

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 28 OCTOBER 2020**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: General Manager, Greg Hill
Director Shire Services, Reece Wilson
Manager Finance, Kevin Smith
Acting Director Business Services, Carolyn Upston
Rates Officer, Darryl Telfer

1. OPENING OF MEETING

The meeting was declared open at 9.02am.

2. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3. APOLOGIES AND LEAVE OF ABSENCE

Apologies have been received from Director Business Services – Jacob Philp

Resolved

Minute Number: 01:10:20

4. DISCLOSURES OF INTEREST

Resolved

1. That the Disclosures of Interest – Pecuniary and Non – Pecuniary be received and noted as Nil.

5. CONFIRMATION OF MINUTES

5.1 ORDINARY MEETING – 23 September 2020

Resolved:

That the Minutes of the Ordinary Council Meeting held on 23rd September 2020 be received and confirmed as an accurate record.

Minute Number: 02.10.20

5.2 BUSINESS ARISING

Nil

6. MAYORAL (ADMINISTRATOR) MINUTE(S)

6.1 ADMINISTRATOR MINUTE – OCTOBER 2020

Resolved:

1. Receive and note the report.
2. Table Letter received from – Hon MP Melinda Pavey.

Minute Number: 03.10.20

7. FINANCIAL REPORTS

7.1 PROGRESS TOWARDS SALE OF LAND FOR UNPAID RATES AUCTIONS

Resolved:

1. Receive and note the report.
2. Note that monthly reports, will be provided to Council until such time that the auctions have concluded, and the sale process has been finalised.

Minute Number: 04.10.20

7.2 COUNCIL 2020-2021 CURRENT GRANTS REGISTER

Resolved:

1. Receive and note the report.
2. To be finalised by December 2020.

Minute Number: 05.10.20

7.3 CASH AND INVESTMENTS – SEPTEMBER 2020

Resolved:

1. Receive and note the report.

Minute Number: 06.10.20

7.4 IN PRINCIPLE ADOPTING OF DRAFT FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020

Resolved:

1. Receive and note the report.
2. In relation to the Financial Statements and in accordance with Section 413 (2)(c) of the Local Government Act 1993 (as amended):
 - a) Council resolves that, in its opinion, the General -Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2020 and Special Schedules are properly drawn up in accordance with the provisions of the Local Government Act 1993, (as amended) and the Regulations thereunder.

- b) The Financial Statements be approved and signed by the Administrator, the General Manager, and the Responsible Accounting Officer.
3. The Financial Statements be referred to Council's Auditor for Audit.
 4. The Audited Financial Statements be forwarded to the Office of Local Government by 30 November 2020.
 5. The General Manager be delegated authority to, after Council receives a copy of the Audited Financial Statements and Auditor's report, place the Audited Financial Statements on public exhibition and give notice that Council will present its Audited Financial Statements at the Ordinary Council Meeting to be held on 25 November 2020 or 16 December 2020, depending on the actual audit completion time.
 6. The audited Financial Statements be presented at the meeting of Council to be held on the 25 November 2020 or the 16 December 2020 in accordance with Section 419(1) of the Local Government Act 1993 (as amended).
 7. At the appropriate time, the General Manager issue a media release.

Minute Number: 07.10.20

7.5 ESTABLISHMENT OF A FINANCIAL RESERVE FRAMEWORK AND ADOPTION OF A FINANCIAL RESERVE MANAGEMENT POLICY.

Resolved:

1. Receive and note the report.
2. Adopt the Financial Reserve Management Policy.
3. Includes the consideration of Financial Reserves in the preparation of the 2021/2031 Long Term Financial Plan.
4. Include the Management of Financial Reserves in the Quarterly Budget Review Procedures and Reports.
5. Include the reporting of Financial Reserve Balances within the Annual Financial Statements.
6. The General Manager present a draft Investment Policy, based on the Investment Guidelines of the Office of Local Government to go on exhibition for public comment and ultimate adoption by council.

Minute Number: 07.10.20

8. GOVERNANCE REPORTS

8.1 STAFF ENGAGEMENT

Resolved:

1. Receive and note the report.

Minute Number: 08.10.20

8.2 ENGAGEMENT OF ITC SERVICES

Resolved:

1. Receive and note the report:

2. Council takes note of the urgent matters raised in the report and the reason given for EFEX (ThinkEx Holdings Pty Ltd) engagement for ITC Services for a 12 – month period.
3. The Financial Impact be reported in the next Quarterly Business Meeting.

Minute Number: 08.10.20

8.3 MEETINGS AND WORKSHOPS ATTENDED BY GENERAL MANAGER

Resolved:

1. Receive and note the report.

Minute Number: 09.10.20

8.4 MENINDEE-ELEVATED TANKS-DILAPIDATION SURVEY

Resolved:

1. Receive and note the report.
2. Council resolves not to acquire ownership of the Menindee Elevated Tanks until Community Consultation is completed by Essential Water.

Minute Number: 09.10.20

9. CORPORATE SERVICES REPORTS

Nil Reports

10. SHIRE SERVICES REPORTS

10.1 WATER AND SEWER UPDATE

Resolved:

1. Receive and note the report.
2. Receive the update report.

Minute Number: 09.10.20

10.2 ENVIRONMENTAL SERVICES UPDATE

Resolved:

1. Receive and note the report.

Minute Number: 10.10.20

10.3 CENTRAL DARLING LOCAL ENVIRONMENTAL PLAN 2012 AMENDMENTS

Resolved:

1. Receive and note the report.
2. Endorse the exhibition of the four planning proposals for public comment.

Minute Number: 11.10.20

10.4 ROADS AND AERODROMES REPORT

Resolved:

1. Receive and note the report.

Minute Number: 12.10.20

10.5 SERVICE UPDATE

Resolved:

1. Receive and note the report.

Minute Number: 13.10.20

10.6 DETERMINATION REPORT, MENINDEE COMMON TRUST AGREEMENT

Resolved:

1. Receive and note the report.
2. Authorise the Administrator and /or General Manager to sign the Licence Agreement for Occupation of Land for Extractive Industries and affix the Common Seal of Council.

Minute Number: 14.10.20

11. MINUTES OF COMMITTEE MEETINGS

Nil Report

12. CONFIDENTIAL MATTERS

Nil Report

13. MEETING CLOSE

There being no further business to discuss, the meeting was closed at 9.29 am.

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ADMINISTRATOR