

CENTRAL DARLING SHIRE COUNCIL

BOUNDARIES

Shires of Bourke, Cobar, Carrathool, Balranald, Wentworth and Unincorporated Area.

MEMBERS OF COUNCIL

A WARD - WILCANNIA

Cr Peter Sullivan
Cr Paul Brown
Cr Barbara MacMillian (completed term Aug 08)
Cr Anthony Pease (completed term Aug 08)
Cr Eammon Sammon (commenced Sept 08)

B WARD - IVANHOE

Cr Ray Longfellow (Mayor)
Cr Graham Wellings (Deputy Mayor)
Cr Clive Linnett
Cr Robert Vagg (completed term Aug 08)

C WARD - MENINDEE

Cr Mick Arandt (completed term Aug 08)
Cr Rick Doyle (completed term Aug 08)
Cr Moya Reid
Cr Garry Astill
Cr Ron Page

COUNCIL MEETINGS

Held on the third Tuesday of each month
Council Chambers, 21 Reid St, Wilcannia
(Varied on occasions)
Meetings commence at: 9.00am

COUNCIL OFFICES & CHAMBERS

21 Reid Street Wilcannia 2836

Telephone (08) 8083 8900
Facsimile (08) 8091 5994
Email council@centraldarling.nsw.gov.au
Website www.centraldarling.nsw.gov.au
Office Hours 9.00am to 5.00pm daily

Engineering Services

Office and Works Depot – Myer St. (Barrier Hwy)
Telephone (08) 8091 5927
Facsimile (08) 8091 5175
Email engineer@centraldarling.nsw.gov.au

BUSHFIRE CONTACT NUMBERS

Wilcannia	08 8091 5930
Darnick	02 6995 3901
Menindee Town	08 8091 4359
Menindee Rural	08 8091 4475
Ivanhoe	02 6995 1315
White Cliffs	08 8091 6626

MANAGEMENT TEAM

General Manager	Tim Hazell
Director Engineering Services	Greg Stevens
Manager Environmental Services	Leeanne Ryan
Manager Community and Economic Development	Kym Fuller
Executive Manager	Mel Brown

ANCILLARY STAFF

For information on the following departments please contact the relevant personnel.

CORPORATE SERVICES

Accountant	vacant
Accounts Clerk	Nicole Sanderson
Debtors Clerk	Rowan Lawn
Payroll Clerk	Vera Pearson
Rates Clerk	Margaret Sanderson
Information Technology Support	Daniel Thornycroft
Manager Banking	Kylie Smith
Admin Officer – Customer Service	Sissy Thompson

Community and Economic Development

RTC Coordinator- Wilcannia	Mardi-Anne Rogers
RTC Coordinator- Menindee	Margot Muscat
Multi-Service Outlet- Ivanhoe	Adrienne Whitchurch

ENGINEERING

Works Engineer	Russell Williams / Reece Wilson
Contract Administration Engineer	Kane Kreeck
Administration Officer	Joyanne Williams

Wilcannia Overseer

Geoff Sutton

Town Gangers

Ivanhoe
Menindee

Stephen Hill
Trevor Jones / Kevin
Pumphrey

White Cliffs
Wilcannia

Tony Latham
Jarid Cattermole

ENVIRONMENTAL SERVICES

Mandatory Inspections Officer	Tom Brown
Secretarial Support	Adelaide Elliott
Environmental Health Officer	Fran Scott
Animal Control Officer	Larry Bearman

ROAD CLOSURES

For up to date recorded information on road closures throughout the Shire area, phone 08 8091 5155 - 24 hours.

Road Closures for roads outside the Shire may be obtained by phoning the RTA on 08 8087 0660 or the relevant adjoining Shires.

Council is wasting valuable resources repairing damage done by vehicles using closed or wet roads. Police have been asked to prosecute offenders, who may be liable to a penalty of \$1000 and the cost of repairs.

Some property owners assist Council by using their own equipment to carry out emergency repairs on Council roads, often without advising Council. You should always seek prior approval for this work.

ELECTED MEMBERS OF CENTRAL DARLING SHIRE COUNCIL



Cr Moya Reid



Cr Ray Longfellow



Cr Barbara MacMillan



Cr Clive Linnett



Cr Paul Brown



Cr Mick Arandt



Cr Anthony Pease



Cr Peter Sullivan



Cr Robert Vagg



Cr Graham Wellings



Cr Rick Doyle



Cr Eammon Sammon

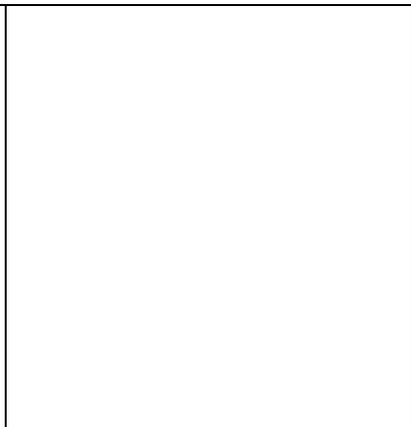
ELECTED MEMBERS OF CENTRAL DARLING SHIRE COUNCIL



Cr Garry Astill



Cr Ron Page



MANAGEMENT TEAM OF CENTRAL DARLING SHIRE COUNCIL



General Manager
Tim Hazell



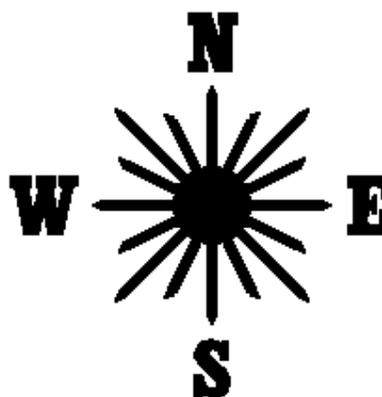
Director of Engineering Services
Greg Stephens



Manager Environmental Services
Leanne Ryan



Manager Community and Economic
Development
Kym Fuller



GENERAL MANAGER' REPORT

In presenting this annual report to the community I am mindful of the year that has been and the continued drought and harsh economic conditions. As a Council we have endeavored to continue to provide services for the community in the most efficient, effective and economic manner. This is evident in the continuation of a number of significant services to the community. Each of our four towns have made significant strides forward during the year, proving that as a community we can come together, working hard to overcome the hardships that so many have had to bear.

I would like to thank the Council for their support during a year which, at times, has been difficult. We have fare welled a number of staff over the past twelve months and have welcomed new faces to our organisation. I would to thank all staff for their continued support, dedication and loyalty. As a team we look forward to the challenges of the next twelve months, confident of working with our communities for the benefit of all.

Tim Hazell

General Manager

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Financial Statements Section 428 (2) (a)

Copies of the audit report, statement of financial performance and statement of financial position for the 2008/2009 financial years are attached as Annexure 'B'.

Further details can be obtained by contacting Council's office.

Performance of Principal Activities Section 428 (2) (b)

A complete report on achievements of the performance targets set out in Council's 2008/2009 Management Plan is set out in Annexure "A"

Corporate Objectives

Council has the following Mission Statement as the focus for its principal activities:

“To promote Central Darling Shire by encouraging development through effective leadership, community involvement and facilitation of services”.

State Of The Environment Section 428 (2) (c)

Interested persons are invited to contact the Council's office for details of its comprehensive State of the Environment Report.

PROGRAMS UNDERTAKEN TO PRESERVE, PROTECT, RESTORE AND ENHANCE THE ENVIRONMENT

During the year the following activities aimed at preserving or enhancing the environment were undertaken:

Monitoring of drinking water quality for Wilcannia, Ivanhoe and White Cliffs were undertaken on a regular basis and tested by a specialist laboratory in Sydney for chemical and microbiological analysis.

Fortnightly samples were taken in five locations along the Darling River from Tilpa in the north to "Culpaulin" station in the south, for analysis by the Department of Land and Water Conservation to determine the presence of Blue Green Algae in the river.

Council continue to monitor river heights, water consumption and evaporation, especially during dry periods.

As part of its contribution to the Clean Up Australia campaign, Council acted as co-ordinator of various work groups throughout the Shire.

The annual tree planting program was maintained.

Report On The Condition Of Public Buildings, Infrastructure, and Works Section 428 (2) (d)

Asset Class/ Category	Asset Condition	Written Down Value	Estimated Cost to bring to a satisfactory Standard	Estimated Annual Maintenance Expense	Program Maintenance Works for Current Year
		\$'000	\$'000	\$'000	\$'000

Public Buildings

Council Offices	Average	717	180	90	110
Cncl Works Depot	Average	171	135	72	105
Council Halls	Average	839	23	16	17
Council Houses	Unsatisfactory	241	850	122	143
	-	-	-	-	-
Childcare Centre(s)	Average	276	80	10	3
	-	-	-	-	-
Amenities Toilets	Average	355	20	45	46

Public Roads

Sealed Roads	Average	19991	3500	2850	2835
Unsealed Roads	Average	44185	3260	1135	1100
Sealed Rds Structure	-	-	-	-	-
Bridges	Average	1071	800	11	11
Footpaths	Unsatisfactory	0	175	5	5
Aerodromes	Average	0	45	38	51
Road Furniture	Average	13	-	-	-

Water

Treatment Plants	Good	0	160	100	130
Bores	Good	791	-	-	-
Reservoirs	Good	0	1	18	10
Dams	Good	2393	4	97	3
Pipeline	Average	0	55	25	26
Pumping Stations	Satisfactory	176	43	39	35
Buildings	Satisfactory	1603	-	-	-

Sewerage

Pump Stations	Unsatisfactory	17	350	70	92
Pipeline	Average	1871	15	17	10
Treatment Works	Satisfactory	145	0	0	0

Drainage Works

Outfalls	Average	10	1	1	1
Inlet & Junction Pits	Average	42	5	2	3
Head Walls	Average	9	1	1	1
Conduits	Average	123	50	47	36

Legal Proceedings Section 428 (2) (e)

A total of \$73,000 was expended on legal expenses in the 2008/2009 financial year.

Councillors' Fees And Expenses Section 428 (2) (f)

The following fees and allowances were paid during the year 2008/2009:

Position	\$'000
Mayoral Allowance	19
Councillors' Meeting Attendance Fees	105
Delegates Expenses	34

No overseas visits were undertaken by either Councillors or staff.

Mayoral and Councillors Fees are paid in accordance with those scales set by the Local Government Remuneration Tribunal.

Council Policy

Staff travel and sustenance allowances are paid in accordance with the Local Government (State) Award while Councillor travel and other expenses were paid in accordance with the following Council policy:

- 1.) All Travel on behalf of Council or Council Committees must be as a result of Council resolution. Reimbursements will be made for reasonable out of pocket expenses on the production of receipts for the expenditure concerned. Reasonable out of pocket expenses will be determined by the General Manager. Annual Shires Conference – Mayor or nominated delegate, General Manager and up to two observers and their spouse/partners be authorised to attend. Divisional Meeting Shires Association and Executive – Mayor and General Manager be authorised to attend.
- 2.) Travel, accommodation and meal expenses whilst away on Council business shall follow the following guidelines:
 - a. Travel is to be by car, rail or by air depending on the circumstances and subject to the approval of the Mayor for Councillors and the General Manager for staff.
 - b. Accommodation of an appropriate standard is to be approved by the Mayor or General Manager.
 - c. Meal expenses shall be reimbursed on the production of receipts or a statutory declaration where receipts are unable to be produced or have been lost. Meal

expenses are to be subject to the “reasonable” test applied in (1) above.

3.) Travel at night:

That it be Council's policy that Councillors and Staff generally avoid travelling long distances in this area at night to prevent accidental damage to vehicles and injury occasioned to animals on the road. In this circumstance reasonable accom-odation and meal expenses will be met by Council as determined by the Mayor or General Manager on production of receipts.

4.) Travel costs to Council approved meetings will be calculated using the actual cost of the fare (ie, plane or rail) or otherwise calculated using the prescribed rate per km under the State Award.

Please note it is illegal to claim a travel allowance where you are not the person meeting the cost of operating the vehicle during the journey.

5.) In cases of emergency travel where it is not possible to gain Council approval before travel is required, approval may be sought from the General Manager or the Mayor.

6.) Where a Councillor is travelling to a Council Meeting from a location outside the Shire boundaries, the travel claim will be restricted to the equivalent of travel allowance calculated on the distance travelled from the Shire boundary to the Meeting and return along the shortest possible route (weather permitting). In other cases, a Councillor will be entitled to the travel allowance calculated on the distance travelled from the Councillor's principle place of residence to the Council Meeting and return.

Senior Staff Section 428 (2) (g)

The Senior Staff positions of the Council were as follows:

General Manager

Director of Engineering Services

The total value of the remuneration packages payable for the positions of General Manager, and Director of Engineering Services during 2008/2009 was \$347,000.

The packages include payment for vehicle leases, house rental, FBT, superannuation and other benefits.

Major Contracts Awarded Section 428 (2) (h)

The Council, apart from its own labour, used plant hire contractors for the implementation of all road works.

Council did not award any contracts in excess of \$150,000 during the year.

Bush Fire Hazard Reduction Activities

Section 428 (2) (i)

Council continues to work towards production of its Bush Fire Management Committee's Fire Management Plan and Fuel Management Plan.

Funding from the Department of Bush Fire Services has allowed further equipment purchases.

Multicultural Services Section 428 (2) (j)

Council is required to report on programs undertaken during the year to promote services and access to services for people with diverse cultural and linguistic backgrounds.

Council believes that there is little need for these services within Central Darling Shire as there are no established ethnic groups within the Shire.

Council does provide a wide range of services and participates in community activities for and with the Aboriginal communities throughout the Shire.

Involvements include:

MaariMa Committee delegate in Wilcannia;

Jobskills programs throughout the Shire;

Contract works and resources to CDEP groups;

Provision of administrative services to Wilcannia Women's and Children's Safe House;

Delegate to Wilcannia Working Party.

Private Works Section 428 (2) (k)

Section 67(3) of the Local Government Act, 1993, requires that Council report on any works it carried out on private land and any associated costs to Council for such works.

Works were carried out to refurbish the toilet amenities at Copi Hollow.

Council Donations And Other Subsidy

Payments Section 428 (2) (l)

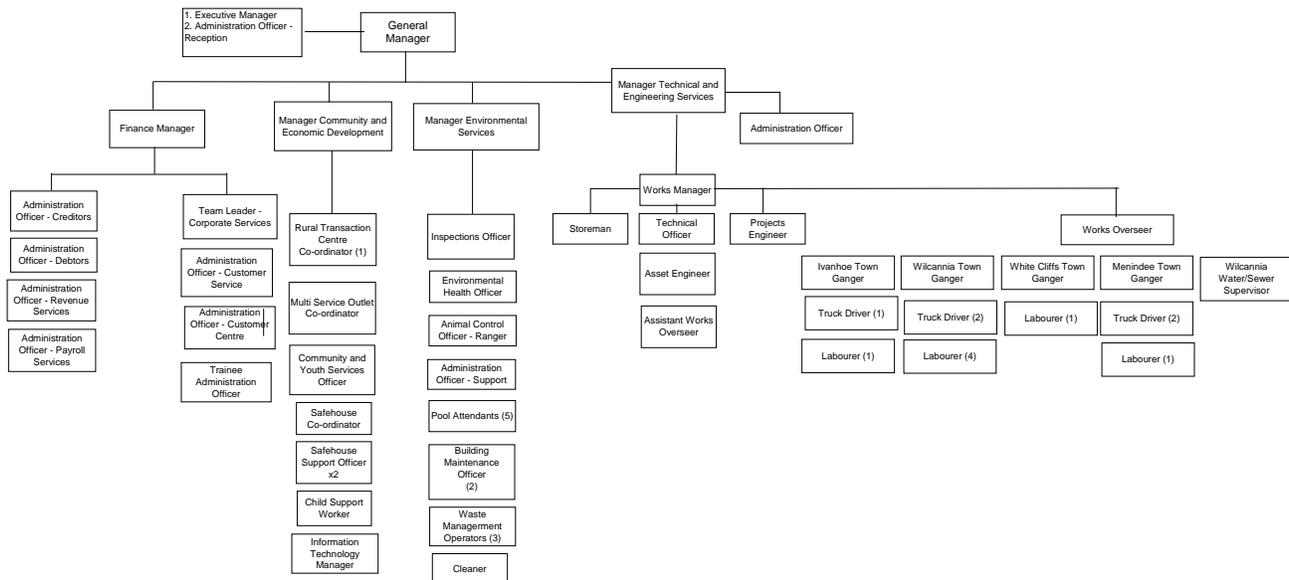
In the reporting period the following donations and subsidies were paid:

Recipient	\$
Donations	9,817
White Cliffs Hall Committee	150
Menindee Golf Club	999
Ivanhoe Revival Group	375
Ivanhoe Golf Club	375
Menindee Children's Centre	2,186
Menindee Uniting Church	697
Wilcannia Reconciliation Committee	750
Menindee Regional Tourist Association	256
Ivanhoe CWA	374
Kilfera Field Day	500
White Cliffs Swimming Pool Committee	5,000
West Darling Arts, Wilcannia Arts	1,318
Tilpa Community Committee Inc	188
White Cliffs Village Fire Brigade	750
Wilcannia and District Historical Society	1,313
Meindee Charities	2,438
Sunset Strip Progress Association	1,056
Total	28,542

Organisation Restructuring

Human Resource Activities Section 428 (2) (m)

With the implementation of the Local Government Act, 1993 Council restructured the organisation and determined those positions within the organisational structure that are senior staff positions (Sec 332,1). Sec 333 of the Act requires Council to re-determine the structure within 12 months after any ordinary election of the Council. The following structure has been refined from that adopted after the 2004 Council elections and represents what is believed to be the best overall structure for our organisation.



The appointment of senior staff follows the requirement under the Local Government Act, 1993 and Council has adopted a performance-based contract for all senior positions. Council has also adopted guidelines for assessing performance and will review these guidelines annually.

Salary Structure

Council engaged a consultant to review its' salary structure in 2000. This review resulted in the development and adoption of a twelve grade, competency based salary structure. This initial twelve grade salary system has been expanded to twenty three grades to allow greater flexibility for staff to move through the salary system. Position descriptions were reviewed and Competency statements developed following extensive consultation with staff and the MEU.

All staff will participate in Council's Staff Performance Appraisal and Development System, with any salary adjustments made effective to April each year.

Equal Employment Opportunity

Management Section 428 (2) (n)

The EEO Management Plan covers all aspects required under legislation. This includes plans for redeployment, retraining, retrenchment, and redundancy.

Specific Responsibilities

Managers

Each manager is required to ensure that this policy and the Award Restructuring program is effectively implemented in his or her area of

control and to support supervisors and hold them accountable for their specific responsibility.

Supervisors

Each first-line supervisor is responsible, and will be held accountable, for taking all practical measures to ensure the successful implementation of award restructuring initiatives in his/her area of responsibility.

Employees

All employees have a responsibility to support all H R Activities and co-operate with managers/supervisors in the

implementation of all new workplace initiatives.

Council Policy

The Central Darling Shire Council believes it has a responsibility to all members of its community to create an employment environment which is free of discrimination and which reflects the diversity and needs of the community it serves. The Council is formally committed to the principle of equal opportunity in employment for all employees and potential employees. Council therefore acknowledges its legal obligations under the Local Government Act, 1993 and the State and Federal Anti-Discrimination laws, in that it is unlawful to discriminate on the grounds of:

- Race
- Sex
- Sexuality
- Marital status
- Pregnancy
- Physical or Intellectual impairment

- Age

In the areas of employment, education, accommodation, provision of goods and services, and registered clubs.

Sexual harassment and victimisation are also unlawful.

The Local Government Act, 1993 requires that Council prepare and implement an Equal Employment Opportunity Management Plan.

When Developing and implementing this plan Council will:

- Incorporate the plan into its overall Management Plan
- Identify target groups (women, aborigines, people from non-English speaking background, people with physical and intellectual impairments, young people and older people) and processes, measures and schemes to redress any past disadvantages.
- Ensure that recruitment, selection, promotion, transfer and training are based solely on the merit principle. This means that selection will be based on skills, knowledge, qualifications and experience (including community experience), or any acceptable combination of these relevant to the job or situation.

Human Resource Activities

- Review existing training programs and change or develop them as necessary when providing services to residents ensure that they will be delivered in a fair and equitable manner.
- Provide all existing and new employees and elected members with Equal Employment Opportunity information and awareness training and any other training relevant to their position or responsibilities.
- Ensure that all employees and elected members have access to the EEO management plan and are aware of the goals and objectives Council wants to achieve.

The overall responsibility for implementing the EEO Management plan and monitoring the effectiveness of this policy is vested in the General Manager.

All employees have the responsibility to uphold the Equal Employment Opportunity principles outlined in the policy. However, specific responsibility rests with the Managers and Supervisors to promote anti-discrimination and

Equal Employment Opportunity within the workplace.

Employees are encouraged to raise EEO issues or grievances with the General Manager. Confidentiality will be respected. It should also be noted that it is the right of every person to seek advice or assistance from the Anti-Discrimination Board and the Equal Opportunity Tribunal of NSW.

Council believes that the implementation of the Equal Employment Opportunity Management Plan and Policy will result in a more productive workplace and increased job satisfaction and better services to the community.

Occupational Health And Safety

It is the policy of the Central Darling Shire Council to provide for and promote conditions of work which will facilitate a safe and healthy environment for all employees.

To be successful, dedication and co-operation by Council, management, supervisors and the workforce is continuously sought.

Particular attention is given to compliance with statutory requirements, established standards and safety principles and rules. Ongoing review and modification of safety conditions and activities also occurs as necessary.

Council, management, supervisors and employees have a commitment to expedite action and the Council's Safety Officer has the responsibility to co-ordinate the safety program throughout the whole of the organisation, which will ensure that standardisation applies.

It cannot be overstated that the intention of the Council is to provide and maintain:

- A safe place of work
- A safe system of work
- Safe plant and equipment, and
- A safe and competent workforce

Council has appointed, and supports the activities of an Occupational Health and Safety Committee as is required under the Award. This committee meets regularly and makes recommendations for improvements to further enhance Councils' commitment to safety.

Staff Training

Council is committed to provide adequate internal and external training for all staff and in 2008/2009 had set aside adequate training budgets.

Priority was given to providing training that is necessary to enable a person to fulfil the duties of

their position in a safe and effective manner, and to helping people develop the skills that would enable them to further their career with Council.

External bodies which exercised functions delegated by Council Section 428 (2) (o)

Council did not delegate any functions to external bodies.

Companies In Which Council Has A Controlling Interest Section 428 (2) (p)

Council does not have a controlling interest in any Companies.

Partnerships, Co-Operatives Or Other Joint Ventures To Which Council Was A Party

Section 428 (2) (q)

Council was not a party to any of the above activities during the reporting period. It was however, an active member of the Barwon/Darling Alliance which is seeking to establish a Credit Union in the areas covered by its members.

Additional Information Section 428 (2) (r)

The Local Government Act, 1993, and other legislation requires Council's annual Report to contain certain information about its operations. This index outlines these requirements and where the relevant information may be located.

- a) details of overseas visits undertaken by Councillors and others representing the Council;
- b) value of the remuneration package payable to each Senior Staff member employed by the Council;
- c) details of the activities undertaken by the Council to develop and promote services and programs that provide for the needs of children; and
- d) a report on the Council's performance in relation to programs undertaken by the Council to promote services and access to services for residents and other users of those services.
- e) Rates and charges written off

In matter (a) Council has reported in 428 (2)

(f)

In matter (b) Council has reported in 428 (2)

(g)

In matter (c) Council has reported in PA4

In matter (d) Council has reported in PA3, PA4, PA5 and 428 (2) (j)

In matter (e) Council has reported on page 17

Rates & Charges Written Off

Clause 12 of the Rates and Charges Regulation made under the Local Government Act specifies that Council's annual report must include the amount of rates and charges written off during the year.

	\$
Rates and Charges	162,892
Pensioner Concessions	15,537
Sundry Debtors	-
TOTAL	178,429

The amount written off for pensioner concessions is equivalent to forty five percent of the total concession given, with the State Government funding the remaining fifty five percent. The amounts abandoned under Rates and Charges predominately relate to charges being written off as previously formally resolved by Council.

Children's Services

Council maintained children's playgrounds in many parks throughout its area, as well as several swimming pools.

Library services and sporting facilities continued to be provided while a survey of existing sporting and recreational facilities is planned to help determine their adequacy.

The impact of crime prevention strategies on children was also under review.

Access & Equity

The Social Plan has been carefully reviewed and updated. A new social plan has been successfully adopted.

Privacy & Personal Information

In Accordance with Section 33(3) of the Privacy and Personal Information & Protection Act 1998, Council must include in its annual report a statement of the action taken in complying with the requirements of the Act.

Council has adopted the Model Privacy Management Plan and its Public Officer is available for contact on privacy matters. Council will review the Plan as more experience is gained from its implementation.

FOI Report

The Freedom of Information Act requires council to publish in its Annual Report statistical details of Freedom of Information requests for the reporting period.

For the reporting period only one Freedom of Information request was received and the request was met.

Freedom Of Information Statement – Summary Of Affairs

Policy Documents

Pursuant to the FREEDOM OF INFORMATION ACT, 1989, the CENTRAL DARLING SHIRE COUNCIL holds the following documents to be inspected by the general public free of charge:

- Agendas for Council and Committee meetings (except for those meetings closed to the public)
- Aggressive Behaviour
- Annual Financial Statements
- Annual Report
- Auditor's Report
- Australia Day Awards
- Award Restructuring
- Boundary Fencing
- Child Protection
- Closed Roads – Travel
- Community Awards and Recognition
- Community Housing
- Condolences
- Corporate Credit Cards
- Council Minutes of Confidential Meetings
- Debt Recovery
- Development Applications - Notification
- Disciplinary Procedures
- Disposal of Asbestos Waste
- Dog Control – Caravan Park
- Economic Hardship
- Election of Both Mayor and Deputy Mayor
- Electronic Mail Policy
- Emergency Situations – Staff Involvement
- Employment - secondary
- Equal Employment Opportunity
- Expenses – Councillors
- Expenses - Staff
- Financial Assistance Policy
- Fire Tankers – Use
- Gates, Grids and Stock Races on Public Roads
- Gifts, donations – Receipt of
- Graffiti Policy and Action Plan
- Grievance and Dispute Procedures
- Insurance Excess For Committees of Management
- Interview Expenses
- Investments
- Management of Barwon-Darling River System
- Media Relations
- Motor Vehicles– Use of
- Motor Vehicles - Prevention of Injury
- Motor Vehicles – Private Use of
- Natural Disasters – Establishment of an Emergency Fund
- Nuclear Waste – Disposal of
- Outdoor Settings – Community Land
- Outdoor Staff – Procedures for Employment
- Pool Management Guidelines – Wilcannia
- Privacy
- Protected Disclosures – Internal Reporting
- Purchase Preferences
- Recycling
- Removal Expenses
- References for Staff
- Rental Council Properties
- Risk Management
- Rural Property Water Connections
- Section 355 Committee's of Council – Rules Governing
- Senior Staff Selection
- Sewerage
- Smoking in the Work Place
- Special Leave
- Staff Uniforms
- State Emergency Vehicles
- State Emergency Service (SES) Vehicles – Registration and Insurance
- Telephone Expenses
- Trucks Entering Towns – Dropping Off Dust
- Unpaid Rates and Charges – Handing Back Land
- Use of Council Halls
- Use of Council Halls – Wilcannia
- Use of Council Halls for Emergency Purposes – Authority to Permit
- Use of Council Plant – General
- Vehicle Replacement
- Water Consumption – Shire Properties

All enquiries and applications under the Freedom of Information Act, 1989, should be directed to:

The Public Officer,
Central Darling Shire Council,
PO Box 165
WILCANNIA NSW 2836

Tel: (08) 8083 8900

Fax: (08) 8091 5994

Email: council@centraldarling.nsw.gov.au

Website: www.centraldarling.nsw.gov.au

Council's office hours are Monday to Friday, 9.00am to 5.00pm.

PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998 (PPIP)

Appropriate policies have been developed and implemented to ensure Council complies with the PPIP Act. Extensive staff training has also been undertaken to ensure all staff are aware of the provisions of this Act.

To date no review under Part 5 has been deemed necessary.

THE PRINCIPAL ACTIVITIES AND THEIR GOALS

Statutory – this section highlights the level of compliance that is required, on an annual basis, for Councils to meet the legislative requirements of an extensive array of State and Federal legislation. This section shows the work that is required to be carried out before any service can be delivered to the community.

Core Activities – this section represents the services that are to be delivered to the community. Any additional services or changes to levels of service delivery are to be separately highlighted.

Political Projects – designed to detail those projects that will require extensive political lobbying from the organisation and the Councillors to achieve the overall outcome required.

Partnerships – highlights the extensive network of partnerships that the organisation is involved with in delivering services to the community.

The following details the various goals and strategies in detail required to achieve the principal activities, along with a set of performance measure for each strategy and monitor progress toward achieving each goal.

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Statutory					
Governance					
Council Meeting					
To hold regular meetings of Council.	LG Act	GM	DCS, AO-ES	Achieved	
Present timely agenda and minutes	LG Act	GM	DCS, AO-ES	Achieved	
Council Administration					
Provide admin support for the Mayor.		GM	DCS, AO-ES	Achieved	
Ensure s355 Committees report to Council.	LG Act	GM	MCED	Achieved	
Ensure pecuniary interest returns are completed.	LG Act	GM	AO-ES	Achieved	
Review Senior Officers contract for Council.	LG Act	GM	GM	Achieved	
Other					
Complete and present Annual Financial Report.	LG Act	DCS	ACCT	Achieved	
Complete and present Annual Management Plan.	LG Act	GM	MANEX	Achieved	
Review Management Plan.	LG Act	GM	MANEX	Achieved	Review Quarterly
Review Budget Statements.	LG Act	GM	DCS	Achieved	Review Quarterly
Complete and present Annual Report.	LG Act	GM	MANEX	Achieved	
Submit s252 policy for review.	LG Act	GM	Council	Achieved	
Submit FOI summaries for Gazetteal.	FOI Act	GM	DCS, AO-ES	Achieved	
Report investments to Council.	LG Act	DCS	ACCT, AO-Creditors	Achieved	
Review and update Strategic Plan.	LG Act	GM	MANEX	Ongoing	
Environmental					
Landfill Reporting					
To report on landfill capacities	POEO Reg	MES	AO-Env Ser	Achieved	
Companion Animals					
To report on companion animal activities	CA Act	MES	ACO-Ranger	Achieved	
To update microchipping register	CA Act	MES	ACO-Ranger	On-going	
To update companion animal register	CA Act	MES	ACO-Ranger	On-going	
State of the Environment					
To review and update state of environment report	LG Act	MES	EHO	Achieved	

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Development Control					
Monitor development in line with legislation	EP&A Act	MES IO		On-going	
Assess development applications	EP&A Act	MES IO		On-going	
Issue Construction Certificates	EP&A Act	MES IO		On-going	
Carry out mandatory inspections	EP&A Act	MES IO		On-going	
Issue Occupation Certificates	EP&A Act	MES IO		On-going	
Maintain Development Application database	EP&A Act	MES IO		On-going	
Issue Section 149 planning certificates	EP&A Act	MES MES		On-going	
Issue Building Certificates	EP&A Act	MES IO		On-going	
Issue Section 735A Certificates	LG Act	MES MES		On-going	
Issue Section 121ZP Certificates	EP&A Act	MES MES		On-going	
Assess Septic Tank Applications	LG Act	MES IO		On-going	
Lodge Planning Reform Fee Return	EP&A Act	MES AO-Env Ser		On-going	
Lodge Building Long Service Levy Return	EP&A Act	MES AO-Env Ser		On-going	
Lodge ABS Return	EP&A Act	MES AO-Env Ser		On-going	
Town Planning					
Undertake LEP Amendment	EP&A Act	MES MES		On-going	
Update LEP to Comprehensive LEP; to be achieved under joint funding with Brewarrina and Bourke Shires	EP&A Act	MES MES		Commenced	
Approvals					
Issue Activity Approvals	LG Act	MES IO		On-going	
Issue Approvals to Operate (caravan parks)	LG Act	MES MES		On-going	
Issue Place of Public Entertainment Approvals	LG Act	MES MES		On-going	
Environmental Pollution					
Investigate pollution complaints	POEO Act	MES EHO		On-going	
Health Inspections					
Investigate sewer/septic complaints	PH Act	MES IO, EHO		On-going	
Investigate unhealthy/unsafe buildings; issue orders as necessary	LG Act	MES IO		On-going	
Undertake water samples (microbiology) for potable water supplies	PH Act	MES EHO		On-going	Weekly/fortnightly

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By		Actioned By	Status	Notes
Undertake water samples (microbiology) for swimming pools	PH Act	MES	EHO		Monthly	commenced
Food						
Register Food Business	Food Act	MES	EHO		On-going	
Investigate complaints/forward to NSW Food Authority	Food Act	MES	EHO		On-going	
Crown Land						
Issue temporary licences for Crown Land as required	CL Act	MES	MES		On-going	
Issue leases for Crown Land as required	CL Act	MES	MES		On-going	
Submit financial statements for Crown Land as required	CL Act	MES	MES		Annually	
Corporate Returns						
Complete Grants Commission return.	LG Act	DCS	DES, ACCT		Achieved	
Complete all grant acquittals.	Various	DCS	ACCT		Achieved	
Complete Fringe Benefits Tax return.	Tax Act	DCS	ACCT		Completed	
Complete all GST returns.	Tax Act	DCS	ACCT		Completed	
Complete pensioner concessions claims.	LG Act	ACCT	AO-Rates		Completed	
Accounts						
Levy rates.	LG Act	DCS	ACCT, AO-Rates		Achieved	
Levy water accounts.	LG Act	DCS	ACCT, AO-Rates		Achieved	
Levy sundry debtor accounts.	LG Act	ACCT	AO-Debtors		Achieved	
Other						
Formal Council resolution to make the rates.	LG Act	GM	DCS		Achieved	
Ensure interim and final external audits are completed.	LG Act	DCS	ACCT		Achieved	
Remit superannuation contributions.	Super	ACCT	AO-Payroll		Quarterly	
Submit salary details for workers compensation.		ACCT	AO-Payroll		Achieved	
Submit details for annual insurance assessment.	Various	DCS	AO-Banking		Achieved	

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Engineering Plans					
Review Drought Management Plan		DES DES		Yearly	In progress
Review Storm Water Management Plan		DES DES		Yearly	In progress
Review Disaster Management Plan		DES DES		Yearly	In progress
Core Activities					
Asset Management					
Human Resources					
Ensure OH and S Committee meets on a regular basis.		GM AO-ES		On-going	
Ensure Consultative Committee meets on a regular basis.		GM AO-ES		On-going	
MANEX minutes are presented to staff and Council.		GM AO-ES		On-going	
Review Council housing stocks.		MES IO		Annually	sufficient at present
Conduct performance appraisals.		GM MANEX		Achieved	
Conduct performance review for contract employees.		GM GM		Achieved	
Investigate salary sacrificing policy for all staff.		GM MANEX		Q1	Deferred
Develop policy on working from home.		GM MANEX		Q2	Deferred
Customer Service Centre in Wilcannia					
Maintain in-store Westpac Agency.	Various	DCS AO-Banking		On-going	
Maintain RTA Agency.	Various	DCS AO-Banking		On-going	
Maintain Country Link Agency.	Various	DCS AO-Banking		On-going	
TV Transmission					
Continue to maintain Council owned TV transmission towers		DCS IT		On-going	
Halls					
Continue to manage halls to an acceptable community standard		MES AO-Env Ser		On-going	
Support existing hall committees where applicable		MES AO-Env Ser		On-going	

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Swimming Pools Continue to maintain and operate swimming pools.		MES	MES/DES	commenced	
Cemeteries Continue to maintain public cemeteries to an appropriate standard Ensure burials are conducted.	PH Reg	MES MES	AO-Env Serv AO-Env Ser	On-going On-going	
Council owned buildings Provide maintenance to Council owned buildings as required Seek funding for Council's heritage buildings		MES MES	IO MES	On-going On-going	
Waste Depots Continue to improve waste depots at Menindee and Wilcannia Implement improvements to Ivanhoe Waste Depot Source contracts through Netwaste for sale of recyclables		MES MES MES	MES MES MES	On-going Achieved On-going	
Street Trees Support National Tree Day through tree allocations to local communities		MES	EHO	Achieved	
Road network throughout the Shire. Ensure all roads within the Shire are maintained Develop maintenance program for the entire road network.	Roads Act 1993	DES DES	Wks Engr Wks Engr	On-going On-going	
Roads and Traffic Authority Acquit grant funds as required Maintain Single Invitation Maintenance Contracts	RTA	DES DES	DES DES	On-going On-going	

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
White Cliffs Township Public Gazettal of Roads					
Investigate the issue of public roads in White Cliffs.		GM DES		On-going	In progress
Develop submission to have roads publicly gazetted.		GM DES		On-going	In progress
Exhibit details for public submissions.		GM DES		On-going	In progress
Present to Council for formal resolution.		GM DES		On-going	In progress
Submit for gazettal and plan gazetted.		GM DES		On-going	In progress
Towns	LG Act				
Amenities					
Maintain the network of footpaths to an acceptable standard.		DES Wks Engr		On-going	In progress
Maintain the network of roadside facilities to an acceptable standard		DES Wks Engr		On-going	In progress
Programs of work to maintain cleanliness and general presentation of streetscape		DES Wks Engr		On-going	In progress
Adequate street lighting for night safety and security for pedestrians and traffic is provided		DES Wks Engr		On-going	Inspection Due (all towns) by Q3
Maintain network of kerb, gutter and stormwater drainage.		DES Wks Engr		On-going	In progress
Provide and maintain all sporting facilities to a level acceptable to the community.		DES Wks Engr		On-going	In progress
Provide and maintain all public parks to a level acceptable to the community.		DES Wks Engr		On-going	In progress
Water					
White Cliffs primary treated water.					
Maintain consistency of water supply to community expectations		DES Wks Engr		On-going	In progress
Potable and raw water supplies Ivanhoe and Wilcannia.					
Maintain consistency of water supply to community expectations		DES Wks Engr		On-going	In progress

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Sewer					
Sewerage collection and treatment for Wilcannia. Ensure that the current standard of sewerage collection is maintained. minimise complaints relating to odour and unacceptable service standard ensuring complaints are attended to within two days of receipt.		DES	Wks Engr	On-going	In progress
					In progress
Aerodromes					
Maintain all strips to a minimum aviation standard Undertake periodic maintenance to all strips as per airfield standards	CAA	DES	Wks Engr	On-going	
		DES	Wks Engr	On-going	
Funded					
Wilcannia Womens and Childrens Safehouse					
Annual Service Agreement is completed and signed.	DOCS	DCS	Coordinator	Achieved	
Develop programs for inclusion in funding application.	DOCS	DCS	Coordinator	Achieved	
Develop annual budget for funding application.	DOCS	DCS	Coordinator	Achieved	
Community Access Bus program for Wilcannia and Menindee					
Provide continued support to facilitate the provision of the two health buses		GM	MCED	On-going	
Ensure service is maintained to agreed levels		GM	MCED	On-going	
Support the Operation of the Ivanhoe Multi Service Outlet					
Ensure the service is operated to the funded guidelines		MCED	Ivanhoe MSO Co-Ord	On-going	
Ensure the service meets and anticipates the communities expectations		GM	MCED	On-going	

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Health					
Companion Animal Control					
To implement companion animal control measures	CA Act	MES	ACO-Ranger	On-going	
To encourage registrations and microchipping	CA Act	MES	ACO-Ranger	On-going	
To assist with de-sexing clinics and education programs as required	CA Act	MES	ACO-Ranger	Achieved	
Food Premises					
To provide level of services as per Category B	Food Act	MES	MES/EHO	Achieved	
To implement food premises inspections to Category B level	Food Act	MES	MES/EHO	Achieved	
To investigate complaints to Category B level	Food Act	MES	MES/EHO	Achieved	
Water Supplies					
Undertake routine chlorine residual readings		MES	EHO	Weekly	
Undertake blue-green sampling along river		MES	EHO	As required	
Heritage Planning					
Heritage Strategy					
manage Local Heritage funding program pending funding support from NSW Heritage Office and budgetary allocations		MES	MES	On-going	
Co-ordinate appointments for heritage adviser pending funding availability from NSW Heritage Office and budgetary allocations		MES	EHO	On-going	
Fruit Fly					
Monitoring					
Assist DPI with monitoring as required		MES	EHO	As-required	

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By		Actioned By	Status	Notes
Engineering Committees						
District Emergency Management Committee	SERM Act	DES	DES		3 Monthly	
Local Emergency Management Committee	SERM Act	DES	DES		3 Monthly	
Ivanhoe Local Emergency Management Committee		DES	DES		3 Monthly	
White Cliffs Local Emergency Management Committee		DES	DES		3 Monthly	
Traffic Management Committee	Roads Act	DES	DES		3 Monthly	
Bush Fire Advisory Committee		GM	GM		3 Monthly	
Rural Bush Fire Committee	RFA	GM	GM		3 Monthly	
Menindee-Pooncarie Road Committee		GM	DES		3 Monthly	
Barwon Darling Drought Committee		DES	DES		Monthly	
Lachlan Drought Committee		DES	DES		Monthly	
Community Service						
Financial Assistance Grants						
Advertise for Community donations and financial assistance grants on an annual basis		GM	MCED		Achieved	
Collate community requests for donations		GM	MCED		Achieved	
Submit priority list to council for approval		GM	MCED		Achieved	
Ensure agreed donations are remitted as required		GM	MCED		Achieved	
Community and Social Plans						
Assist communities to further develop plans for adoption		GM	MCED		On-going	
Ensure s355 Committees report to Council.	LG Act	GM	MCED		On-going	
Review Crime Prevention Plan		GM	MCED		On-going	
Develop and coordinate youth services						
Support community driven youth development		MCED	YSO		On-going	
Monitor and assess youth services throughout the Shire		MCED	YSO		On-going	
Support the Operation of the Menindee Transaction in Menindee						
Ensure the Transaction Centre is maintained to community expectations		MCED	MTC - Co-Ord		On-going	
Support the Community Working Parties of the Shire						
Support CWP's in achieving their Community Action Plans		GM	GM		On-going	
Assist with the development of an Anti Poverty Strategy		GM	MANEX		Deferred	

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Economic Development					
Tourism Development					
Support the Menindee and White Cliffs Tourism Associations		GM	MCED	On-going	
Assist Wilcannia and Ivanhoe to develop tourism groups			MCED	On-going	
Maintain membership in the Outback Regional Tourism Organisation		GM	MCED	Annually	
Support the Long Paddock and Darling River Run touring route projects		GM	MCED	Annually	
Attend relevant events and conferences on behalf of the Shire		GM	MCED	On-going	
Creative Industries					
Maintain membership in West Darling Arts/ Regional Arts NSW		GM	MCED	Annually	
Actively support the Australian Research Council Linkage Project		GM	MCED	Annually	
Encourage community arts projects and events		GM	MCED	On-going	
Business Development					
Maintain memberships on regional Economic Development boards		GM	MCED	On-going	
Liaise and support local business operators		GM	MCED	On-going	
Actively seek new agency agreements to provide communities with essential services		GM	MANEX	On-going	
Public Relations					
Maintain solid relations with local media		GM	MCED	On-going	
Deliver timely and effective notice to all communities of council activities		GM	MANEX	On-going	
Events					
Assist community groups to stage regular and ongoing events		GM	MCED	On-going	
Ensure that the Managing your Event guide is utilised and understood		GM	MCED/ Insurance rep	On-going	

ANNEXURE A

Principal Activity Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Political Projects Corporate Sustainability To review the future sustainability of the Shire.	LG Act	GM MANEX		On-going	Included in Strategic Planning process Q2, Q3
Menindee Sewerage Scheme Reticulated System Continue to lobby/encourage Country Water to implement reticulated sewerage system for Menindee		MES MES/DES		On-going	
Lake Woytchugga Wetlands Management Plan Assist DPI to generate Wetlands Management Plan for Lake Woytchugga Seek funding from western Catchment management Authority to implement management strategies in accordance with plan		MES MES		Achieved	
		MES MES		Achieved	
Roads Cobb Highway Continue to advocate for the Mount Manara deviation. Advocate for funding for the upgrading to an all-weather surface Cobb Highway Action Group		DES DES		On-going	Proposed alignment survey complete
		DES DES		On-going	
		DES DES		On-going	
Pooncarie Road Advocate for funding for the upgrading to bitumen standard. Support regular meetings of the Menindee/Pooncarie Road Committee.		DES DES		On-going	
		DES DES		On-going	
Ivanhoe - Balranald Road (Wool Track) Advocate for funding for the upgrading to bitumen standard.		DES	DES	On-going	

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Partnerships					
Netwaste					
Waste Management/Recycling Continue to be a member Council of Netwaste		MES MES		On-going	
Brewarinna/Bourke Shire					
Planning Reform Funding Proceed with preparation of Comprehensive LEP under funding arrangement		MES MES		Due 2011	In progress
Ryde					
Maintain effective communications		GM MCED		On-going	
Action any agreed commitments		GM MANEX		On-going	MOU signing Achieved
Barwon Darling Alliance Continue to be a member of the Alliance		GM MANEX		On-going	
Regional Development Australia Continue representation on this Committee		MCED MANEX		On-going	
CDEP's Continue to provide support to the CDEP programs in each town		GM MANEX		On-going	
West Darling Arts		MCED MCED		On-going	
Outback Regional Tourism Organisation		MCED MCED		On-going	
Regional Arts		MCED MCED		On-going	
Murdi Paaki		GM MANEX		On-going	

ANNEXURE A

Principal Activi Section Area Activity	Legislation	Reviewed By	Actioned By	Status	Notes
Police Community Committees	GM	MANEX		On-going	
Community Working Parties	GM	MANEX		On-going	
Darling River Run	GM	MANEX		On-going	
Long Paddock	MCED	MCED		On-going	
Netwaste	MES	MES		On-going	
Local Aboriginal Land Councils	GM	MANEX		On-going	
Wentworth/Balranald Shires	GM	GM		On-going	

PROPOSED CAPITAL WORKS PROJECTS

PRINCIPAL ACTIVITY	COMPLETION DATE	PROJECT DESCRIPTION
Administration Services	Ongoing	Plant Replacement Program
Recreation & Culture	Ongoing	Continued Restoration – Athenaeum Museum, Wilcannia
Transport and Communication	Ongoing	Construct and seal further 4.7kms of MR 68B, Wilcannia to Menindee MR68B Culvert replacement

ANNEXURE B

Central Darling Shire Council

Income Statement

for the financial year ended 30 June 2009

Budget ⁽¹⁾ 2009	\$ '000	Notes	Actual 2009	Actual 2008
Income from Continuing Operations				
<i>Revenue:</i>				
1,333	Rates & Annual Charges	3a	1,288	1,112
2,900	User Charges & Fees	3b	2,840	3,102
309	Interest & Investment Revenue	3c	317	327
872	Other Revenues	3d	211	296
6,290	Grants & Contributions provided for Operating Purposes	3e,f	7,472	5,941
-	Grants & Contributions provided for Capital Purposes	3e,f	403	1,483
<i>Other Income:</i>				
-	Net gains from the disposal of assets	5	-	14
11,704	Total Income from Continuing Operations		12,531	12,275
Expenses from Continuing Operations				
3,611	Employee Benefits & On-Costs	4a	4,135	4,055
60	Borrowing Costs	4b	49	59
5,895	Materials & Contracts	4c	5,280	5,078
1,500	Depreciation & Amortisation	4d	1,483	1,546
638	Other Expenses	4e	1,137	1,651
-	Net Losses from the Disposal of Assets	5	17	-
11,704	Total Expenses from Continuing Operations		12,101	12,389
-	Net Operating Result for the Year		430	(114)
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes				
-			27	(1,597)

(1) Original Budget as approved by Council - refer Note 16

ANNEXURE B

Central Darling Shire Council

Balance Sheet

as at 30 June 2009

\$ '000	Notes	Actual 2009	Actual 2008
ASSETS			
Current Assets			
Cash & Cash Equivalents	6a	1,222	2,387
Investments	6b	451	925
Receivables	7	972	1,081
Inventories	8	146	165
Other	8	160	250
Total Current Assets		2,951	4,808
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	9	85,683	83,428
Total Non-Current Assets		85,683	83,428
TOTAL ASSETS		88,634	88,236
LIABILITIES			
Current Liabilities			
Payables	10	514	725
Borrowings	10	51	48
Provisions	10	740	656
Total Current Liabilities		1,305	1,429
Non-Current Liabilities			
Borrowings	10	239	290
Provisions	10	643	500
Total Non-Current Liabilities		882	790
TOTAL LIABILITIES		2,187	2,219
Net Assets		86,447	86,017
EQUITY			
Retained Earnings	20	84,562	84,132
Revaluation Reserves	20	1,885	1,885
Total Equity		86,447	86,017

Central Darling Shire Council

Statement of Changes in Equity
for the financial year ended 30 June 2009

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Equity Interest	Minority Interest	Total Equity
2009						
Opening Balance (as per Last Year's Audited Accounts)		84,132	1,885	86,017	-	86,017
a. Correction of Prior Period Errors	20 (c)	-	-	-	-	-
Revised Opening Balance (as at 1/7/08)		84,132	1,885	86,017	-	86,017
d. Net Operating Result for the Year		430	-	430	-	430
Total Recognised Income & Expenses (c&d)		430	-	430	-	430
Equity - Balance at end of the reporting period		84,562	1,885	86,447	-	86,447

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Equity Interest	Minority Interest	Total Equity
2008						
Opening Balance (as per Last Year's Audited Accounts)		84,246	1,885	86,131	-	86,131
a. Correction of Prior Period Errors	20 (c)	-	-	-	-	-
Revised Opening Balance (as at 1/7/07)		84,246	1,885	86,131	-	86,131
d. Net Operating Result for the Year		(114)	-	(114)	-	(114)
Total Recognised Income & Expenses (c&d)		(114)	-	(114)	-	(114)
Equity - Balance at end of the reporting period		84,132	1,885	86,017	-	86,017

Central Darling Shire Council

Cash Flow Statement

for the financial year ended 30 June 2009

Budget 2009	\$ '000	Notes	Actual 2009	Actual 2008
Cash Flows from Operating Activities				
Receipts:				
1,350	Rates & Annual Charges		1,301	1,132
3,190	User Charges & Fees		3,506	2,626
309	Interest & Investment Revenue Received		321	327
7,919	Grants & Contributions		8,712	7,182
500	Other		232	305
Payments:				
(3,620)	Employee Benefits & On-Costs		(3,908)	(3,964)
(6,500)	Materials & Contracts		(6,000)	(4,937)
(60)	Borrowing Costs		(49)	(59)
(900)	Other		(1,477)	(1,732)
<u>2,188</u>	Net Cash provided (or used in) Operating Activities	11b	<u>2,638</u>	<u>880</u>
Cash Flows from Investing Activities				
Receipts:				
-	Sale of Investment Securities		-	575
-	Sale of Infrastructure, Property, Plant & Equipment		207	177
Payments:				
(3,500)	Purchase of Infrastructure, Property, Plant & Equipment		(3,962)	(1,850)
<u>(3,500)</u>	Net Cash provided (or used in) Investing Activities		<u>(3,755)</u>	<u>(1,098)</u>
Cash Flows from Financing Activities				
Receipts:				
Nil				
Payments:				
(50)	Repayment of Borrowings & Advances		(48)	(44)
<u>(50)</u>	Net Cash Flow provided (used in) Financing Activities		<u>(48)</u>	<u>(44)</u>
(1,362)	Net Increase/(Decrease) in Cash & Cash Equivalents		(1,165)	(262)
2,387	plus: Cash & Cash Equivalents - beginning of year	11a	2,387	2,649
<u>1,025</u>	Cash & Cash Equivalents - end of the year	11a	<u>1,222</u>	<u>2,387</u>

Please refer to Note 11 for information on the following:

- Non Cash Financing & Investing Activities.
- Financing Arrangements.
- Net cash flow disclosures relating to any Discontinued Operations

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ACCOUNTANTS & ADVISORS

INDEPENDENT AUDITOR'S REPORT ON THE GENERAL PURPOSE FINANCIAL REPORT OF CENTRAL DARLING SHIRE COUNCIL

Report on the Financial Report

We have audited the accompanying general purpose financial report of Central Darling Shire Council for the financial year ended 30 June 2009. The financial report comprises the Statement by Council, Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and accompanying Notes to the Financial Statements. Our audit responsibility does not extend to the original budget figures included in the Income Statement and Cash Flow Statement, the original budget disclosures in Notes 2(a) and 16, and accordingly, we express no opinion on them.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with the Local Government Act 1993. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.



Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)

Basis for Qualified Auditor's Opinion

Since July 2007, global financial markets have experienced a period of high volatility led by events in the US housing market, particularly sub prime loans, which has impacted the value, recoverability, liquidity, cash flows and rates of return of many financial assets including Collateralised Debt Obligations (CDO's), Equity Linked Notes (ELN's) and certain other Managed Funds.

As at 30 June 2009, Central Darling Shire Council's investment portfolio totalled \$1,673,000 and included securities totalling \$451,000 that have been impacted by this market volatility. The impact on individual securities varies depending on their degree of exposed to affected markets.

Many of these securities do not have market values that are independently quoted and they are not widely traded. Independent market valuations are not readily available and in many cases, values are assessed based on estimates from issuers and/or evaluation models for which there is limited market evidence available to verify their reasonableness. Further, the ongoing volatility of financial markets creates greater uncertainty to the valuation process.

These circumstances have resulted in our inability to obtain sufficient appropriate audit evidence to satisfy ourselves as to the fair value and recoverability of \$451,000 of Council's total investment portfolio.

Qualified Audit Opinion

In our opinion, except for the effects on the financial statements of the matter referred to in the paragraph above titled Basis for Qualified Auditor's Opinion,

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2;
- (b) the Council's financial report:
 - (i) has been prepared in accordance with the requirements of this Division;
 - (ii) is consistent with the Council's accounting records;
 - (iii) presents fairly the Council's financial position, the results of its operations and cashflows, and
 - (iv) is in accordance with applicable Australian Accounting Standards, and other mandatory professional reporting requirements.
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial report that have come to light in the course of the audit.

Application of the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2

Without further qualification to the opinion expressed above, attention is drawn to Note 1(j) of the financial statements. Council have advised that the revaluation of its operational land and building assets to fair value which was due to be performed in the 2008 financial year still has not occurred and as a result will be performed in the 2010 financial year. While the financial statements are in compliance with Australian Accounting Standards, they do not comply with the Local Government Code of Accounting Practice and Financial Reporting (Guidelines) Update 17 which forms part of the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2. Update 17 of the requirements specified that the revaluation to fair value take place in the 2008 financial year.

MORSE GROUP

2 River Street
Dubbo
Dated: 24 November 2009

JM SHANKS
PARTNER

MORSE | GROUP

ACCOUNTANTS & ADVISORS

INDEPENDENT AUDITOR'S REPORT ON THE SPECIAL PURPOSE FINANCIAL REPORT OF CENTRAL DARLING SHIRE COUNCIL

Report on the Financial Report

We have audited the special purpose financial report of Central Darling Shire Council for the year ended 30 June 2009, comprising the Statement by Council, Income Statement by Business Activities, Balance Sheet by Business Activities and accompanying Notes to the Financial Statements. Our audit responsibility does not extend to the best practice management disclosures in Notes 2 and 3 and accordingly we express no opinion on them.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the Council and the Department of Local Government for the purpose of fulfilling the requirements of National Competition Policy reporting. The Council's responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the Council. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council as well as evaluating the overall presentation of the financial report.

The special purpose financial report has been prepared for distribution to the Council and the Department of Local Government for the purpose of fulfilling the requirements of National Competition Policy reporting. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the Council or the Department of Local Government or for any purpose other than for which the report was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



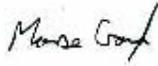
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Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

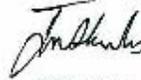
Audit Opinion

In our opinion, the special purpose financial report of Central Darling Shire Council is presented fairly in accordance with the requirements of those applicable accounting policies detailed in Note 1, the accounting requirements of the Local Government Act 1993 and the Local Government Code of Accounting Practice and Financial Reporting.



MORSE GROUP

2 River Street
Dubbo
Dated: 24 November 2009



JM SHANKS
PARTNER

MORSE | GROUP

ACCOUNTANTS & ADVISORS

INDEPENDENT AUDITOR'S REPORT ON THE CONDUCT OF THE AUDIT OF CENTRAL DARLING SHIRE COUNCIL

We have audited the financial reports of Central Darling Shire Council for the financial year ended 30 June 2009. The financial reports include the general purpose consolidated accounts of the economic entity comprising the Council and its controlled entities and the special purpose financial report, detailing the income and expenditure of Council's business units and their financial position at balance date. The contents of both of these reports include the Council's Certificate as required by section 413(2)(c) of the Local Government Act 1993. The Council is responsible for the preparation and presentation of the financial reports and the information they contain. We have conducted an independent audit of these financial reports in order to express an opinion on them to the Council.

In accordance with Section 417 of the Local Government Act 1993 we submit our report on the conduct of the audit of Central Darling Shire Council for the year ended 30 June 2009. Our audit reports on the general purpose financial statements of Council and the special purpose financial statements on Council's business units outline the legislative framework of our audit and should be referred to in order to establish the context in which our comments are made.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with the Local Government Act 1993. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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*Review of the Financial Statements***(a) Result from Continuing Operations**

As disclosed in Council's Income Statement the year's operations resulted in a surplus from continuing operations after capital amounts of \$430,000 (2008 - \$114,000 deficit). Some items of note in the income statement include:

- The operating surplus from continuing operations *before* capital amounts was \$27,000 (2008 - \$1,597,000 deficit).
- Rates and annual charges increased by \$176,000 to \$1,288,000 (2008 - \$1,112,000). Ordinary rates moved in accordance with rate pegging limits and normal land movements. Annual charges increased by \$159,000 to \$667,000. Domestic waste management services increased by \$61,000 to \$287,000 and water supply services increased by \$83,000 to \$284,000 as Council moves towards best practice pricing.
- User charges and fees decreased by \$262,000 to \$2,840,000 (2008 - \$3,102,000). Private works decreased by \$242,000 to \$569,000 due to works performed in 2008 on behalf of the Catchment Management Authority in relation to wetlands projects. RTA charges - state roads decreased by \$88,000 to \$1,786,000 due to less works orders from the RTA on state roads being performed during the year.
- Grant and contributions provided for operating purposes increased by \$1,531,000 to \$7,472,000 (2008 - \$5,941,000). The financial assistance grant increased by \$1,005,000 to \$4,054,000 due to Council receiving the first instalment of the 2009/10 funding in June 2009. Community infrastructure increased by \$350,000 due to the federal governments' stimulus package with the funding to be spent on the halls within the shire. Community care services increased by \$173,000 to \$571,000 due to additional funding of \$134,565 for the women's safe house. Community centres decreased by \$173,000 due to one off additional funding being received in 2008 for the health buses.
- Grants and contributions provided for capital purposes decreased by \$1,080,000 to \$403,000 (2008 - \$1,483,000). Transport - roads to recovery decreased by \$1,252,000 due to Council receiving two instalments of the roads to recovery funding during the prior year. Community centres increased by \$154,000 due to funding for the Wilcannia post office.
- Employee benefits and on-costs increased by \$80,000 to \$4,135,000 (2008 - \$4,055,000). Salaries and wages increased by \$208,000 to \$3,419,000 due to filling previously vacant management positions during the year and normal movements in gradings and skill steps. Workers' compensation insurance decreased by \$101,000 to \$107,000 due to a refund received during the year.
- Materials and contracts increased by \$202,000 to \$5,280,000 (2008 - \$5,078,000). This was consistent with Council's maintenance programme.
- Other expenses decreased by \$514,000 to \$1,137,000 (2008 - \$1,651,000). This was due to a \$340,000 reversal of bad and doubtful debts expense as the provision for impairment was reduced due to Council being certain to collect two large and long outstanding balances. CDO devaluation decreased by \$101,000 despite Council writing down a further \$474,000 in relation to impaired investments due to the world economic crisis.

(b) Financial Position

The Balance Sheet disclosed that for the year ended 30 June 2009 Council's net assets stood at \$86,447,000 (2008 - \$86,017,000) which represents an increase of \$430,000 being the surplus from continuing operations after capital amounts.

To assess the appropriateness or otherwise of Council's net current asset position (available working capital) it is necessary to review the level of restrictions placed against the use of Council's assets. The notes to the financial statements indicate clearly where restrictions exist and the effect of the restrictions is summarised as follows:-

ANNEXURE B

	2009 \$'000	2008 \$'000
Net current assets	1,646	3,379
Less: Amounts externally restricted for special purposes (refer Notes 6; 7; & 8 of financial statements)	(1,203)	(1,870)
Less: Council internally imposed restrictions (refer Notes 6 of financial statements)	(517)	(1,296)
Add: Applicable liabilities (refer Note 10)		
- Water	56	50
- Sewerage	33	30
Add: Employee leave entitlements classified as current, but not expected to be settled within 12 months	495	246
Unrestricted net current asset surplus/(deficit)	510	539
Unrestricted net current assets comprise:		
<i>Unrestricted Current Assets</i>		
Cash and Investments	3	327
Receivables	922	900
Inventories	146	165
Other assets	160	250
Less:	1,231	1,642
<i>Unrestricted Current Liabilities</i>		
Payables	(514)	(725)
Provisions	(651)	(576)
Borrowings	(51)	(48)
Unrestricted net current asset surplus/(deficit)	(1,216)	(1,349)
Add: Employee leave entitlements classified as current but not expected to be settled within 12 months	495	246
	510	539

Council's surplus of net assets to cover the restrictions in place has increased over the past year to \$510,000.

Since July 2007, global financial markets have experienced a period of high volatility led by events in the US housing market, particularly sub prime loans, which has impacted the value, recoverability, liquidity, cash flows and rates of return of many financial assets including Collateralised Debt Obligations (CDO's), Equity Linked Notes (ELN's) and certain other Managed Funds.

As at 30 June 2009, Central Darling Shire Council's investment portfolio totalled \$1,673,000 and included securities totalling \$451,000 that have been impacted by this market volatility. The impact on individual securities varies depending on their degree of exposure to affected markets.

Many of these securities do not have market values that are independently quoted and they are not widely traded. Independent market valuations are not readily available and in many cases, values are assessed based on estimates from issuers and/or evaluation models for which there is limited market evidence available to verify their reasonableness. Further, the ongoing volatility of financial markets creates greater uncertainty to the valuation process.

These circumstances have resulted in our inability to obtain sufficient appropriate audit evidence to satisfy ourselves as to the fair value and recoverability of \$451,000 of Council's total investment portfolio. Accordingly we have issued a qualified auditor's opinion on Council's general purpose financial statements for the year ended 30 June 2009.

Liquidity

Note 6 to the accounts discloses total cash and investments of \$1,673,000 (2008 - \$3,312,000). Of this amount \$1,153,000 (2008 - \$1,689,000) is subject to external restrictions requiring Council to commit those funds to the purposes for which they were provided and \$517,000 (2008 - \$1,796,000) is subject to internal restrictions agreed upon by Council for designated purposes which may be altered at the discretion of Council, consistent with their management plan.

The unrestricted balance of \$3,000 (2008 - \$327,000) represents funds available to cover non-budgeted discretionary expenditure and short-term cash flow requirements and reflects Council's solid financial position.

Council's cash position has been severely affected by the continued write down of its lone CDO investment from \$1,500,000 two years ago to \$451,000 at 30 June 2009. In addition, Council significantly overspent on the Wilcann a to Menindee road by \$500,000 in the last quarter of the financial year. As a result, Council has reduced its internal restrictions to the Pooncarrie Bridge only, and only has \$3,000 of unrestricted cash. To improve the cash position in the 2009/10 year, Council has tightened its budgetary expenditure, in particular on road works, and if necessary, will look to obtaining loan funding.

(c) Performance Indicators

Note 13 to the Financial Statements provides a measure of Council's performance using a number of selected ratios as follows:

Unrestricted Current Ratio

The unrestricted current ratio is a measure of Council's liquidity and demonstrates Council's ability to satisfy obligations out of short-term and immediate asset balances. Council's ratio of 2.42:1 (2008 - 2.68:1) is considered sound. We stress the importance of considering these ratios in conjunction with other performance indicators and not in isolation.

Debt Service Ratio

The cost of repaying debt is reflected in the debt service ratio, which expresses that cost as a percentage of revenue from ordinary activities. Whilst there is no definitive guide on what constitutes an acceptable ratio it is generally accepted that a ratio of 10% to 20% is considered tolerable depending on the level of long-term development (infrastructure) plans and funding of entrepreneurial activities. At 0.79% (2008 - 0.87%), Central Darling Shire Council's ratio is well below these industry benchmarks.

Rate Coverage Ratio

The rate coverage ratio indicates the proportion of total revenue that is generated by rates. A changing ratio may indicate a change in the mix of Council's revenue streams. These revenue streams would include rates, user charges, grants, contributions and income from entrepreneurial activities.

Council's ratio of 10.28% (2008 - 9.06%) is higher than the previous year. This ratio is extremely low in relation to other Council's due to the shires' location and population demographics. As a result it highlights Council's dependence on grant revenues and is critical in terms of the perspective that it places on Council's unrestricted current and debt service ratios.

Rates and Annual Charges Outstanding Ratio

The rates and annual charges outstanding percentage is a measure of management efficiency. Whilst prevailing economic conditions may influence Council's ability to collect revenue, the efficiency and application of collection procedures are still the largest determinant of this ratio.

Central Darling Shire Council's rates and annual charges outstanding percentage of 27.6% has increased significantly since the prior year (2008 - 5.98%). The ratio has increased due to the provision for impairment being lowered due to two large debtors totalling \$351,000 becoming certain to collect. Previously they had been fully provided for within the provision. Once these two debtors are received, the ratio will fall to an acceptable 4%.

Typically the provision for impairment is high for Council which in turn reduces this ratio due to the poor financial position of many of Council's ratepayers who have continued to be adversely affected by the drought, as well as the high level of unemployment in the Shire's towns.

(d) Cash Flow Statement

The Cash Flow Statement reports a net decrease in cash assets held of \$1,165,000 (2008 - \$262,000) as follows:

	2009 \$'000	2008 \$'000	Movement \$'000
Cash flow provided by / (used in)			
Operating activities	2,638	880	1,758
Investing activities	(3,755)	(1,098)	(2,657)
Financing activities	(48)	(44)	(4)
Net increase / (decrease) in cash held during the year	(1,165)	(262)	(903)

Cash Flows from Operating Activities

The net cash flow provided by operating activities totalled \$2,638,000 (2008 - \$880,000). The increase of \$1,758,000 was largely as a result of increased user charges and fees and grants and contributions.

Cash Flows from Investing Activities

The net cash flow used in investing activities totalled \$3,755,000 (2008 - \$1,098,000). The major cash outflow related to the purchase of infrastructure, property, plant and equipment of \$3,962,000.

Cash Flows from Financing Activities

The net cash flow used in financing activities was \$48,000 (2008 - \$44,000). This represents normal repayments of the loan during the year.

(e) Comparison of Actual and Budgeted Performance

Council's change in net assets from operations for the year of was a surplus of \$430,000 compared to a balance budget.

The purpose of this report is not to provide detailed analysis of individual budget variations. Council's financial statements include Note 14, which addressed the contributing factors to these variations in detail.

Other Matters

(a) National Competition Policy

In accordance with the requirements of National Competition Policy guidelines, Central Darling Shire Council has prepared a special purpose financial report on its business units for the year ended 30 June 2009. Council has determined that it has two business units within its operations: Water and Sewerage.

The Department of Local Government's July 1997 guidelines 'Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality' outlines the process for identifying and allocating costs of activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, rate of return on investments in business units and dividends paid.

An unqualified audit report on the special purpose reports for the year ended 30 June 2009 has been issued.

(b) Management Letters

A final management letter will be issued within the next few weeks.

(c) Revaluation of Water and Sewerage Assets

Attention is drawn to the emphasis of matter in the general purpose audit report regarding the revaluation of operational land and building assets. In Note 1(j) of the financial statements, Council have advised that the revaluation of its operational land and building assets to fair value has not occurred this financial year and as a result will be performed in the 2010 financial year. While the financial statements are in compliance with Australian Accounting Standards, they do not comply with the Local Government Code of Accounting Practice and Financial Reporting (Guidelines) Update 17 which forms part of the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2. Update 17 of the requirements specified that the revaluation to fair value take place in the 2008 financial year.

(d) Legislative Compliance

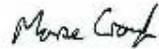
As a result of our audit we advise that there are no material deficiencies in the accounting records or financial reports that have come to our attention during the conduct of the audit and that Central Darling Shire Council's accounting records have been kept in accordance with the requirements of the Local Government Act, 1993 and regulations.

(e) Qualified Auditor's Opinion on Councils General Purpose Financial Report

Council's general purpose financial report was issued subject to a qualified auditor's opinion in relation to our inability to obtain sufficient appropriate audit evidence to satisfy ourselves as to the fair value and recoverability of \$451,000 of Council's total investment portfolio.

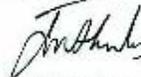
Conclusion

- (a) Central Darling Shire Council's accounting records have been kept in a manner and form that facilitated the preparation of the general purpose financial report and allowed proper and effective audit of this report;
- (b) Central Darling Shire Council's accounting records have been kept in a manner and form that facilitated the preparation of the special purpose financial reports and allowed proper and effective audit of this report; and
- (c) all information relevant to the conduct of the audit has been obtained.



MORSE GROUP

2 River Street
Dubbo
Dated: 24 November 2009



JM SHANKS
PARTNER