

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 19 OCTOBER 2022**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)

Reece Wilson (Director Shire Services)

Gordon Seeto (Director Business Services) - video

Glenda Dunn (Senior Planning Officer) – video

Gabrielle Johnston (Community Engagement Officer) - video

Kevin Smith (Finance Manager)

Gemma Dillon (Senior Finance Officer)

Darryl Telfer (Acting Rates Officer) - video

Gokul Chandran (Finance Officer Revenue)

Evelyn Pollard (Human Resource Officer) - video

Janette Bussell (Minutes Secretary) - video

1 OPENING OF MEETING

The meeting was declared open at 9.00am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional Barkindji custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-10-2022

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

No declarations were received.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-10-2022

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 28 September 2022 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - MENINDEE LANDFILL

RESOLVED: OCM 03-10-2022

Mover: Administrator Bob Stewart

That a report on the Menindee Landfill be presented to a future Council Meeting detailing

1. Requirements to address disposal, recycling, Fire control, windblown litter (including upgrade fencing) and signage to improve operations at the landfill.
2. Estimate to seal the existing gravel road to the landfill.
3. That Options be developed including costings for public consultation.
4. That a future Management Plan and Operational Procedures be developed.

CARRIED

6.2 NOTICE OF MOTION - MENINDEE RFS FACILITIES

RESOLVED: OCM 04-10-2022

Mover: Administrator Bob Stewart

That the GM meet with RFS Zone Management to determine any future Plans to upgrade or replace the Menindee RFS Shed.

CARRIED

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 ADMINISTRATOR'S OCTOBER MINUTE

RESOLVED: OCM 05-10-2022

Mover: Administrator Bob Stewart

Darling River continues to be in flood and will be for some time. Local Emergency Management Committee continues to meet every week and will continue until December.

Community newsletter is now being produced for every postal box within the shire.
 Community Advisory Committees will be put on the agenda in the coming months.

CARRIED

8 FINANCIAL REPORTS

8.1 AMENDMENT TO FEES FOR 2022-23

RESOLVED: OCM 06-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Resolve to adopt the revised fees effective from 1 November 2022.

CARRIED

8.2 SMART WATER METERS, METER READING AND BILLING UPDATE

RESOLVED: OCM 07-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. The General Manager will provide further reports through the regular Shire Services Reports

.CARRIED

8.3 WRITE OFF RATES AND CHARGES - MENINDEE GOLF CLUB INCORPORATED (DEREGISTERED)

RESOLVED: OCM 08-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Write-off rates and charges of \$4,668.87 outstanding against Western Land Lease 9646 previously held by the former Menindee Golf Club Incorporated.

CARRIED

8.4 CASH AND INVESTMENTS – SEPTEMBER 2022

RESOLVED: OCM 09-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

8.5 FINANCIAL PERFORMANCE REPORT SEPTEMBER 2022

RESOLVED: OCM 10-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

8.6 COUNCIL 2022-2023 CURRENT GRANTS REGISTER

RESOLVED: OCM 11-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

9 GOVERNANCE REPORTS

9.1 ANNUAL WRITTEN RETURNS OF PECUNIARY INTERESTS

RESOLVED: OCM 12-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

9.2 STAFF TRAINING DAY-OFFICE CLOSURE

RESOLVED: OCM 13-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Notes the closure of Shire Offices on Wednesday 23 November for Training and Christmas Lunch.

CARRIED

9.3 HUMAN RESOURCE MANAGEMENT ACTIVITIES

RESOLVED: OCM 14-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the increase to the organisational structure of 3.00 FTE for the following positions:
 - (a) 1.0 FTE – Truck Driver, Ivanhoe (permanent)
 - (b) 1.0 FTE – Truck Driver, Wilcannia (permanent)
 - (c) 1.0 FTE – Labourer, Menindee until 30 June 2024

CARRIED

10 CORPORATE SERVICES REPORTS

Nil

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES STATISTICS SEPTEMBER 2022

RESOLVED: OCM 15-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

11.2 POONCARIE ROAD – PROGRESS REPORT

RESOLVED: OCM 16-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.3 ROADS AND AERODROME

RESOLVED: OCM 17-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.4 SERVICES

RESOLVED: OCM 18-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and Note the report.

CARRIED

11.5 WATER AND SEWER

RESOLVED: OCM 19-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.6 GRAVEL CRUSHING SERVICES

RESOLVED: OCM 20-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Seek tenders for Gravel Crushing Services within Central Darling Shire via the open tender method

CARRIED

11.7 CARADOC AIRSTRIP

RESOLVED: OCM 21-10-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Realign the Monolon Road adjacent to Caradoc Station Airstrip within the road reserve
3. Fund the works from the Local Roads Component of the Financial Assistance Grant.

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 CONFIDENTIAL MATTERS

Nil

14 RESOLUTION TRACKER

14.1 RESOLUTION TRACKER AS AT 5TH OCTOBER 2022

RESOLVED: OCM 22-10-2022

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 28th September, 2022 be received and noted and any amendments be noted.

CARRIED

15 LGNSW CONFERENCE

Due to the predicted severe weather and storms for our region, Administrator Bob Stewart and General Manager Greg Hill have agreed not to attend this conference so they can be available within Central Darling region in the event of any weather emergencies.

16 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **9.30am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 23 November 2022.



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ADMINISTRATOR