

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 24 NOVEMBER 2021**

PRESENT: Administrator, Bob Stewart - Chairperson
General Manager, Greg Hill
Director Business Services, Gordon Seeto
Director Shire Services, Reece Wilson
Community Engagement Officer, Jennie Geerdink
Finance Manager, Kevin Smith
Executive Assistant, Jamie Parsons – Minute Taker
Human Resource Officer, Evelyn Pollard – Via Teams
Senior Planner, Glenda Dunn – Via Teams
Finance Officer, Gemma Dillon – Via Teams
Finance Officer, Gokul Chandran – Via Teams
Acting Rates Officer, Darryl Telfer – Via Teams

IN ATTENDANCE: Member of the public, Bill Elliott

1. OPENING OF MEETING

The meeting was declared open at 9.05am.

2. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3. APOLOGIES AND LEAVE OF ABSENCE

NIL

4. DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Councilstaff are required to declare any pecuniary or non-pecuniary conflicts of interest.

Recommendation:

NIL Disclosures of Interest – Pecuniary and Non–Pecuniary were received.

5. CONFIRMATION OF MINUTES

5.1 ORDINARY MEETING – 27 OCTOBER 2021

Resolved

That the Minutes of the Ordinary Council Meeting held on 27 October 2021 be received and confirmed as an accurate record.

Minute Number: 01-11-21

6. MAYORAL (ADMINISTRATOR) MINUTE(S)

6.1 ADMINISTRATORS REPORT

Resolved

1. Receive and note the report.

Minute Number: 02-11-21

7. FINANCIAL REPORTS

7.1 QUARTLERY BUDGET REVIEW AS OF 31 SEPTEMBER 2021

Resolved

1. Receive the 1st Quarter Budget Review as of 30 September 2021.
2. Adopt the variations to Council's 2021/22 Annual Budget.
3. Note that the projected operating surplus for the financial year 2021/22 is \$191,000.
4. Note that the projected capital works budgeted expenditure is unchanged for 2021/22 at \$20,956,000.

Minute Number: 03-11-21

7.2 PRESENTATION OF THE 2020/21 ANNUAL FINANCIAL STATEMENTS

Resolved

1. Receive and note the report.
2. Adopt the 2020/21 Annual Financial Statements and Audit Reports.
3. Present the reports to the public, in accordance with Section 418 and 419 of the *Local Government Act*.

Minute Number: 04-11-21

7.3 CASH AND INVESTMENTS

Resolved

1. Receive and note the report.

Minute Number: 05-11-21

7.4 COUNCIL 2021-2022 CURRENT GRANTS REGISTER

Resolved

1. Receive and note the report.

Minute Number: 06-11-21

7.5 FINANCIAL PERFORMANCE REPORT – OCTOBER 2021

Resolved

1. Receive and note the report.
2. New Grants are to be listed in the Body of the Report for future.

Minute Number: 07-11-21

8. GOVERNANCE REPORTS

8.1 ANNUAL REPORT 2020/21

Resolved

1. Receive and note the report.
2. Endorse the Annual Report 2020/2021 to be displayed and notified as required under S428 of the *Local Government Act 1993*.

Minute Number: 08-11-21

8.2 SURRENDER OF LAND AT TILPA

Resolved

1. Receive and note the report.
2. Purchase Lot 2 DP 181903 at Tilpa.
3. Pay the outstanding Rates and Charges on Lot 1 DP 181903 and Lot 2 DP 181903 at Tilpa of \$937.72 on 31 October 2021 plus interest to date of transfer of Lot 2 DP 181903.
4. Pay the conveyancing costs associated with the purchase of Lot 2 DP 181903
5. Require the current owners of Lot 2 DP 181903 to pay their own conveyancing costs as vendors.
6. Authorise the General Manager to execute all necessary documents in order to fulfil acceptance of the offer and facilitate the transfer of land.
7. Council is to classify Lot 2 DP 181903 as community land.
8. Authorise the fixation of the council seal to all necessary documents.

Minute Number: 09-11-21

8.3 ADDENDUM – SURRENDER OF LAND AT TILPA

Resolved

1. Receive and note the Addendum.

Minute Number: 10-11-21

8.4 COMMUNITY ENGAGEMENT UPDATE

Resolved

1. Receive and note the report.

Minute Number: 11-11-21

8.5 HUMAN RESOURCE MANAGEMENT ACTIVITIES

Resolved

1. Receive and note the report.

Minute Number: 12-11-21

8.6 CHRISTMAS AND NEW YEAR OFFICE CLOSURE AND STAFF CHRISTMAS LUNCH

Resolved

1. Receive the report and endorse the following:
 - a. For the Christmas/New Year Period, Council offices at Wilcannia, Menindee, and Ivanhoe will close at 5pm on Thursday 23rd December 2021 and will report on Monday the 10th of January 2022.
 - b. Friday 24th of December 2021 will be paid leave for staff in recognition for their efforts during the COVID-19 Pandemic; staff having to work on that day will be eligible for another day off in early January 2022.
 - c. Staff Christmas lunch will be Thursday 16th of December 2021 from 12 noon to 2pm, as per arrangements made by the General Manager.

Minute Number: 13-11-21

8.7 ORDINARY COUNCIL MEETING SCHEDULE FOR 2022

Resolved

1. Receive the report and endorse the following:
 - a. Council adopts the following dates for the Ordinary Council Meetings:
 - No meeting in January 2022
 - Wednesday 23 February 2022
 - Wednesday 23 March 2022
 - Wednesday 27 April 2022
 - Wednesday 25 May 2022
 - Wednesday 22 June 2022
 - Wednesday 27 July 2022
 - Wednesday 24 August 2022
 - Wednesday 28 September 2022
 - Wednesday 26 October 2022

- Wednesday 23 November 2022
- Wednesday 14 December 2022

Minute Number: 14-11-21

8.8 CORRESPONDENCE RECEIVED FROM THE HON KEN WYATT AM MP – INFORMATION ONLY

Resolved

1. Receive and note the report.

Minute Number: 15-11-21

9. CORPORATE SERVICES REPORTS

9.1 CEMETERY MANAGEMENT DRAFT POLICY FOR ADOPTION

Resolved

1. Receive and note the report.
2. Adopt the attached Cemeteries Policy with alternations.

Minute Number: 16-11-21

10. SHIRE SERVICES REPORTS

10.1 ROADS AND AERDROMES REPORT

Resolved

1. Receive and note the report.

Minute Number: 17-11-21

10.2 SERVICES UPDATE

Resolved

1. Receive and note the report.

Minute Number: 18-11-21

10.3 WATER AND SEWER UPDATE

Resolved

1. Receive and note the report.

Minute Number: 19-11-21

11. MINUTES OF COMMITTEE MEETINGS

12. CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 9.26am.

The gallery was reopened to the public at 9.36am with The General Manager providing the reviewed resolutions of the confidential matters and reported the following for the listed reports:

12.1 PROVISION OF BITUMEN SPRAY SEALING SERVICES

Resolved

1. Receive and note the report.
2. Resolve that the best fit for purpose tenderer(s) be awardee as per the report.
3. Resolve that a provision be allowed for a 12-month extension based on satisfactory supplier performance.

Minute Number: 20-11-21

12.2 TABLED REPORT – DRAFT SAMPLE VOLUNTARY PLANNING AGREEMENT FOR INFRASTRUCTURE WORKS ASSOCIATED WITH THE PROPOSED MAARI MA COMMUNITY HEALTH FACILITY AT BONNEY STREET WILCANNIA

Resolved

1. Receive and note that the draft voluntary planning agreement between the Maari Ma Health Aboriginal Corporation and Central Darling Shire Council to carry out infrastructure works on Bonney Street Wilcannia, to service the proposed Community health facility to be located on Lots 2,3, and 4 DP 1201089, and lot 111 DP 1201028, Bonney Street Wilcannia.
2. Endorse the exhibition of the draft Voluntary Planning Agreement concurrently with the develop application for the new Community Health Facility.
3. Delegate authority to the General Manager to negotiate and sign the agreed Voluntary Planning Agreement.

Minute Number: 21-11-21

13. MEETING CLOSE

There being no further business to discuss, the meeting was closed at 9.38am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Central Darling Shire Council held on Wednesday, 15 December 2021.

R. K. Hewart

ADMINISTRATOR