBR3</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Variance YTD</b>	<b>Variance %</b>	<b>Notes</b>
	<b>(\$000's)</b>	<b>(\$000's)</b>	<b>(\$000's)</b>	<b>(\$000's)</b>		
<b>Income</b>						
Rates and Annual Charges	2,483	2,483	2,472	(11)	(0%)	
User Charges and Fees	11,644	10,673	10,567	(106)	(1%)	
Interest and Investment Revenues	54	54	96	42	78%	1
Other Revenues	405	389	400	11	3%	
Grants & Contributions - Operating	10,428	10,428	11,215	787	8%	
Grants & Contributions - Capital	21,991	15,759	14,759	(1,000)	(6%)	
<b>Total Income from Continuing Operations</b>	<b>47,005</b>	<b>39,786</b>	<b>39,509</b>	<b>(277)</b>	<b>(1%)</b>	
<b>Expenses</b>						
Employee Costs	6,968	6,700	5,528	1,172	17%	2
Borrowing Costs	39	13	13	-	0%	
Materials & Contracts	11,066	11,066	12,721	(1,655)	(15%)	3
Depreciation	4,324	3,963	3,963	-	0%	
Other Expenses	2,257	2,257	2,517	(260)	(12%)	
<b>Total Expenses from Continuing Operations</b>	<b>24,654</b>	<b>23,999</b>	<b>24,742</b>	<b>(743)</b>	<b>(3%)</b>	
<b>Net Operating Result from Continuing Operations</b>	<b>22,351</b>	<b>15,787</b>	<b>14,767</b>	<b>(1,020)</b>	<b>(6%)</b>	
<b>Net Operating Result before Capital Items</b>	<b>360</b>	<b>28</b>	<b>8</b>	<b>(20)</b>	<b>(71%)</b>	

### General Notes:

Rates and Annual Charges are recognised as income when the rate is struck, generally the 1<sup>st</sup> of July.

Grants and Contributions are recognised when received, unless previously invoiced.

Depreciation is not a cash expense.

The annual budget was reviewed as at 31<sup>st</sup> March 2023 and presented to Council at the May meeting. Approved amendments to the budget have been incorporated into the above Income Statement.

### Variance Analysis:

The report shows two material variances for the month of May 2023.

Being:

1. A favourable variance of \$42,000 for Interest and Investment Revenue.

This variance is due to increased interest rates and Council having a higher level of cash to invest than expected. Council also takes a very conservative approach to this budget line.

1. A favourable variance of \$1,172,000 for Employee Costs.

This variance is due to Council currently having a number of vacant positions and a number of staff being on extended leave. The wages expense for employees being on leave is adjusted against Council's Provision for Leave Entitlements.

3. An unfavourable variance of \$1,655,000 for Materials & Contracts

This variance is primarily related to Council relying on contractors to perform duties otherwise undertaken by staff.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

<b>Focus/Goals/Objectives</b>	<b>Strategic Area</b>	<b>Actions</b>
2 Local & Regional Governance	2.1 Shire governance	2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Monitoring of monthly against budget enables timely financial management.

**Policy, Legal and Statutory Implications:**

N/A

**Risk Management - Business Risk/Work Health and Safety/Public:**

Monthly financial reporting allows Council to keep informed of the progress of the budget to actual income and costs.

**OPTIONS:**

NIL

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

NIL

**External Exhibition:**

NIL

**Attachments:**

NIL



**8.3 GRANTS REGISTER – MAY 2023****FILE NUMBER: GD23/10087****REPORT AUTHOR: FINANCE MANAGER****RESPONSIBLE DIRECTOR: DIRECTOR BUSINESS SERVICES**

---

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide a summary reconciliation of Council's current grant funding status as of 31st May 2023.

**RECOMMENDATION:**

That Council will:

1. Receive the report

**BACKGROUND:**

To deliver Council's commitment to transparency and improved financial management, Council has developed a Grants and Contributions Register, to provide information on grants applied for and received.

**REPORT:**

For the month of May 2023:

Finalised and submitted the following applications:

- Central Darling Winter Break Holiday Program - Winter Holiday Break Program 2022-23 (NSW) - \$7,000 (ex GST).
- Menindee War Memorial and Rose Garden of Remembrance - The Community War Memorials Fund (NSW) - \$8,469 (ex GST).
- Wilcannia Motel Revitalisation Project (EOI) - Growing Regional Economies Fund (NSW) - \$10,000,000 (ex GST).

Notified that the following grant application was successful:

- N/A

Notified that the following grant applications were unsuccessful:

- N/A

Drafting the following applications:

- Regional Drought Resilience Planning Program Application (NSW).

CDSC grant program contract management support, reporting and acquittal of all CDSC grant funding, including the following updates:

- MDBEDP R3 - Variation for the Victory Caravan Park Amenity Block Upgrade executed and milestone report submitted. Report approved and payment made to the council on 2 June 2023.
- Darling River Flood Plain Mapping (Preparing Australia Program) project – extension granted to 30 June 2023. Project now complete and final report received from PWA NSW – project due to be acquitted by 31 July 2023.

- Continued to work on Community Events Program – 0137. Final project due to be completed by 30 June 2023 (Mari Maa).
- Working with the Department of Regional NSW to extend the completion date for the Covid-19 Impacted Communities grant.
- Follow-up of outstanding information for LSP-041 with the council.
- SCCF3-0448 milestone report submitted. Additional information for the report has been sought by the department.
- Assist with BCW-002 (Baaka curatorial report) acquittal

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation

**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Ensures that any funding sourced is being deployed within the approved scope of services, works and facilities for which they were intended.

**Policy, Legal and Statutory Implications:**

Regulation 208 of the *Local Government (General) Regulation 2005* provides a requirement that: A member of the staff of a council who has control of any of the council’s accounting records must—  
 (a) produce those records for inspection and audit in proper order whenever directed or requested to do so by the council’s mayor, responsible accounting officer, general manager (if not the council’s responsible accounting officer) or auditor or by the Director-General or a person to whom the Director-General’s functions under section 430 of the Act have been delegated or subdelegated under section 745 of the Act, and  
 (b) render all practicable assistance to the mayor, responsible accounting officer, general manager, auditor, the Director-General, or such a delegate or subdelegate with respect to those records.

**Risk Management - Business Risk/Work Health and Safety/Public:**

Periodic reporting enables Council to keep both funding providers and the community informed on the deployment of those funds as intended and as such significantly mitigate the risk of inappropriate usage of those funds.

**OPTIONS:**

NIL

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

NIL

**External Exhibition:**

No

**Attachments:**

1. [Grants Register May 2023](#)

**8.4 ADOPTION OF DRAFT OPERATIONAL PLAN, DELIVERY PROGRAM AND BUDGET 2023-24**

**FILE NUMBER: GD23/10113**  
**REPORT AUTHOR: FINANCE MANAGER**  
**RESPONSIBLE DIRECTOR: DIRECTOR BUSINESS SERVICES**

**EXECUTIVE SUMMARY:**

**EXECUTIVE SUMMARY:**

Under the Integrated Planning and Reporting (IP&R) Framework, Council is required to prepare a Resourcing Strategy which outlines how Council will achieve the aspirations in the Community Strategic Plan (CSP). Council’s draft 2023/24 Operational Plan and 2023/24 – 2032/33 Long Term Financial Plan (LTFP) provides a framework to meet the activities and level of services outlined in its CSP.

As part of Council’s requirements to comply with the IP&R Guidelines the attached plans were considered and endorsed by Council prior to being placed on public exhibition for a period of 28 days. The 2023/24 Operational Plan, Revenue Policy and Schedule of Fees and Charges along with the 2023/24 – 2032/33 LTFP together with any submissions to be considered by Council are to be adopted at this Meeting.

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Note and acknowledge submissions made during the public exhibition period.
3. Adopt the 2023-24 Operational Plan and Budget.
4. Make and levy the following rates and charges under the *Local Government Act 1993* for the 2023-24 year
  - (a) In accordance with Sections 492-494, 497-499, 533-535 and 543 of the *Local Government Act 1993*, Council make and levy the following ordinary rates for the 2023/24 year as follows:
    - i. Farmland Rate ad valorem amount 0.000428 cents in the dollar
    - ii. Farmland Base Amount: \$130.00
    - iii. Residential Rate ad valorem amount 0.066626 cents in the dollar
    - iv. Residential Base Amount \$130.00
    - v. Business Rate ad valorem amount 0.054677 cents in the dollar
    - vi. Business Base Amount \$130.00
  - (b) In accordance with Sections 496 and 501 of the *Local Government Act 1993*, Council make and impose charges for waste management services in 2023/24 as follows:

Waste Management Service Charges - Non Domestic Levied under Section 501 of the <i>Local Government Act 1993</i>	Charge Unit	2023-24 Charge
Waste Management Service <u>Purpose:</u> Entitlement to a weekly collection of a 240 litre waste bin. <u>Applies to:</u> All properties within any of Council’s waste collection areas where a Waste Collection service has been requested and provided.	Per Property	\$680.00

<p>Waste Management Additional Bin  <u>Purpose:</u> Entitlement to a weekly collection of additional 240 litre waste bins.  <u>Applies to:</u> All properties within any of Council's waste collection areas where an additional Non Domestic Waste Collection service(s) has/have been requested and provided.</p>	Per Bin	\$680.00
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c. In accordance with Sections 501 and 502 of the *Local Government Act 1993*, make and levy charges for water supply services in 2023-24 as follows:

Water Service Charges - Wilcannia		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$263.00
Non- Potable/Raw Water Connected	Per Connection	\$1,036.00
Filtered Water Availability	Per Property	\$173.00
Non- Potable/Raw Water Availability	Per Property	\$173.00
Filtered Water Usage	Per Kilolitre (kL)	\$3.75
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$3.75
Non- Potable/Raw Water Usage – Metered Non Rateable Properties	Per Kilolitre (kL)	\$3.75
Water Service Charges - Ivanhoe		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$308.00
Non- Potable/Raw Water Connected	Per Connection	\$516.00
Filtered Water Availability	Per Property	\$230.00
Non- Potable/Raw Water Availability	Per Property	\$230.00
Filtered Water Usage	Per Kilolitre (kL)	\$4.18
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$1.81
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$5.03
Non -Potable/Raw Water Usage – Metered Non -Rateable Properties	Per Kilolitre (kL)	\$4.18
Water Service Charges – White Cliffs		

Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$998.00
Non- Potable/Raw Water Connected	Per Connection	\$998.00
Filtered Water Availability	Per Property	\$873.00
Non -Potable/Raw Water Availability	Per Property	\$873.00
Filtered Water Usage	Per Kilolitre (kL)	\$4.08
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$4.08
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08
Non- Potable/Raw Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08

- d. In accordance with Sections 501 of the *Local Government Act 1993*, Council make and levy charges for sewerage services in 2023-24 as follows:

Service Charge Description	Unit Type	2023-24 Charge
Sewerage Service Charge	Per property – up to 2 connections	\$938.00
Sewerage Service Additional Charge	Per connection – more than 2 connections	\$323.00

- e. Council make and impose the maximum charge for interest on overdue rates and charges as determined by the Minister for Local Government, in accordance with Section 566(3) of the *Local Government Act 1993*, being 9.00 per cent per annum for the period 1 July 2023 to 30 June 2024.
- f. Fees and Charges for the use of services provided by the Council as detailed in the Operational Plan and Budget 2023-24 be adopted in accordance with Section 608 of the *Local Government Act 1993*.

**BACKGROUND:**

The Draft Annual Operational Plan 2023-24 is required to outline the activities Council proposes to undertake in the upcoming financial year 2023-24, as part of its Delivery Program. The document also includes Council’s proposed revenue policy and budget estimates for the 2023-24 year.

The Draft Operational Plan has been prepared on the basis of continuing to address the Council’s current financial strategy of delivering ongoing operating surpluses and to ensure that Council does not return to a negative cash balance.

**REPORT:**

[Insert report](#)

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Council’s Annual Budget is a key tool for the effective financial management.

**Policy, Legal and Statutory Implications:**

In accordance with Sections 492-494, 497-499, 533-535 and 543 of the *Local Government Act 1993*, Council must make and levy the following ordinary rates for the 2023/24 year.

**Risk Management - Business Risk/Work Health and Safety/Public:**

NIL

**OPTIONS:**

None available as Council must adopt an Operational Plan and budget prior to 1 July 2024

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

Not required

**External Exhibition:**

The Draft Plan was advertised for 28 days in accordance with the provisions of Section 405 and 532 of the *Local Government Act 1993*.

**Attachments:**

NIL

**8.5 ADOPTION OF DRAFT LONG TERM FINANCIAL PLAN 2023/24-2032/33****FILE NUMBER: GD23/10125****REPORT AUTHOR: FINANCE MANAGER****RESPONSIBLE DIRECTOR: DIRECTOR BUSINESS SERVICES**

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**EXECUTIVE SUMMARY:**

In 2009 the *Local Government Act 1993* was amended to introduce Integrated Planning and Reporting, which places an obligation on all NSW Councils to develop a suite of long-term planning documents based on comprehensive community engagement.

The purpose of this report is to provide Council with a Long-Term Financial Plan (LTFP) for adoption following a period of public exhibition. No submissions to the plan were received during the period of public exhibition.

**RECOMMENDATION:**

That Council will:

1. Adopt the Long Term Financial Plan 2023/24 – 2032/33.

**BACKGROUND:**

A Long-Term Financial Plan (LTFP) is one of the three resourcing strategies required by the NSW Integrated Planning and Reporting Legislation and must be for a minimum of 10 years.

The plan has been prepared to provide the community with the appropriate information about how Council's finances will operate over the next 10 years in line with the different choices that can be made.

All LTFPs must be based on a set of assumptions, which generally relate to those matters which are most likely to affect the overall outcome of the LTFP. The following assumptions have been considered, discussed and ultimately used as a basis to forecast Council's long-term financial position over the period of the plan:

- Rates are forecast to increase in line with current IPART rate capping guidelines.
- Annual charges for water, sewer and waste services to increase in line with current IPART rate capping guidelines.
- No additional long-term debt.
- All revenue sources other than rates and annual charges to rise by the estimated CPI.
- Net staff levels will remain constant in line with current service provision.
- No reduction in the level of services provided.
- Assets that provide an income stream or allow Council to reduce operating costs may be leased.

**REPORT:**

A long-term financial plan is a key to good financial management and provides a framework for future financial and resourcing decisions.

The Long-term Financial Plan includes commentary on the following projected financial statements:

- Revenue Statement

- Balance Sheet
- Cash Flow

A summary of the key outcomes of the plan is below:

<b>Central Darling Shire Council 10 Year Financial Projections Summary of Key Outcomes</b>										
	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>2030/31</b>	<b>2031/32</b>	<b>2032/33</b>
	<b>Budget</b>									
	<b>'000s</b>									
	<b>\$</b>									
Surplus (deficit) from Operations (Before Capital funding)	23,535	7,941	7,949	7,127	6,773	6,552	6,524	6,416	6,353	6,268
Underlying Surplus	21	24	214	146	(119)	(261)	(288)	(396)	(460)	(545)
Net Cashflow from Operations	27,953	11,086	11,225	10,552	11,183	11,456	11,597	11,653	11,751	11,836
Projected Capital Expenditure	28,276	13,546	10,680	9,348	9,349	9,104	9,146	9,190	9,235	9,282
Closing Cash Balance	3,727	802	881	1,619	2,987	4,874	6,859	8,857	10,907	12,994
Long Term Borrowings	-	-	-	-	-	-	-	-	-	-

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

<b>Focus/Goals/Objectives</b>	<b>Strategic Area</b>	<b>Actions</b>
2 Local & Regional Governance	2.1 Shire governance	2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services  2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Having a financial plan will enable Council to anticipate future financial threats and opportunities.

**Policy, Legal and Statutory Implications:**

Required under the *Local Government 1993, Section 403*

**Risk Management - Business Risk/Work Health and Safety/Public:**

Having a financial plan enable Council to anticipate and mitigate future financial risk.

**OPTIONS:**

None available as Council must adopt a Long Term Financial Plan prior to 1 July 2023

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

N/A

**External Exhibition:**

The Draft Plan was advertised for 28 days in accordance with the provisions of *Section 405 and 532 of the Local Government Act 1993*.

No submissions received

**Attachments:**

NIL

## 9 GOVERNANCE REPORTS

### 9.1 HOUSING UNIT BUSINESS CASE

**FILE NUMBER:** GD23/8745  
**REPORT AUTHOR:** GENERAL MANAGER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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#### EXECUTIVE SUMMARY:

The report provides Council information about the Housing Unit Business Case report which was funded by the Department of Regional NSW for the establishment of a Housing Maintenance Unit to be Section 355 Committee of Council.

#### RECOMMENDATION:

That Council will:

1. Receive the report and acknowledges the Business Case for Establishing a Housing Unit.
2. Acknowledge Council is not in a financial position to progress further with the Business Unit until there is contractual and financial commitments by the State Government to housing maintenance, and the establishment cost of the Business Unit to be operated by Council.

#### BACKGROUND:

In 2021, overcrowded housing in the region exacerbated the spread of the COVID-19 pandemic, drawing widespread media attention to the concerns and plight of the Wilcannia community.

In 2022, the Community Strategic Plan for Central Darling Shire identified housing as one of the local community's primary issues and challenges. It identifies '**our long-term goal for housing**' as follows:

*"There is an inadequate supply of diverse, well-built and well-maintained housing across the shire that is appropriate for local environmental conditions and reflects the needs of our communities through all stages of life".*

Council recognises broader issues such as past funding allocation policies and management structures have contributed to the issues with Aboriginal social housing in the Shire. But Council also knows, from its own experience working on its own assets, that the lack of suitable contractors and of qualified and experienced staff are major hurdles to achieving outcomes on the ground in the Shire.

It isn't Council's role to *fund* or to *provide* Aboriginal social housing... but delivering operational services *is* core business: Council has a portfolio of over 200 buildings and is responsible for many other similar services. Council believes there is a business case for it to establish a Housing Unit employing and training local people to undertake work on Aboriginal social housing in the Shire.

This initiative is about rebuilding more than houses: it is about rebuilding *community!*

It will positively contribute to several other community priorities in the Community Strategic Plan in addition to housing including 'services and facilities', 'Aboriginal community participation and decision-making' and 'access to employment'. It will also increase the economies of scale of Council's own operations, which are limited by its current scope of responsibilities.

One of the big hurdles in terms of training and employment, and access to goods and services, is the start/stop nature of projects, which works against building ongoing capability and capacity in the community. But there *is* ongoing work maintaining Aboriginal social housing... there just needs to be a firm commitment to delivering these services via Council's Housing Unit, when established.

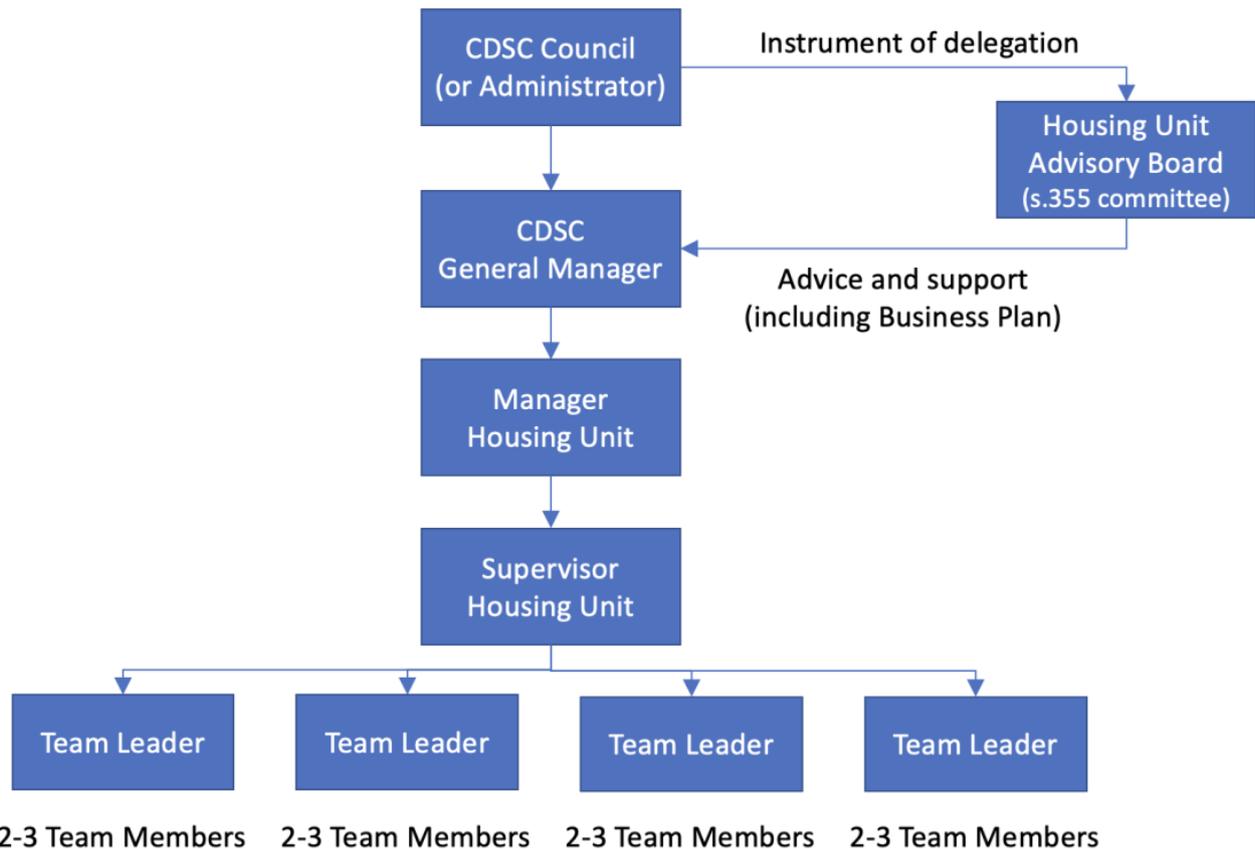
This Business Case for Housing was funded by Regional NSW, and Common Thread consultancy were engaged by Council to prepare the Business Case on Council behalf.

**REPORT:**

The Housing Unit proposes to operate as a distinct business unit within Council, with its own trading name and branding, but for all intents and purposes still part of Council’s organisation. Contractual arrangements for works by the Unit will be by way of contracts with CDSC. The Unit will not be a separate legal entity.

Housing Unit employees will be employees of CDSC, a manager for the unit will be appointed, who will report direct to the General Manager and will have delegations (e.g., submitting quotations, purchasing goods and services) relevant to that position.

Organisational structure, starting small with flexibility to grow. The figure below is the suggested ultimate organisational structure for the Unit:



An advisory board will be established as a committee of council with delegated authority from CDSC (the elected Council or the Administrator) under section 355 of the NSW Local Government Act via an *Instrument of Delegation*.

Council believes there is a business case to establish the Unit, but for the opportunity to be progressed, other stakeholders (RAHLA, NSW government, Aboriginal housing owners and manager/s) will need to give a firm commitment to:

1. enter into contractual arrangements with Council’s housing unit for the delivery of services related to Aboriginal social housing in Central Darling Shire
2. provide funding to establish, build and maintain capacity within the Unit
3. be flexible in delivery, and in relation to the capability and capacity of the Unit
4. preference the housing unit for Aboriginal housing projects in the Shire in the longer term in the interests of achieving continuity of project work, and greater social and economic outcomes locally and regionally.

Council is not in a financial position to make this level of investment. Council will need support from other stakeholders to enable the Unit to proceed. Firstly, with \$115,000 in one-off costs:

<b>Expense</b>	<b>Estimate</b>
Trailer x 2 (purchase @ \$20,000 each, but could be hired)	\$40,000
Tools and equipment (to suit work needs of 2 teams x 4 persons/team)	\$25,000
Training (by training organisation, to be confirmed, see section 3.5)	\$50,000

Secondly, with ongoing expenses (employee costs + vehicles, estimated at \$62,800 per month) to operate the Unit until it achieves self-funding operations which, conservatively, may take 6 months or even longer. This funding will be sought through the RAHLA.

<b>Expense</b>	<b>Monthly</b>	<b>6 months</b>
Hire of 3 work vehicles (2 x team members, 1 x manager)	\$7,500	\$45,000
Manager salary (\$11,000)	\$11,000	\$66,000
Team Leader wages (\$7,150 x 2)	\$14,300	\$85,000
Team Member wages (\$5,000 x 6)	\$30,000	\$180,000
<b>TOTAL</b>	<b>\$62,800</b>	<b>\$376,800</b>

Financial information for the Housing Unit will be separately identified within Council finances in accordance with the *Local Government Code of Accounting Practice and Financial Reporting* and competitive neutrality requirements in *Pricing and Costing for Council Businesses*. An example of how financial information on the Unit will be presented is Council’s water supply and sewerage businesses, which are already separately identified in the Special Purpose Financial Statements, which form part of Council’s Annual Financial Statements, which are part of Council’s Annual Report

The catalyst for establishing the Unit in the first place is the housing issues in the Shire. There is an opportunity to provide basic maintenance services (carpentry, painting, landscaping, etc.) to address this community need as a starting point and expand the complexity of the services delivered by the Unit from there. In view of the challenges of establishing a new business, Council wants to start relatively small and grow carefully over time. Council is keen to see the Unit expand eventually, over time, in terms of employee numbers, the type of building services offered and, potentially, the market and customers serviced (moving beyond Aboriginal social housing to other areas within the Shire). The proposed business structure will accommodate such expansion... but right now, Council’s focus is on the clearly identified community need for better outcomes in Aboriginal social housing, and the accompanying opportunities this brings with it.

A copy of “Business Case for establishing a Housing Unit” has been forward number of State Government Departments for their perusal. However, Council is not in a financial position to progress any further with the Business Unit until there is contractual and financial commitments for housing maintenance and the set up of the Business Unit.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

<b>Focus/Goals/Objectives</b>	<b>Strategic Area</b>	<b>Actions</b>
1 Community and Culture	1.3 Services and facilities for and aging population	1.3.4 Establish appropriate accommodation to facilitate local aging-in-place for older people
	1.1 Housing	1.1.5 Establish an ongoing schedule of maintenance to ensure that existing and future housing stock is in livable condition
		1.1.7 Monitor the quality of contractors building and maintaining houses
		1.1.8 Establish housing maintenance and repair contracts with local service

		providers in Wilcannia, Menindee and Ivanhoe
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**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	Negative
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Nil at this stage. However, there is significant contractual and financial commitment required from State Government to progress for the development of a housing maintenance Business Unit.

**Policy, Legal and Statutory Implications:**

Nil at this stage, however establishment of the Housing maintenance Business Unit will need to be established in accordance with the *Local Government Act 1993*.

**Risk Management - Business Risk/Work Health and Safety/Public:**

Nil

**OPTIONS:**

Council may elect not continue with the Maintenance Housing Unit if funding and contractual arrangement are offered.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

Nil

**External Exhibition:**

Nil

**Attachments:**

1. [Housing Business Case Report](#)

**9.2 CENTRAL DARLING SHIRE COUNCIL FLOODING MAPPING**

**FILE NUMBER:** GD23/8756  
**REPORT AUTHOR:** GENERAL MANAGER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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**EXECUTIVE SUMMARY:**

The report is to inform Council the of a recent report for Flood Mapping for Tilpa, Wilcannia and Menindee has been completed, and a funding submission has been submitted for the next stage for the development of Floodplain Risk Management Study and Plan.

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Acknowledge the Flood Mapping Report with the information to be used as future reference for emergency response and development on the Darling River floodplain.

**BACKGROUND:**

Manly Hydraulic Laboratory (MHL) and Public Works Advisory (PWA) were engaged by Council to undertake the Darling River Flood Mapping Study. The outcome of the study is to develop and calibrate a hydraulic model for the estimation of river flood behaviour in the study area with a focus on the townships of Tilpa, Wilcannia and Menindee. This flood study is the first step of the floodplain risk management process consisting of identifying general flood behaviour and areas most at risk. The study outputs can also inform decision making for investing in the floodplain; managing flood risk through prevention, preparedness, response and recovery activities; pricing insurance, and informing and educating the community on flood risk and response to floods.

The objective of this study is to improve understanding of flood behaviour and impacts, and better inform management of flood risk in the study area. The study also provides a sound technical basis for any further flood risk management investigation in the area. The key components of the flooding assessment included:

- Review of available data
- Hydraulic analysis and modelling
- Model validation against a historical event
- Flood frequency analysis to define design flood events
- Flood mapping
- Description of flooding behaviour
- Development of a draft flood study followed by a final flood study

**REPORT:**

The flood maps appended to this report are presenting the flood levels, depths and velocities for the 5%, 1% and 1 in 500 (or 0.2%) AEP (annual exceedance probability) design events. The flows occurring during these events were estimated using a flood frequency analysis of historical data and assuming a constant flow over a period of approximately 3 months.

The above results allowed the definition of the flood hazard categories within the study area. These have been created and mapped to inform development control planning. Results of the model allow the identification of main flooding areas, key infrastructure impacted by flooding and road closures around the townships of Tilpa, Wilcannia and Menindee.

It was found that several main roads and railways, including the Barrier Highway, Wilcannia-Menindee Road, East and West Tilpa Road, and Orange Broken Hill Railway, are cut off at

various locations during all modelled flood events. Therefore, the connectivity between townships, including Tipla, Wilcannia, and Menindee, can be significantly impacted during a major flood event.

In Tilpa, the levee appears to generally protect the township from a 5% AEP flood event but is overtopped during a 1% AEP or larger event.

In Wilcannia, the properties on the right (northern) bank are generally not impacted during a 5% AEP or 1% AEP event except around Palmer, Wilson and McRae Streets at the southwestern end of town and around Ross Street at the eastern end of town. During a 0.2% AEP event, most properties south of Cleaton Street and some properties along Reid Street are impacted along the Darling River. On the left (southern) bank, the local levees are protecting the properties against the 5% AEP flood event, but properties become inundated during a 1% AEP or larger flood event.

In Menindee, Loop Road, Pamamaroo Road and Irrigation Road are inundated for all modelled events. During a 1% AEP flood event, properties nearest to the river along most of the township may become subject to flooding. During a 0.2% AEP event, a breakout occurs and inundates a number of properties on the western side of the township. Properties on the left bank are impacted for all modelled events.

This study was undertaken to develop a hydraulic model and simulate flood patterns for the Central Darling River between Louth and Menindee, with a focus on the townships of Tilpa, Wilcannia, and Menindee. This flood information will assist the Central Darling Shire Council (CDSC) in understanding the flood patterns and flood risk in the area to guide decision making on development and land use.

To achieve this purpose, a TUFLOW hydraulic model was developed based on the latest guidelines and policies as outlined in ARR2019. The hydraulic model was simulated and validated for the April 2012 historic event, and subsequently simulated for three design events: 5% AEP, 1% AEP, and 0.2% AEP. These simulations assumed steady-state constant flow conditions and were run for a duration of 2,400 hours, equivalent to a duration of three months. The design inflows for 5% AEP, 1% AEP, and 0.2% AEP were estimated based on flood frequency analysis (FFA). This study produced flood depth maps with water level contours, flow velocity maps, and hydraulic hazard maps.

In April 2023, Council has submitted a funding application (\$165k) for the next stage, for the development Floodplain Risk Management Study and Plan, at this stage funding is still pending for approval.

Council has received the Flood Mapping data in electronic format which has been loaded onto Council's Geographic Information System (GIS) to assist in future Development Applications (DA's) along the Darling River flood plain.

A copy of the Flood Mapping report has been sent to the State Emergency Services for their future reference and a copy will be tabled at the next Local Emergency Management Committee meeting.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	NA

**Financial and Resource Implications:**

Nil

**Policy, Legal and Statutory Implications:**

Nil

**Risk Management - Business Risk/Work Health and Safety/Public:**

Nil

**OPTIONS:**

Nil

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

Nil

**External Exhibition:**

Nil

**Attachments:**

1. [CDSC Flood Mapping Report](#)

**9.3 FUEL CARD POLICY**

**FILE NUMBER:** GD23/9404  
**REPORT AUTHOR:** GOVERNANCE OFFICER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek the endorsement and adoption of the Fuel Card Policy (Version One).

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Approves the Draft Fuel Card Policy
3. Places the Draft Fuel Card Policy on public exhibition for a period of 28 days to allow for public review and submissions.

**BACKGROUND:**

Documents currently used by CDSC for Fuel Card controls are internal forms, whereas a formal policy format helps ensure consistency and compliance. Cards have historically been allocated to a specific person, rather than an individual item of plant, requiring manual input of vehicle/plant costings. This increases the risk of error.

**REPORT:**

In accordance with the Central Darling Shire Council (CDSC) Internal Audit Program, an Internal Audit was conducted on Council’s Fuel Card activities. Internal Audit findings and recommendations were presented to the Audit and Risk Improvement Committee (ARIC). Management agreed with the Internal Audit recommendation to develop and implement a formal Fuel Card Policy to be adopted by Council.

Internal Audit provided sample documents to help with the draft Fuel Card Policy, and forms already in use have been incorporated. Details have also been added on the consequences of non-compliance, consistent with a risk management approach of implementing controls to deter and detect deliberate misuse of Fuel Cards. A policy attachment, to be signed and returned, provides clear guidelines of procedures to be followed.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	NA
<b>Environmental</b>	NA
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Failure to implement a formal Fuel Card Policy may mean inconsistent or inefficient practices resulting in financial losses, due to fraud or error.

**Policy, Legal and Statutory Implications:**

The Local Government Act 1993 (Section 8B) and the Local Government Regulation 2021 (clause 209) require all Councils to establish effective internal control mechanisms for financial management, expenditure and accounting records.

**Risk Management - Business Risk/Work Health and Safety/Public:**

The new Fuel Card Policy enforces best practice fuel purchasing and details the responsibilities of individual cardholders. It also adds another control to mitigate Fleet Management risks, per Council’s Operational Risk Register.

**OPTIONS:**

That Council:

Approves the draft policy as presented or makes recommendations for any changes needed before public exhibition.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

To all CDSC fuel card holders, the Finance Team, and ManEx group.

**External Exhibition:**

On CDSC’s website.

**Attachments:**

1. [Draft Fuel Card Policy](#)

**9.4 CORRESPONDENCE - THE HON TANYA PLIBERSEK MP**

**FILE NUMBER: GD23/9831**

**REPORT AUTHOR: ADMINISTRATOR**

**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

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**EXECUTIVE SUMMARY:**

Correspondence via email 09/06/2023 regarding Murray-Darling Basin Plan

**RECOMMENDATION:**

That Council will:

1. Receive and note the Correspondence.

**REPORT:**

Nil

**Attachments:**

1. [Hon Tanya Plibersek MP - Murray-Darling Basin Plan Correspondence](#)

**9.5 SENATOR THE HON MURRAY WATT & THE HON JIHAD DIB MP - JOINT MEDIA RELEASE**

**FILE NUMBER: GD23/9833**

**REPORT AUTHOR: GENERAL MANAGER**

**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

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**EXECUTIVE SUMMARY:**

Correspondence received 15/06/2023 regarding Ten new community recovery officers in NSW

**RECOMMENDATION:**

That Council will:

1. Receive and note the report.

**REPORT:**

Nil

**Attachments:**

1. [Ministerial Media Release - TEN NEW COMMUNITY RECOVERY OFFICERS IN NSW](#)

**9.6 NEW POLICY - CYBER SECURITY**

**FILE NUMBER:** GD23/10068  
**REPORT AUTHOR:** GOVERNANCE OFFICER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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**EXECUTIVE SUMMARY:**

The purpose of this report is to seek the endorsement of the Cyber Security Policy (Version One).

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Approve the draft Cyber Security Policy Version One.
3. Place the Cyber Security Policy Version One on public exhibition for a period of 28 days, to allow for public review and submissions.

**BACKGROUND:**

Cyber Security covers all measures used to protect systems – and information processed, stored, or communicated on these systems – from compromise of confidentiality, integrity, and availability. A cyber-attack or incident has a risk of major disruption to Central Darling Shire Council (CDSC)'s services and operations, with genuine risk to infrastructure and services.

The new Cyber Security Policy is designed to provide a high-level overview of CDSC's processes and responsibilities, in accordance with standards recommended for all NSW Local Government by Cyber Security NSW.

**REPORT:**

CDSC is increasingly dependent on digital technologies, which are targets for state-based, criminal, and activist threats. Strong cyber security enables the effective use of technology and ensures confidence in the services provided by CDSC. Although CDSC has engaged a third-party ICT provider, Council is still responsible for:

- Implementing cyber-security planning and governance.
- Building a cyber-security culture across the organisation.
- Managing cyber-security risks to safeguard and secure information and systems.
- Improving resilience, including the ability to rapidly detect cyber incidents and respond appropriately.

The Cyber Security Policy defines CDSC's processes and responsibilities to achieve these.

A suite of supporting policies and procedures have also been developed, which clearly articulate the information security behaviours and practices that CDSC requires Council Officials to comply with. Topics are Information Security, Information Technology Security, Data Security and Protection, Information Access Control, Cloud Security, and Information and Communications Technology Acceptable Use. As these documents contain provisions for disciplinary action for non-compliance, they will be presented to the Workplace Consultative Committee and staff as required under the Local Government (State) Award before proceeding to Council for endorsement.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

<b>Focus/Goals/Objectives</b>	<b>Strategic Area</b>	<b>Actions</b>
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	NA
<b>Environmental</b>	NA
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Failure to implement a Cyber Security Policy may mean financial losses, due to fraud or error.

**Policy, Legal and Statutory Implications:**

This is a strategic policy which has been recommended for development by the NSW Audit Office.

**Risk Management - Business Risk/Work Health and Safety/Public:**

Without a formal policy in place, CDSC may be exposed to a greater risk of cyber-security issues.

**OPTIONS:**

That Council approve the draft as presented, or makes recommendations for any changes needed before public exhibition.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

To the Management/Executive (ManEx) Team.

**External Exhibition:**

On CDSC's website for public exhibition and comment.

**Attachments:**

1. [Draft Cyber Security Policy V1\\_2023](#)

**9.7 NEW POLICY - ACQUISITION AND DISPOSAL OF LAND**

**FILE NUMBER:** GD23/10112  
**REPORT AUTHOR:** GOVERNANCE OFFICER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek approval of the Acquisition and Disposal of Land Policy (Version One).

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Approve the draft Acquisition and Disposal of Land Policy.
3. Place the Acquisition and Disposal of Land Policy on public exhibition for a period of 28 days to allow for public review and submissions.

**BACKGROUND:**

Central Darling Shire Council (CDSC)’s processes for the acquisition and disposal of land are compliant with legislation, but no specific policy has previously been adopted. A formal policy, available to the public, helps ensure transparency and accountability.

**REPORT:**

CDSC (as the custodian of public assets) acquires and disposes of all property interests in an open market format to ensure due probity of process, optimal financial return, and minimal risk. CDSC’s dealings in land are more regulated than if Council was a private landowner, and all dealings in CDSC land can only be achieved through a resolution of Council.

This policy has been developed to outline the framework for a transparent process that adheres to the relevant legislation and provides the best value outcome for CDSC.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	Assessment
Social	NA

<b>Environmental</b>	NA
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Nil, as these processes are already being followed.

**Policy, Legal and Statutory Implications:**

The policy will guide both Council and the public in the acquisition and disposal process, ensuring Council meets its obligations under a range of legislation, and outlining the transparent processes to achieve best value outcomes.

**Risk Management - Business Risk/Work Health and Safety/Public:**

Failure to implement a formal Acquisition and Disposal of Land Policy may mean loss of public confidence in CDSC’s actions in these areas.

**OPTIONS:**

That Council approves the draft policy as presented; or, makes recommendations for any changes needed before approval.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

To the Management/Executive (ManEx) Group and the Finance Team.

**External Exhibition:**

On CDSC’s website.

**Attachments:**

1. [Draft Acquisition and Disposal of Land Policy](#)

**9.8 CUSTOMER SERVICE CHARTER**

**FILE NUMBER:** GD23/10139  
**REPORT AUTHOR:** GOVERNANCE OFFICER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek approval of Central Darling Shire Council's Customer Service Charter (Version One).

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Approve the draft Customer Service Charter.
3. Place the Customer Service Charter on public exhibition for a period of 28 days to allow for public review and submissions.

**BACKGROUND:**

The Customer Service Charter details our service and communication commitment to customers. It has been developed to outline Council's service standards and provide an understanding of what customers can expect from us, and what we ask of our customers.

**REPORT:**

At a management meeting in 2022, defining customers service standards was recognised as an area of improvement for Central Darling Shire Council (CDSC). A working party was formed, but progress was delayed due to staff shortages and turnover. The group has recently reformed and reviewed the draft Customer Service Charter (Charter).

The completion of the Charter is action identified for completion in CDSC's delivery program and operational plan.

The Charter communicates CDSC's commitment to our customers and the service they should expect from Council. It outlines how CDSC will respond and communicate, including communications response times, and how customers can provide CDSC with feedback including compliments, complaints, and suggestions.

The Charter also provides an accountability mechanism for CDSC's commitment to customers and helps in creating a consistent customer-centric philosophy across the organisation. As it is primarily designed for use by the public, the Charter has not been transferred into the usual policy template; this is consistent with the approach taken by other Councils.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
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2 Local & Regional Governance	2.1 Shire governance	2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services
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**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	NA
<b>Environmental</b>	NA
<b>Economic</b>	NA
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Nil

**Policy, Legal and Statutory Implications:**

Nil

**Risk Management - Business Risk/Work Health and Safety/Public:**

The Charter contributes to CDSC’s values of Customer Service and Continuous Improvement and is part of the delivery program which was developed following community consultation.

**OPTIONS:**

That Council approves the draft Customer Service Charter as presented, or, makes recommendations for any changes needed before approval.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

All staff

**External Exhibition:**

On CDSC’s website and Facebook page, inviting public comment and submissions.

**Attachments:**

1. [Draft Customer Service Charter Version One](#)

## 10 CORPORATE SERVICES REPORTS

### 10.1 CLASSIFICATION OF LAND

**FILE NUMBER:** GD23/8697  
**REPORT AUTHOR:** ACTING RATES OFFICER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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#### EXECUTIVE SUMMARY:

This report proposes that Council classify 10 parcels of land which were purchased by Council at the sale of land for unpaid rates auction on 4 May 2023, as Operational Land.

#### RECOMMENDATION:

That Council will:

1. *Receive the report.*
2. *Classify the 10 parcels of land listed in the attachment to this report, as operational land in accordance with the Local Government Act 1993 (NSW) s 26.*

#### BACKGROUND:

At the Ordinary Meeting of Council on 19 April 2023, Council resolved to

- authorise the Acting General Manager to purchase certain properties at Council's sale of land for unpaid rates on 4 May 2023.
- to execute contracts and all other documentation necessary to complete the transfer of properties purchased.
- receive a further report at its Ordinary Meeting scheduled for 24 May 2023 detailing any properties purchased and to consider classifying those properties operational in accordance with the *Local Government Act 1993 (NSW) Section 34*.

At the Ordinary Meeting of Council on 24 May 2023, Council resolved to

- Give public notice, in accordance with the Local Government Act 1993 (NSW) s 34, providing not less than 28 days during which submissions may be made to Council, of a proposed resolution to classify the properties listed in Attachment 1 to this report, as operational land in accordance with the Local Government Act 1993 (NSW) s 26.
- Receive a further report after submissions have closed, consider classifying the properties listed in Attachment 1 to this report, as operational land in accordance with the Local Government Act 1993 (NSW) s 31(2).

#### REPORT:

A public notice and media release of the proposed classification of land were issued on 25 May 2023 explaining that submissions in respect of the proposal must be received in writing by 4pm, Monday, June 26, 2023.

At the time of writing this report, no submissions had been received. To have this report included in the business paper, it has been prepared prior to the submission period closing. Should any submissions be received in the intervening period, an update will be provided to Council at the meeting.

Of the 10 parcels listed for classification as operational, 9 parcels have water and sewerage services available and are suitably located and zoned for private or social housing. The remaining parcel, located at 40 Paringa Street Menindee, is unserviced, was impacted by flooding earlier in 2023 and, as such, is unsuited to any private use.



**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive Classification of land as operational will enable the land to be available for private or social housing purposes.
<b>Environmental</b>	NA
<b>Economic</b>	NA
<b>Governance</b>	NA

**Financial and Resource Implications:**

None identified.

**Policy, Legal and Statutory Implications:**

The *Local Government Act 1993 (NSW) Div 1 S 25 to 34* set out requirements to classify public land. Specifically, *Local Government Act 1993 (NSW) S 31* provides that, for land acquired after 1 July 1993, Council effectively has up to 3 months after it acquires land to classify it as operational otherwise it will be taken to have been classified as community land.

In accordance with the *Local Government Act 1993 (NSW) S 34*;

- (1) A council must give public notice of a proposed resolution to classify or reclassify public land.
- (2) The public notice must include the terms of the proposed resolution and a description of the public land concerned.
- (3) The public notice must specify a period of not less than 28 days during which submissions may be made to the council.

**Risk Management - Business Risk/Work Health and Safety/Public:**

None identified.

**OPTIONS:**

Resolve to or allow, by default, land to be community land. This option is not recommended as community land cannot be put an operational use or be sold or made available for private or social housing.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

None undertaken

**External Exhibition:**

A public exhibition period of not less than 28 days is required.

**Attachments:**

1. [Properties proposed to be classified Operational Land in accordance with the Local Government Act 1993 \(NSW\) s 31\(2\)](#)

**10.2 WHS VOLUNTEER MANAGEMENT PROCEDURE**

**FILE NUMBER: GD23/9836**  
**REPORT AUTHOR: RISK & WHS OFFICER**  
**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

**EXECUTIVE SUMMARY:**

The purpose of this procedure is to describe how Central Darling Shire Council will manage the work health and safety risks associated with using volunteers at Council.

Central Darling Shire Council appreciates and acknowledges the services provided by volunteers in improving the quality of services across the Central Darling Shire Council and aims to ensure their health and safety whilst undertaking these activities.

This procedure is specific to managing health and safety risks associated with volunteers and is to be used in conjunction with Council’s general Volunteering with Council Policy & Procedures.

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. **That Council resolved to adopt the Draft WHS Management Volunteer Procedure**

**BACKGROUND:**

The procedure applies to work carried out at workplaces under Council’s control or management and or as part of Councils business or undertakings including work environment, plant, structures, substances, systems of work, projects, facilities, or events.

This procedure applies to all Central Darling Shire Council workers who are involved and/or are responsible for volunteer coordination, including members of Section 355 committees. It includes all activities performed by volunteers including those involving:

- WCCA (White Cliffs Community Association)
- Menindee Common committee
- Baaka Cultural Centre Committee (Wilcannia)
- Ivanhoe Sale Yard Committee
- Ivanhoe Revival Community

**REPORT:**

Nil

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.3 Manage governance of the Central Darling region in co-operation with other existing governance

		systems including those provided by Local Area Land Councils and the Murdi Paaki Regional Assembly and Community Working Parties
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**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	NA
<b>Economic</b>	NA
<b>Governance</b>	Positive

**Financial and Resource Implications:**

Nil

**Policy, Legal and Statutory Implications:**

Work Health and Safety Act 2011 (NSW)

Work Health and Safety Regulation 2017 (NSW)

Code of Practice: How to manage work health and safety risks 2019 (SafeWork NSW)

The National Standards for Volunteer Involvement 2015 (Volunteering Australia)

The Essential Guide to Work Health and Safety for Organisations that Engage Volunteers 2018 (Safe Work Australia)

**Risk Management - Business Risk/Work Health and Safety/Public:**

This procedure applies to all Central Darling Shire Council workers who are involved and/or are responsible for volunteer coordination, including members of Section 355 committees. Central Darling Shire Council will develop, implement and maintain a process to manage health and safety risks to volunteers arising from or associated with the activities they undertake.

**OPTIONS:**

None Identified

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

Not Required

**External Exhibition:**

Not Required

**Attachments:**

1. [2.0 - Volunteer Risk Management Procedure - Draft](#)



# 11 SHIRE SERVICES REPORTS

## 11.1 ENVIRONMENTAL SERVICES UPDATE MAY 2023

**FILE NUMBER:** GD23/9709  
**REPORT AUTHOR:** SENIOR PLANNER  
**RESPONSIBLE DIRECTOR:** DIRECTOR SHIRE SERVICES

**EXECUTIVE SUMMARY:**

This report is to provide a summary of Council’s Environment Services statistics for the month of May 2023.

**RECOMMENDATION:**

That Council will:

1. Receive the report

**BACKGROUND:**

**BACKGROUND:**

<b><u>Statistics for May 2023</u></b>		
Development approvals / final certificates issued under Part 4, Part 5 of the <i>Environmental Planning and Assessment Act 1979</i> . Number of Certificates issued under the <i>Local Government Act 1993</i> .	Number of DAs Approved – New Dwellings	1
	Number of DAs Approved – Renovation	0
	Number of DA s approved – Commercial/ Industrial	0
	Number of DA s approved – Rural Industry/ Agriculture	0
	Number of DAs Approved – Other	0
	Total Value of DAs Approved	\$669,700.00
	Number of Construction Certificates / Crown Construction Certificates Issued	4
	Number of Complying Development Certificates issued	1
	Number of LGA S68 Approvals	2
	Number of Occupation Certificates Issued	0
	Number of Section 10.7 Planning Certificates issued (S68)	<b>10</b>
	Number of other approvals or certificates issued under the Local Government Act 1993 (S138, S123 etc)	0
Animal Control Activities -	Animals in and Arriving at Council's Facility	
	Seized	0
	Returned to Owner	0
	Transferred to - Council's Facility from Seizure Activities	0

	Animals in and arriving at council's facility	
	Surrendered	5
	Animals leaving council's facility	
	Released to organizations for rehoming	2
	Unable to rehome	0
	Total in council facility	10
	Nuisance dog	0
	Incident dog attack	0
Water Sampling	Microbiology Samples Collected	14
	Chemistry Samples Collected	
	Raw water pesticide sample	
	Non-Compliant Samples	

**REPORT:**

[Insert report](#)

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
		2.1.3 Manage governance of the Central Darling region in co-operation with other existing governance systems including those provided by Local Area Land Councils and the Murdi Paaki Regional Assembly and Community Working Parties
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities
5 Rural and Urban Land Use	5.1 Land availability for housing	5.1.1 Ensure the Local Environment Plan is developed to reflect local housing needs
6 Infrastructure and Services	6.5 Local services	6.5.1 Ensure the planning and provision of services to Central Darling Shire communities reflects current and future community needs

**SUSTAINABILITY ASSESSMENT:**

	<b>Assessment</b>
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

N/A

**Policy, Legal and Statutory Implications:**

N/A

**Risk Management - Business Risk/Work Health and Safety/Public:**

N/A

**OPTIONS:**

N/A

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

N/A

**External Exhibition:**

N/A

**Attachments:**

NIL

**11.2 URBAN AND RURAL ADDRESSING PROJECT****FILE NUMBER: GD23/9710****REPORT AUTHOR: SENIOR PLANNER****RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

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**EXECUTIVE SUMMARY:**

The purpose of this report is to inform Council of the completion of the Urban and Rural Address Project for the allocation of street numbering throughout the Central Darling Shire Council area. Council will submit the finalised list of street numbering to the Geographical Names Board for final endorsement.

Council has undertaken consultation and community information sessions on the proposed street numbering across the Central Darling Local Government area.

The street number/ addresses have been allocated to a number of lanes, streets and roads that have names that are not yet gazetted but in use. The gazettal of the Central Darling Shire Council area lanes, streets and roads will be undertaken as a separate project, for review by the Geographical Names Board.

The finalised street number/ addresses will be uploaded onto Councils information systems and will be the legal street number/ addresses across the Central Darling Shire Council area.

These updated street number and addresses will ensure that properties and dwellings with no current street address or number will now have a legal street address. The finalised list of street addresses and numbering will enable NSW emergency services to accurately identify street addresses during emergencies. The legal street address will also enable utilities to be connected to the existing dwelling or property.

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Endorse the adoption of the Urban and Rural Project street addresses and numbering for use on the councils rates and addressing systems.
3. Inform Commonwealth and State agencies of the new street addressing and numbering to assist the local community.
  - (a) Endorse the submission of the new street addresses and numbering to the Geographic names board.

**BACKGROUND:**

In July 2021 Central Darling Shire Council embarked on a program to rationalise urban and rural addresses throughout the Shire.

The program has been funded through NSW State Government's Local Drought Stimulus Package.

The goal of the project is to ensure consistent street and house numbering throughout the Shire.

There has been increased demand for relevant, accurate and authoritative address information to support community, government, and business. Uniformity in addressing is vital to ensure consistent information is available to our emergency services including Police, Fire and Rescue NSW, the Rural Fire Service and NSW Ambulance. In addition, service providers including

Australia Post, Telstra, Essential Energy and (in the case of Menindee) Essential Water will have correct household information.

The draft rural and urban address project information was on public exhibition between August 22 and October 3, 2022, and a further exhibition period from 12 December 2022 until 6 February 2023. This was followed by resident technical information sessions carried out by council staff and the GIS consultant in White Cliffs, Wilcannia, Ivanhoe and Menindee.

Following councils consultation and community technical information sessions the council has a finalised list of street numbering across the Central Darling Local Government area. Council has taken into account the community feedback to retain certain existing street numbers if possible. Therefore, council has endeavoured to retain the existing street numbering as requested.

The street number/ addresses have been allocated to a number of lanes, streets and roads that have names that are not yet gazetted but in use. The gazettal of the Central Darling Shire Council area lanes, streets and roads will be undertaken as a separate project, for review by the Geographical Names Board.

The finalised street number/ addresses will be uploaded onto Councils information systems and will be the legal street number/ addresses across the Central Darling Shire Council area.

These updated street number and addresses will ensure that properties and dwellings with no current street address or number will now have a legal street address.

The finalised list of street addresses and numbering will enable NSW emergency services to accurately identify street addresses during emergencies. The legal street address will also enable utilities to be connected to the existing dwelling or property.

**REPORT:**

[Insert report](#)

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.1 Housing	1.1.9 Ensure that the design and construction of all future social housing is sustainable and environmentally sensitive and responsive to cultural needs
	1.3 Services and facilities for and aging population	1.3.1 Ensure that long-term health and medical service planning in the shire takes account of the local aging population
		1.3.2 Provide appropriate services and facilities to meet the mobility needs of older people
		1.3.3 Ensure the availability of a range of local services to address home support needs of older people
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
		2.1.3 Manage governance of the Central Darling region in co-operation

		with other existing governance systems including those provided by Local Area Land Councils and the Murdi Paaki Regional Assembly and Community Working Parties
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities
6 Infrastructure and Services	6.5 Local services	6.5.1 Ensure the planning and provision of services to Central Darling Shire communities reflects current and future community needs
		6.5.2 Undertake appropriate interagency liaison and ongoing engagement with local communities to facilitate a detailed understanding of existing communities and their current and future needs
		6.5.5 Identify and implement incentives to support staff retention within essential services (health, education, etc.) operating within the shire

**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

The program has been funded through NSW State Government's Local Drought Stimulus Package.

**Policy, Legal and Statutory Implications:**

To allocate legal street addresses across the Central Darling Shire Council area.

**Risk Management - Business Risk/Work Health and Safety/Public:**

[Insert management](#) To assist emergency services to accurately locate residents dwellings in a case of an emergency.

**OPTIONS:**

N/A

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:****Internal Exhibition:**

N/A

**External Exhibition:**

The draft rural and urban address project information was on public exhibition between August 22 and October 3, 2022, and a further exhibition period from 12 December 2022 until 6 February 2023. This was followed by resident technical information sessions carried out by council staff and the GIS consultant in White Cliffs, Wilcannia, Ivanhoe and Menindee.

**Attachments:**

1. [Final list of street number and addresses](#)

**11.3 SERVICES**

**FILE NUMBER: GD23/10114**  
**REPORT AUTHOR: DIRECTOR SHIRE SERVICES**  
**RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide an update on the services expenditure on all associated assets within the Central Darling Local Government Area.

**RECOMMENDATION:**

That Council will:

1. Receive and note the report

**REPORT:**

**Services Operational:**

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
Parks & Gardens/ Sporting Facilities	\$196,000	91%	\$17,194
Ancillary Works	\$194,000	49%	\$99,890
Street Cleaning/Bins	\$193,000	155%	-\$105,331
Buildings	\$431,000	60%	\$170,738
Swimming Pools	\$423,500	73%	\$115,407
Domestic Waste	\$204,000	95%	\$10,561

**Services Infrastructure Capital Works**

Council has received funding to improve facilities throughout the Shire through the Building Stronger Country Communities Funds Round 3, Local Roads and Community Infrastructure Program Round 2 and 3, Far West Joint Organisation Funding, DSP Local Drought Support, Crown Reserves Improvement Funding, Murray Darling Basin Economic Development Program

The infrastructure projects included in each funding stream are detailed below

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
BSCCF Rd 3 – Wilcannia Skate Park	\$260,000	97%	\$8,859
BSCCF Rd 3 - Playgrounds	\$188,340	95%	\$8,755
BSCCF Rd 3 – Sunset Strip Playground	\$85,000	97%	\$2,549

LRCI Rd 2 – Wil Post Office Flooring	\$100,000	52%	\$48,182
LRCI Rd 3 – Ivanhoe Oval Upgrade	\$200,000	102%	-\$4,382
LRCI Rd 3 – Tilpa Park Playground	\$203,636	77%	\$47,193
MDBEDP – Victory Park Amenities	\$489,665	100%	\$2,161
DSP Drought – Addressing Project	\$300,000	73%	\$80,580
DSP Drought – Building demolitions Wilcannia	\$300,000	95%	\$16,008
DSP Drought – Minor Playground Upgrades	\$100,000	49%	\$50,832
DSP Drought – Streetscape Iv/Wilc	\$160,000	84%	\$24,941
DSP Drought – Community Hall Upgrades	\$20,000	29%	\$14,200
CRIF – Tilpa Electrical Upgrade	\$93,342	47%	\$49,657
CRIF – Victory Park Electrical Upgrade	\$117,000	33%	\$77,825

**Attachments:**

NIL

**11.4 WATER AND SEWER**

**FILE NUMBER: GD23/10126**  
**REPORT AUTHOR: DIRECTOR SHIRE SERVICES**  
**RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide an update on water and sewer maintenance, capital works and expenditure on all assets within the Central Darling Local Government Area.

**RECOMMENDATION:**

That Council will:

1. Receive and note the report

**REPORT:**

**Water & Sewerage Operations:**

- Wilcannia’s potable water supply is sourced from the Union Bend Bore Fields. Raw water supply transitioned from River to Bore on the 19 May 2023 due to pump failures. The pumps are being repaired and are estimated to be completed and returned for installation early July 2023. Bore supply test results comply with the Australian Drinking Water Guidelines.
- White Cliffs town water supply is sourced from Wakefield Tank. Wakefield Tank storage supply is 6.5m, 8 months’ supply remaining.
- Ivanhoe town water supply is currently being sourced from Morrison’s Tank. Morrison’s Tank capacity, 350 megalitres. 16 months’ supply remaining
- The Aboriginal Communities Water and Sewer Program contributes to Councils operational costs for services supplied to the Wilcannia Mallee and Waralli precincts.

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
Wilcannia Water	\$340,000	117%	-\$57,026
Wilcannia Sewer	\$115,000	110%	-\$11,260
White Cliffs Water	\$205,750	55%	\$91,632
Ivanhoe Water	\$326,500	73%	\$88,025
Tilpa Water	\$22,500	28%	\$16,104
Aboriginal Communities Water and Sewer program	\$144,770	63%	\$53,424

**Water and Sewer Capital Works**

- Council awarded the contract for new Water Treatment Plants at Wilcannia, Ivanhoe and White Cliffs on 1 July 2021 to Membrane Systems Australia. Council received Section 60 approval on 10 August 2022.

MSA were procured by Enviro Pacific late 2022 and it was envisaged that the company would bring further resources and expertise to the contract and Council could progress the works. Unfortunately, this was not the case and Enviro Pacific / MSA recently advised Council that costs to construct all three Water Treatment Plants were now \$17M, an increase of over \$10M on contract award sum.

Council and its legal representatives are working with Enviro Pacific / MSA for a pathway forward, to ascertain costs incurred to date and reconcile offsite purchases and fabrication works.

The project has been placed on hold until contract matters are resolved.

Council staff will liaise with the funding bodies to update on project status, legal matters and possible ways forward to deliver the new WTP's to the communities.

- The White Cliffs Reticulation design has been completed, Environmental inspections including Aboriginal Cultural Heritage Assessment have been completed and Aboriginal Heritage Impact permit (AHIP) was received June 2022. Tenders closed 27/9/2022. Public Works Advisory have been engaged to manage the design and tender process and Council were involved in the tender review process October 2022.

Council were unable to award tender due to price and submitted application for additional funding to complete the works in White Cliffs. Since time of funding awarded construction prices, materials, fuel etc have all increased resulting in higher than anticipated construction costs. Unfortunately, no additional funding is available through the RestartNSW program.

Council staff estimated that using internal resources combined with preferred tenderer's capacity, the reticulation works can be completed within original budget constraints. Council sought and obtained competitive quotations for purchasing pipe and equipment in April 2023. Discussion and negotiation with contractors has occurred and groundworks commenced Monday 22 May 2023.

Staff continue to monitor progress and production in order to complete a detailed works plan to ensure the project can be delivered within budget constraints..

- Tilpa Village emergency water supply works via a 17km pipeline and bore are in progress. The projects stage 2 works are funded through Local Roads and Community Infrastructure Program Phase 2. The works have been delayed due to high Darling River flows and route inundation, completion is now forecast by June 2023 with essential Energy power connection required at the new bore site and storage options being considered at the village.

Further water quality testing is required and possible treatment options are being investigated

- Smart meters and valve replacements are scheduled for 2022/23 in Ivanhoe and Wilcannia. Valve and hydrants replacement works for 2022/2023 are now completed in Wilcannia and Ivanhoe. The project will be continued in next financial year, starting in July 2023.
- Electrical switchboards at Ivanhoe, Morrisons Lake inlet and storage, will be replaced and be upgraded. The design has been completed and the contractor started manufacturing the new switchboard.

The table below reflects expenditure for Capital Projects.

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
White Cliffs WTP and Retic	\$5,500,000	23%	\$4,171,842
Wilcannia WTP	\$3,500,000	43%	\$1,970,230
Ivanhoe WTP	\$2,500,000	40%	\$1,494,386
Smart Meters	\$50,000	0%	\$38,757
Valve Replacements	\$150,000	5%	-\$10,065
Tilpa Village Pipeline	\$318,750	90%	\$31,813
Tilpa Solar Array/ Pump	\$25,000	100%	\$0
Ivanhoe Raw Water Switchboard Upgrades	\$75,000	0%	\$75,000

**Attachments:**

NIL

**11.5 ROADS AND AERODROME**

**FILE NUMBER: GD23/10128**  
**REPORT AUTHOR: DIRECTOR SHIRE SERVICES**  
**RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide an update on road and aerodrome maintenance and capital works expenditure within the Central Darling Local Government Area.

**RECOMMENDATION:**

That Council will:

1. Receive and note the report

**REPORT:**

**State Roads**

Council are engaged by Roads and Maritime Services (RMS) to maintain the State Highway network within the Shire boundaries. The two State Highways are the Barrier Highway and the Cobb Highway.

Council are engaged under contract conditions specified under the Routine Maintenance Council Contract (RMCC). The contract details routine works required to be completed throughout the year and capital works which are supplied to Council via a Works Order (WO).

2022/23 RMCC Routine Maintenance preliminary allocation is: \$1,027,885

2021/22 RMCC Works Orders issued last financial year which are all completed except Bushley IS include:

HW21 Kerpa St North IS Final seal	111.22.13	\$261,931.36
HW21 Mt Manara Sth IS Final Seal	111.22.14	\$253,742.42
HW21 Springdale IS Final Seal	111.22.15	\$366,500.54
HW21 Springdale South IS Final Seal	111.22.16	\$157,314.50
HW21 Bushley IS	111.22.17	\$1,502,639.25
HW21 Slamannon IS Borrow Pits and 2 groundwater tanks	111.22.18	\$58,416.00
HW21 Mt Manara crush and stockpile gravel	111.22.20	\$769,500.00
HW8 Alma Park Culvert Replacement	111.22.21	\$144,181.94
	Total WO	\$3,514,226.01

2022/23 RMCC Works Orders issued this financial year which are in progress include:

HW21 Mt Manara North IS Project	111.23.01	\$1,180,110.38
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HW21 Mt Manara North IS Seal	111.23.02	\$308,421.02
HW8 Heavy Patching	111.23.03	\$306,934.99
HW21 Heavy Patching	111.23.04	\$506,053.58
HW21 Heavy Patching Slamannon	111.23.05	\$235,362.43
Mt Manara Gravel	111.23.06	\$548,576.00
Mt Manara Gravel additional 70k tone	111.23.07	1,455,575.00
	Total WO	\$4,541,033.40

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining budget</b>
RMCC Routine	\$1,027,885.00	92%	\$78,790
WO 2021/22	\$3,514,226.01	85%	\$538,120
WO 2022/23	\$4,541,033.40	75%	\$1,129,642.00

**Regional Roads**

Council maintains 790km of Regional Roads throughout the Shire.

2022/23 Regional Road Block Grant amount (including roads, traffic and supplementary components) is \$2,863,000

2021/22 Regional Roads Repair Program was successful with \$400,000 funding of the \$975,000 total cost. The remaining funds to be sourced from the Regional Roads Block Grant which is reflected in the table below. MR433 Ivanhoe-Menindee Rd, 3km reconstruction and seal completion was delayed due to rain events and will continue into the second quarter of 2022/23

2022/23 Regional Roads Repair Program was successful with \$400,000 funding of the \$800,000 total cost. The remaining funds to be sourced from the Regional Roads Block Grant which is reflected in the table below. MR68C Pooncarie Rd, reconstruct and seal 2.64km of failed pavement which is programmed for completion by June 2023.

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
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Regional Road Block Grant	\$2,863,000 – \$575,000 – \$400,000 = \$1,888,000	100%	\$0
Regional Roads Repair Program 2021/22	\$975,000	100%	\$0
Regional Roads Repair Program 2022/23	\$800,000	0%	\$799,272

**Local Roads**

Council maintains 1600km of Local Roads throughout the Shire.

2022/23 The Financial Assistance Grant (FAG) – Local Roads Component is \$1,815,759

2022/23 Roads to Recovery (R2R) allocation is \$1,001,818. Two capital improvement projects are proposed to be delivered this year.

Water NSW have engaged Council to undertake Upgrade works to Union Bend Rd, Wilcannia. The project aims to provide all weather access for the new weir construction traffic scheduled for commencement 2022. The project will be delivered in 3 stages, stage 1 is programmed to commence Tuesday 7 December 2021. High Darling River Levels has delayed this project due to inundation.

Fixing Local Roads (FLR) Program was successful for funding of \$1,860,000 with contribution amount of 10% to complete the realignment, construction, and seal of the ring road around Smiths Hill, White Cliffs

The Local Roads and Community Infrastructure Program Phase 3 (LRCI Rd 3) included allocation of \$1,600,000 to complete the realignment, construction, and seal of the ring road around Turleys Hill, White Cliffs

The Fixing Local Roads Pothole Repair Round (Program) has been developed to provide funding for local and regional roads across regional and rural NSW.

Council applied to TfNSW for funding to address priority potholes on local roads and regional roads. The application for funding has been successful and the pothole repair work will be carried out by Council as the asset owner in accordance with the terms of the Program and the Deed received Mon 5 December 2022.

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Local Roads Component (FAG)</b>	\$1,815,759	41%	\$1,074,078
<b>Mandalay Rd Floodways (R2R)</b>	\$750,000	9%	\$685,855
<b>Wilc-Menindee East Rd Formation (R2R)</b>	\$251,818	39%	\$152,603
<b>Smith's Hill White Cliffs (FLR)</b>	\$1,860,000	67%	\$620,219
<b>Turley's Hill White Cliffs (LRCI Rd 3)</b>	\$1,600,000	38%	\$992,392
<b>Union Bend Rd, stage 1</b>	\$559,474	40%	\$335,499
<b>Fixing Local Roads – Pothole Repair Round</b>	\$821,414	14%	\$709,557

**Aerodromes**

Council maintains 6 aerodromes throughout the Shire: Wilcannia, Menindee, Ivanhoe, White Cliffs, Tilpa and Emmdale.

Council's application under the Remote Aerodrome Upgrade Program (RAUP) Rd 9 was successful. Emmdale aerodrome bore supply and grading works will receive \$52,750 being 50% of the project costs will be funded by the Federal Govt. The remaining 50% will be funded by Council.

<b>Works Description</b>	<b>Original Budget</b>	<b>% Expended</b>	<b>Remaining Budget</b>
<b>Aerodromes R&amp;M</b>	\$210,500	66%	\$71,207

<b>RAUP Rd 9</b>	\$105,500	94%	\$6,583
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**Attachments:**

NIL

**11.6 ACTIVE TRANSPORT PLAN**

**FILE NUMBER: GD23/10132**  
**REPORT AUTHOR: DIRECTOR SHIRE SERVICES**  
**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide an update and draft document for the Active Transport Plan 2023.

**RECOMMENDATION:**

That Council will:

1. Receive the report
2. Endorse the draft report and place on public exhibition for 28 days.

**BACKGROUND:**

In August 2022, Council received \$85,600.00 under the Get NSW Active program for the preparation of an active transport plan for CDSC.

**REPORT:**

Council engaged the services of Currajong Pty Ltd to complete the project.

Community consultation took place over a number of weeks, existing infrastructure was assessed and the draft report produced.

The recommendation above seeks to place the document on public exhibition to seek community feedback and or comments.

Once adopted, the active transport plan will enable council to apply for funding for infrastructure improvements as detailed in the report.

**LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:**

Focus/Goals/Objectives	Strategic Area	Actions
5 Rural and Urban Land Use	5.2 Greening and beautification of towns	5.2.1 Develop and maintain streetscape masterplans for towns and villages within the shire
		5.2.7 Identify and secure funding for town beautification projects

**SUSTAINABILITY ASSESSMENT:**

	Assessment
<b>Social</b>	Positive
<b>Environmental</b>	Positive
<b>Economic</b>	Positive
<b>Governance</b>	Positive

**Financial and Resource Implications:**

The project was 100% funded by the state government.

**Policy, Legal and Statutory Implications:**

NIL

**Risk Management - Business Risk/Work Health and Safety/Public:**

NIL

**OPTIONS:**

Do not place the document on public exhibition.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

**Internal Exhibition:**

Displayed on Central Darling Shire Councils website for 28 days

**External Exhibition:**

Displayed on Central Darling Shire Councils website for 28 days

**Attachments:**

1. [GFR-510 Central Darling Active Transport Plan - Funding Letter](#)
2. [Central Darling ATP - Rev B](#)

**11.7 REGIONAL AND LOCAL ROADS REPAIR PROGRAM 2023-24****FILE NUMBER: GD23/10140****REPORT AUTHOR: DIRECTOR SHIRE SERVICES****RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

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**EXECUTIVE SUMMARY:**

The purpose of this report is to provide information on the Regional and Local Roads Repair Program and inform Council of the allocation of funding to road infrastructure

**RECOMMENDATION:**

That Council will:

1. Receive and note the report

**REPORT:****Background:**

The Regional and Local Roads Repair Program (RLRRP) is a \$500 million Transport for NSW (TfNSW) grant program. The program will provide funding, to assist local councils across NSW with urgent road repairs, priority corrective maintenance and repair of potholes on their Local and Regional roads.

The grant funding is to be made available to eligible councils and authorities to undertake priority maintenance works and immediate repair of potholes on their Local and Regional roads. The funding envelope provided will be based on kilometres of road network managed in their Local Government Area (\$/km).

What does the funding cover and not cover in this Program?

This program guideline adopts three descriptions for outlining what is covered and not covered by the funding:

- Corrective Maintenance (Covered)
- Renewals (Partially Covered)
- Upgrades (Not Covered)

Corrective maintenance works covered under the Program

Corrective maintenance includes unplanned maintenance activities that are necessary to ensure continued access and the safe operation of the road network. Corrective maintenance works are focused on restoring an appropriate level of service and ensuring the road asset fulfils its current design life by stop deterioration further. Priority corrective maintenance works, may include:

- Patching: This involves filling holes that have developed in a sealed road with a mixture of bitumen and stone. Pothole patching methods may be either temporary or semi-permanent with a focus on quick repairs to help control further deterioration and expensive repair of the road pavement later.

- Heavy Patching or In-situ Modified: required when the failed material must be either removed/replaced or a stabilization treatment implemented. The intention is to repair the defect(s) to a life commensurate with the remaining life of the carriageway pavement.
- Smoothing or Reshaping (unsealed roads): Smoothing of the unsealed surface may be required to fix minor damage or potholes that can be fixed relatively easily through this method. Reshaping may be required where the road surface is too damaged to be smoothed or potholes easily filled.
- Drainage and Culverts: Where the existing road drainage has been impacted by recent events and is no longer able to effectively remove and dispose of water from the road surface. Works may also include rehabilitation or clearing of culverts that have been impacted by recent events.
- Renewal works covered
- Rehabilitation: It is acknowledged limited rehabilitation may be required. In situations where the road pavement has failed beyond practical heavy patching repairs, and that a small section of the carriageway may need to be rehabilitated by:
  - o Applying a partial asphalt overlay on top of the deteriorated road surface;
  - o Improving the existing pavement with the addition of new material; or
  - o Removal of the old pavement and replacement with new pavement.

#### Renewal and Upgrade Works not covered

The RLRRP was established in response to the wet weather and flooding impacts on the Regional and Local Road network– it therefore does not cover planned or scheduled asset renewals. Asset renewals are defined as those works which return the road asset to its “as-new” condition and in doing so extend the design life of the asset. Renewals include resealing and wider scale rehabilitation of the road corridor (see above).

Asset upgrades go beyond renewals by creating new assets or significantly enhancing the asset in place. Such as widening of the carriageway, drainage system upgrades, sealing un-sealed shoulders, sealing gravel roads, building kerb and gutter, and footpaths.

Any repairs or maintenance work to bridges are not covered under the RLRRP, except for culvert rehabilitation and clearing.

#### **Report:**

Council was required to submit a Works Plan to Transport for NSW (TfNSW) within 3 months of the commencement date as per clause 10 (a) (i) of the funding deed.

The details included in the works plan are further to infrastructure condition assessments by staff, community needs as identified in the Community Town Plans and Transport Asset Management Plan review.

Transport for NSW approval of the work plan was not required, this program work plan is for Council to inform on how they plan to spend the funds.

### Summary of Planned Work Activities and Output

	Regional Roads	Local Roads	Total
Area of proposed work activities (m2) (e.g. Council covered a 20km stretch of road and conducted 100 m2 of heavy patching)	Smoothing and Reshaping, 250km of unsealed Regional Roads + culvert rehabilitations  Area 2,250,000m2	Smoothing and Reshaping, 300km of unsealed Local Roads + culvert rehabilitations  Pavement Reahbilitation  Area 1,510,000m2	3,760,000m2
Program of works expenditure (\$)	\$1,960,000	\$2,314,021	\$4,274,021
Associated administration and/or management costs up to 2% (\$)	\$87,225		\$8,722
Other comments (provide explanation of the type of works you are planning to deliver using this funding i.e. heavy patching, renewal works)	<p>Smoothing and Reshaping unsealed roads – heavy maintenance grade to improve surface ride quality for safety. Include scraper work to reinstate crown and provide crossfall for drainage purposes.</p> <p>Clean and clear culvert inlets and reinstate mitre drains.</p> <p>SR3 Tilpa-Tongo Rd, Paroo Channels, rehabilitation. Improve existing pavement with addition of new materials.</p> <p>Start July 2023.</p>		

### Detailed Planned Work Activities and Output

Road or/Suburb Name	Area of proposed work activities (m2)	Work Activity Type	Expected Cost
MR433 Ivanhoe-Menindee Rd	630,000	Reshaping	\$550,000
MR68A Wilcannia-Tilpa West Rd	540,000	Reshaping	\$470,000
MR68B Menindee-Wilcannia West Rd	540,000	Reshaping	\$470,000

MR428 Kayrunnera Rd	270,000	Reshaping	\$235,000
MR7522 Cobar-Ivanhoe Rd	270,000	Reshaping	\$235,000
SR1 Wilcannia-Bourke Rd	450,000	Reshaping	\$390,000
SR2 Tilpa-Louth Rd	120,000	Reshaping	\$105,000
SR3 Tilpa-Tongo Rd	450,000	Reshaping	\$390,000
SR3 Tilpa-Tongo Rd (Paroo Xings)	40,000	Rehabilitation	\$519,021
SR10 Wilcannia-Menindee Rd	450,000	Reshaping	\$390,000
SR5 Wanaaring Rd	450,000	Reshaping	\$390,000
SR6 Mandalay Rd	150,000	Reshaping	\$130,000

Staff and contractors have been concentrating on completing storm and flood damage emergency and immediate restoration works up to June 2023.

Works are programmed to commence July 2023

**Attachments:**

1. [RLRRP Funding Deed](#)

**12 MINUTES OF COMMITTEE MEETINGS**

Nil

## 13 CONFIDENTIAL MATTERS

The *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

### RECOMMENDATION:

That Council Meeting move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

#### 13.1 Morris Pipper -Service Quote for Specialty Grant Servcie

**FILE NUMBER:** GD23/9087  
**REPORT AUTHOR:** GENERAL MANAGER  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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Item 13.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) and (d) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

#### 13.2 General Manager - Annual Performance Review

**FILE NUMBER:** GD23/9822  
**REPORT AUTHOR:** ADMINISTRATOR  
**RESPONSIBLE DIRECTOR:** GENERAL MANAGER

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Item 13.2 is confidential under the Local Government Act 1993 Section 10A(2) - (a) as it relates to personnel matters concerning particular individuals (other than councillors).

#### 13.3 Supply and delivery of bulk water treatment plant chemicals

**FILE NUMBER:** GD23/10122  
**REPORT AUTHOR:** DIRECTOR SHIRE SERVICES  
**RESPONSIBLE DIRECTOR:** DIRECTOR SHIRE SERVICES

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Item 13.3 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### RECOMMENDATION:

That Council moves out of Confidential and back into Open Chambers.





## **14 RESOLUTION TRACKER**

### **14.1 RESOLUTION TRACKER JUNE 2023**

**FILE NUMBER: GD23/10134**

**REPORT AUTHOR: EXECUTIVE ASSISTANT**

**RESPONSIBLE DIRECTOR: GENERAL MANAGER**

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#### **RECOMMENDATION:**

1. That the Resolution Tracker from the Ordinary Council Meeting held on 24<sup>th</sup> May 2023 be received and noted and any amendments be noted.

#### **Attachments:**

1. [Resolution Tracker June 2023](#)

## **15 MEETING CLOSE**

The Ordinary Council Meeting will be declared closed by the Mayor/Administrator.

The next Ordinary Council Meeting will be held on Wednesday, 26 July 2023 in Council Chambers, 21 Reid Street, Wilcannia at 9am.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE  
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA  
ON WEDNESDAY, 24 MAY 2023**

**PRESENT:** Administrator, Bob Stewart – video link

**IN ATTENDANCE:** Greg Hill (General Manager)

Reece Wilson (Director Shire Services)

Nerida Carr (Governance Officer)

Glenda Dunn (Senior Planning Officer) – video link

Kevin Smith (Finance Manager) – video link

Darryl Telfer (Acting Rates Officer) – video link

Evelyn Pollard (Human Resource Officer) – video link

Uday Manidala (Finance Officer – Revenue)

Janette Bussell (Minutes Secretary)

## **1 OPENING OF MEETING**

The meeting was declared open at 9am

## **2 ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 APOLOGIES**

Kara Mohr (Risk & WHS Officer)

Also noted that Administrator is attending via videolink as resolved by Council in the April meeting.

### **3.2 LEAVE OF ABSENCE**

Nil

## **4 DISCLOSURES OF INTEREST**

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

### **RESOLVED: OCM 01-05-2023**

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

**CARRIED**

No declarations were received.

## **5 CONFIRMATION OF MINUTES**

### **5.1 PREVIOUS MEETING MINUTES**

#### **RESOLVED: OCM 02-05-2023**

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 19 April 2023 be received and confirmed as an accurate record.

**CARRIED**

#### **RESOLVED: OCM 03-05-2023**

Mover: Administrator Bob Stewart

That the minutes of the Extraordinary Council Meeting held on 28 April 2023 be received and confirmed as an accurate record.

**CARRIED**

## **6 NOTICE OF MOTION**

Nil

## **7 MAYORAL (ADMINISTRATOR) MINUTE(S)**

### **7.1 MAYORAL MINUTE -**

#### **RESOLVED: OCM 04-05-2023**

Mover: Administrator Bob Stewart

Resolved that:

1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and local State Member Roy Butler;
  - a. Expressing Council's strong opposition to the NSW Government's last minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/24 by scrapping the ESL subsidy for councils and at a time when Council is about to publicly advertise its Operational Plan and annual budget to the community;
  - b. Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been completely eroded.
  - c. Advising that the Government's decision will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects;
  - d. Calling on the NSW Government to take immediate action to:
    - i. restore the ESL subsidy in 2023/24
    - ii. urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost

iii. develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.

Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.

**CARRIED**

## **8 FINANCIAL REPORTS**

### **8.1 OUTSTANDING RATES AND CHARGES UPDATE**

**RESOLVED: OCM 05-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Receive a further report regarding outstanding rates and charges at the Ordinary meeting of Council scheduled for 23 August 2023.

**CARRIED**

### **8.2 SALE OF LAND FOR UNPAID RATES UPDATE**

**RESOLVED: OCM 06-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Receive bi-monthly reports until such time that the contracts of sales have been completed and the sale processes finalised.

**CARRIED**

### **8.3 CASH AND INVESTMENTS – APRIL 2023**

**RESOLVED: OCM 07-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

### **8.4 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2023**

**RESOLVED: OCM 08-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the variations to Council's 2023 Annual Budget as printed.
  - (a) Note that the projected operating surplus for the financial year 2022/23 is \$360,000.
  - (b) Note that the projected capital works budgeted expenditure for the financial year 2022/23 is \$25.555 million **CARRIED**

## **9 GOVERNANCE REPORTS**

### **9.1 CORPORATE CREDIT CARD POLICY REVIEW**

**RESOLVED: OCM 09-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the Draft Corporate Credit Card Policy Version 2.

**CARRIED**

### **9.2 CENTRAL DARLING SHIRE COUNCIL WORKFORCE MANAGEMENT PLAN 2023 TO 2027**

**RESOLVED: OCM 10-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the Central Darling Shire Council Workforce Management Plan 2023 to 2027.
3. Display the Central Darling Shire Council Workforce Management Plan 2023 to 2027 on Council's website.

**CARRIED**

### **9.3 SIX-MONTHLY DELIVERY AND OPERATIONAL PLAN PROGRESS REPORT (JULY TO DECEMBER 2022)**

**RESOLVED: OCM 11-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the 2022-2023 Six-monthly Delivery Program and Operational Plan Progress Report (July to December 2022).

**CARRIED**

## 10 CORPORATE SERVICES REPORTS

### 10.1 PURCHASE OF PROPERTIES BY COUNCIL AT SALE OF LAND FOR UNPAID RATES

**RESOLVED: OCM 12-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. *Receive the report*
2. *Give public notice, in accordance with the Local Government Act 1993 (NSW) s 34, providing not less than 28 days during which submissions may be made to Council, of a proposed resolution to classify the properties listed in Attachment 1 to this report, as operational land in accordance with the Local Government Act 1993 (NSW) s 26.*
3. *Receive a further report after submissions have closed, consider classifying the properties listed in Attachment 1 to this report, as operational land in accordance with the Local Government Act 1993 (NSW) s 31(2).*

**CARRIED**

### 10.2 DRAFT 2023-24 INTEGRATED PLANNING AND REPORTING DOCUMENTS FOR PUBLIC EXHIBITION

**RESOLVED: OCM 13-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. **Receive the report**
2. **Endorse the DRAFT 2023-24 Integrated Planning and Reporting documents incorporating:**
  - (a) **Draft 2023-24 Operational Plan and 2023-2027 Delivery Program**
  - (b) **Draft 2023/24 -2032/-33 Long-Term Financial Plan**
  - (c) **Draft 2023-24 Revenue Policy**
  - (d) **Draft 2023-24 Fees and Charges Schedule**
  - (e) **Draft 2023-24 Operational Budget**
  - (f) **Workforce Management Plan**
3. **Place the Draft documents on public exhibition for 28 days, seeking community submissions for consideration prior to adopting the documents at the June 2023 Council meeting.**
4. **The General Manager bring forward a report on the proposed plant replacement of \$500k (loader) at the first available meeting.**
5. **A session be held on the long term financial plan.**

**CARRIED**

## 11 SHIRE SERVICES REPORTS

### 11.1 PLANNING PROPOSAL – RECLASSIFICATION OF COUNCIL OWNED LAND FROM COMMUNITY LAND TO OPERATIONAL LAND

**RESOLVED: OCM 14-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Endorse the submission of the Planning Proposal at Attachment 1 and supporting documentation to the Department of Planning and Environment through the Planning Portal to seek a Gateway Determination.
2. Endorse the preparation of a second Planning Proposal for Lot 8 DP1182315 (Beth Street, White Cliffs) as it may have been dedicated as a public reserve requiring the consent of the Minister to achieve reclassification.
3. Subject to the receipt of a gateway determination from the Department of Planning and Environment, proceed with both Planning Proposals and consultation is undertaken with the community and government agencies in accordance with Schedule 1, Division 1, Clause 4 of the *Environmental Planning and Assessment Act 1979* and any directions of the Gateway Determination.
4. Endorse Council staff organising a Public Hearing pursuant to Section 29 of the *Local Government Act 1993* at the end of the public exhibition period of both the Planning Proposals.
5. Should no objections be received, a copy of this report and any other relevant information (including the Planning Proposal(s)) is sent to the NSW Department of Planning and Environment and/or NSW Parliamentary Counsels Office, in accordance with the *Environmental Planning & Assessment Act 1979* to request the Minister for Planning (or a delegate on their behalf) undertake the appropriate actions to secure the making of the Amendment to the *Central Darling Local Environmental Plan 2012*.

**CARRIED**

### 11.2 ENVIRONMENTAL SERVICES UPDATE

**RESOLVED: OCM 15-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report **CARRIED**

### 11.3 ROADS TO RECOVERY 2023/24 ALLOCATIONS

**RESOLVED: OCM 16-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Allocate the 2023/2024 Roads to Recovery funding to the following projects:
  - MR433 Menindee-Ivanhoe Rd, New Culverts

- **SR10 Wilcannia-Menindee East Rd, New culverts**
  - **SR13 Teryawynia-Ashmont Rd, New Culverts**
3. **Utilise the Reinforced Concrete Box Culvert sections originally purchased for the Yampoola Crossing upgrade works, Pooncarie Rd, Menindee.**
  4. **Use the selective tendering method for the procurement of services for the installation of the culverts**

**CARRIED**

#### **11.4 ROADS AND AERODROME**

**RESOLVED: OCM 17-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report **CARRIED**

#### **11.5 WATER AND SEWER**

**RESOLVED: OCM 18-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

**CARRIED**

#### **11.6 SERVICES**

**RESOLVED: OCM 19-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report, noting that the overspending in the street cleaning has been addressed in the QBR.

**CARRIED**

### **12 MINUTES OF COMMITTEE MEETINGS**

Nil

### **13 CONFIDENTIAL MATTERS**

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 9.46am.

**RESOLVED: OCM 20-05-2023**

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

**13.1 Wilcannia Walking Trail Design - Award of Tender**

Item 13.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**RESOLVED: OCM 21-05-2023**

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers.

**CARRIED**

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

**13.1 WILCANNIA WALKING TRAIL DESIGN - AWARD OF TENDER****RESOLVED: OCM 22-05-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Resolve to award tender VP347805 to Talis Consultants for the design of the Wilcannia Walking Trail.

**CARRIED**

**14 RESOLUTION TRACKER****0.0 RESOLUTION TRACKER APRIL 2023****RECOMMENDATION:**

1. That the Resolution Tracker from the Ordinary Council Meeting held on 16<sup>th</sup> April be received and noted and any amendments be noted.

## **15 MEETING CLOSE**

There being no further business to discuss, the meeting was closed at **9.54am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 28 June 2023.

.....  
**ADMINISTRATOR**