

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 28 SEPTEMBER 2022**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)

Gordon Seeto (Director Business Services)

Glenda Dunn (Senior Planning Officer) Video

Kevin Smith (Finance Manager) Video

Gemma Dillon (Senior Finance Officer)

Darryl Telfer (Acting Rates Officer) Video

Gokul Chandran (Finance Officer Revenue) Video

Evelyn Pollard (Human Resource Officer)

Kim Cotter (Governance Officer) Video

Gabrielle Johnson (Community Engagement Officer) Video

Ms Wendy Tuckerman (Minister for Local Government)

Mr Damien Jones (Secretary to Minister Tuckerman)

Janette Bussell (Minutes Secretary) Video

1 OPENING OF MEETING

The meeting was declared open at 9:03am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-09-2022

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

No declarations were received.

5 CONFIRMATION OF MINUTES**5.1 PREVIOUS MEETING MINUTES****RESOLVED: OCM 02-09-2022**

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 24 August 2022 be received and confirmed as an accurate record.

CARRIED**6 NOTICE OF MOTION**

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)**7.1 MAYORAL MINUTE -**

Flooding of the Darling River continues and the Local Emergency Management Committee continues to meet weekly and will continue to do so until end of December.

Welcome to Minister Wendy Tuckerman, Minister for Local Government.

Ms Tuckerman advised that she is travelling throughout the shire on a listening tour and thanked Administrator Bob Stewart for the invitation.

She advised that she is looking to the council returning to elections in some form for 2024 and they are investigating which model will work best to ensure we continue to operate in an efficient manner.

8 FINANCIAL REPORTS**8.1 REQUEST FOR FINANCIAL ASSISTANCE – ST MARY'S ANGLICAN CHURCH WHITE CLIFFS****RESOLVED: OCM 03-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve financial assistance of \$974.00 to the Anglican Parish of Broken Hill and the Far

West, under Council's Community Grants Policy to partially cover the annual water service charge levied on its property, St Marys Church, Church Street White Cliffs NSW for the 2022-23 period.

CARRIED

8.2 COUNCIL 2022-2023 CURRENT GRANTS REGISTER

RESOLVED: OCM 04-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

8.3 CASH AND INVESTMENTS - AUGUST 2022

RESOLVED: OCM 05-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and note

CARRIED

8.4 FINANCIAL PERFORMANCE REPORT AUGUST 2022

RESOLVED: OCM 06-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

9 GOVERNANCE REPORTS

9.1 CHANGE OF MEETING DATE FOR OCTOBER ORDINARY COUNCIL MEETING

RESOLVED: OCM 07-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. The Octobers Ordinary Council meeting be rescheduled to Wednesday 19 October at 9am.

CARRIED

9.2 STRONGER COUNTRY COMMUNITIES FUND -ROUND FIVE-PROJECT SUBMISSION**RESOLVED: OCM 08-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and note the report

CARRIED

9.3 POLICY REVIEW**RESOLVED: OCM 09-09-2022**

Mover: Administrator Bob Stewart

That Council will:

- (i) Adopt the revised Policies attached to this report.

CARRIED

9.4 HUMAN RESOURCE MANAGEMENT ACTIVITIES**RESOLVED: OCM 10-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report, noting the following adjustments to the approved 2022/23 FTE budget:
 - a) *Shire Services* - An increase of 0.08 FTE.
 - b) *Business Services* - An increase of 1.60 FTE.
 - c) *Governance* - A decrease of 0.86FTE.
2. Council approves newly created positions as follows:
 - a) 1.0 FTE - Project Engineer (Water Treatment Plant Project).
 - b) 1.0 FTE - Truck Driver, Wilcannia
 - c) 0.63 FTE - Cleaner

CARRIED

10 CORPORATE SERVICES REPORTS**10.1 IN PRINCIPLE ADOPTION OF DRAFT FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2022****RESOLVED: OCM 11-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. In relation to the Financial Statements and in accordance with *Section 413 (2)(c) of the Local Government Act 1993 (as amended)*:
 - a) Council resolves that, in its opinion, the Draft General-Purpose Financial Statements and the Draft Special Purpose Financial Statements for the year ended 30 June 2022 are properly drawn up in accordance with the provisions of the *Local Government Act 1993, (as amended) and the Regulations* thereunder.
 - b) the Financial Statements be approved and signed by the Mayor(Administrator), the General Manager and the Responsible Accounting Officer.
3. The Financial Statements be referred to Council's Auditor for audit.
4. The audited Financial Statements be forwarded to the Office of Local Government by 31 October 2022.
5. The General Manager be delegated authority to, after Council receives a copy of the Audited Financial Statements and Auditor's report, place the Audited Financial Statements on public exhibition and give notice of the date that Council will present its Audited Financial Statements to Council.

CARRIED

11 SHIRE SERVICES REPORTS

11.1 DEVELOPMENT APPLICATIONS DETERMINED BY THE WESTERN REGIONAL PLANNING PANEL

RESOLVED: OCM 12-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
 - Endorse the two development applications determined by the Western Regional Planning Panel
 - (i) D20 21 PAN 158296 for the Maari Ma Community Health Facility at Bonney Street Wilcannia.
 - (ii) D03 2022 PAN 203489 For the Baaka Cultural Centre at 42-44 Reid Street Wilcannia

CARRIED

11.2 POONCARIE ROAD – PROGRESS REPORT

RESOLVED: OCM 13-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.3 ROADS AND AERODROME REPORT**RESOLVED: OCM 14-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED**11.4 WATER AND SEWER****RESOLVED: OCM 15-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED**11.5 SERVICES****RESOLVED: OCM 16-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED**11.6 UNSUPERVISED SWIMMING POOLS****RESOLVED: OCM 17-09-2022**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Implement Unsupervised Swimming Pool Operations at Ivanhoe, White Cliffs, Wilcannia and Menindee.
3. Engage lifeguards to supervise patrons at the Menindee and Wilcannia Swimming Pools from 3:30pm to 6:30pm weekdays and from 3:00pm to 7:00pm weekends and Public Holidays

CARRIED

11.7 STANDARD CONDITIONS PAPER FOR INFORMATION 14 9 2022

RESOLVED: OCM 18-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. Note the new requirement for standard conditions and bespoke conditions for development approvals to be endorsed by Council and uploaded onto the NSW Planning Portal.
 - (a) Note the requirement for the standard format of the notice of determination to be issued through the NSW Planning Portal by the delegated council officer.
 - (i) Note the requirement for the standard conditions and bespoke conditions to be uploaded by council, by the 23 December 2022, onto the NSW Planning Portal.
 - (ii) Note the requirement for Council Officers to attend the NSW Planning Portal training to access and use the NSW Planning Portal for the new statutory requirements.

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 9:37am.

RESOLVED: OCM 19-09-2022

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified.:

13.1 Supply and Delivery of Concrete Pipes Contract

Item 13.1 is confidential under the *Local Government Act 1993* Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RECOMMENDATION:

That Council moves out of Confidential and back into Open Chambers.

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

13.1 SUPPLY AND DELIVERY OF CONCRETE PIPES CONTRACT

RESOLVED: OCM 20-09-2022

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. That the best fit for purpose tenderers be awarded this contract as the Panel Source suppliers to Council for the period 1 October 2022 to 30 September 2024, and
3. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 30 September 2025.

CARRIED

14 RESOLUTION TRACKER

14.1 RESOLUTION TRACKER

RESOLVED: OCM 21-09-2022

Mover: Administrator Bob Stewart

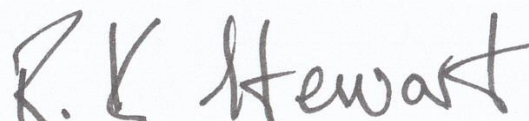
1. That the Resolution Tracker from the Ordinary Council Meeting held on 24th August, 2022 be received and noted and any amendments be noted.

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **9:40am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 19 October 2022.

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ADMINISTRATOR