

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 28 FEBRUARY 2024**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
 Reece Wilson (Director Shire Services)
 Glenda Dunn (Senior Planning Officer)
 John Carleton (Operations Manager)
 Evelyn Pollard (Human Resource Officer)
 Kara Mohr (Risk & WHS Officer)
 Natalie Batson (Executive Assistant)
 Nerida Carr (Governance Officer)
 Gabrielle Johnston (Community Engagement)
 Uday Mamidala (Finance Officer)
 Jane McEwan (Customer service Manager)
 Shirley Burraston (Management Accountant)

1 OPENING OF MEETING

The meeting was declared open at 10:27am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-02-2024

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

No declarations were received.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-02-2024

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 13 December 2023 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE - FEBRUARY 2024

RESOLVED: OCM 03-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

7.2 MAYORAL MINUTE -COST SHIFTING ONTO LOCAL GOVERNMENT

RESOLVED: OCM 04-02-2024

Mover: Administrator Bob Stewart

THAT:

1. Council receive and note the findings of the LGNSW Cost Shifting report for the 2021/2022 financial year; and
2. A copy of the cost shifting report be placed on Council's website so that our communities can access it; and
3. Council writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding.

CARRIED

8 FINANCIAL REPORTS

8.1 2024-25 OPERATIONAL PLAN AND LONG TERM FINANCIAL PLAN TIMELINE**RESOLVED: OCM 05-02-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

8.2 CASH AND INVESTMENTS - DECEMBER 2023**RESOLVED: OCM 06-02-2024**

Mover: Administrator Bob Stewart

That Council will

1. receive the report and note the report.

CARRIED

8.3 CASH AND INVESTMENTS - JANUARY 2024**RESOLVED: OCM 07-02-2024**

Mover: Administrator Bob Stewart

That Council will

1. receive the report and note the report.

CARRIED

8.4 QUARTERLY BUDGET REVIEW - DECEMBER 2023 QUARTER**RESOLVED: OCM 08-02-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the second Quarterly Budget Review report as at 31st December 2024.
2. Adopt the variations to Council's 2023/24 Annual Budget.
3. Note that the projected operating surplus for the financial year 2023/24 is \$2.313 million.
4. Note that there are no further changes to projected capital works budgeted expenditure for the financial year 2023/24 per the December Quarter Review.

CARRIED

8.5 GRANTS REGISTER - JANUARY 2024**RESOLVED: OCM 09-02-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and note the report.

CARRIED

9 GOVERNANCE REPORTS

9.1 UPDATE ON THE WILCANNIA WEIR PROJECT

RESOLVED: OCM 10-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. The Administrator to address DPIE representatives on Wednesday afternoon, 28 March, the issues outlined in the report.
3. Pending the outcomes from the meeting, the Administrator to meet with the Minister for Water to raise community concerns of the redesign of the Wilcannia Weir.

CARRIED

9.2 HUMAN RESOURCE POLICIES

RESOLVED: OCM 11-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. Endorse the Respectful Workplace Behaviour Policy for placement on Council's website.
3. Endorse the Workplace Diversity Policy for placement on Council's website.

CARRIED

9.3 HUMAN RESOURCE MANAGEMENT ACTIVITIES

RESOLVED: OCM 12-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. Endorse the 0.42 FTE increase for the Biosecurity Officer (Weeds) position.

CARRIED

10 CUSTOMER SERVICE REPORTS

10.1 GENERAL SERVICE REQUEST AND COMPLAINTS OVERVIEW FOR 2023

RESOLVED: OCM 13-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

CARRIED

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES UPDATE

RESOLVED: OCM 14-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.2 UPDATE ON FINALISATION OF URBAN AND RURAL ADDRESSING PROJECT

RESOLVED: OCM 15-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the submission of the new urban and rural street addresses and the draft road, street and lane names to the NSW Geographical Names Board.
3. Endorse the submission of the new urban and rural street addresses to be sent to all Commonwealth and State Government agencies and other community and industry stakeholders.

CARRIED

11.3 ALLOCATION OF NAMES FOR UNNAMED ROADS FOR THE CENTRAL DARLING SHIRE COUNCIL AREA

RESOLVED: OCM 16-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. Endorse community consultation for the allocation of 24 names to the roads, streets and lanes, referred in the attachment of this report.

3. Following Public consultation and no comments received, endorse the allocation of names to the unnamed roads, streets and lanes across the Central Darling Shire Council to The Geographical Names Board (GNB).
4. Further endorse the future gazettal of the 42 new names for councils' roads, streets and lanes across the Local Government area, referred in the attachment of this report.

CARRIED

11.4 ROADS AND AERODROMES

RESOLVED: OCM 17-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.5 SERVICES

RESOLVED: OCM 18-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.6 WATER AND SEWER

RESOLVED: OCM 19-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.7 SEWER DIESEL PUMPS - ASSET ASSIGNMENT AND HANDOVER

RESOLVED: OCM 20-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Agree in Principle to the assignment and asset handover of two (2) new diesel pumps for sewer infrastructure and proceed with documentation for assignment and asset handover with the Department of Climate Change, Energy, the Environment and Water (DCCEEW), and the department's Water Group.

3. Delegate authority to the General Manager to sign all documentation required to enable the transfer of assets.
4. Affix the Common Seal of Council, if required, for final agreement
5. Appoint DCCEEW – Water Group as its agent to manage the warranty periods under the Supply Contract and Construction Contract

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

12.1 WCCA MINUTES FOR 12TH JANUARY AND 12 FEBRUARY 2024

RESOLVED: OCM 21-02-2024

Mover: Administrator Bob Stewart

1. That the Minutes of the White Cliffs Community Association 355 Committee (WCCA) held on 12/01/2024 be received and noted.
2. That the Minutes of the AGM White Cliffs Community Association 355 Committee (WCCA) held on 12/02/2024 be received and noted.

CARRIED

12.2 MENINDEE COMMON TRUST

RESOLVED: OCM 22-02-2024

Mover: Administrator Bob Stewart

1. That the Minutes of the Menindee Common Trust (355 Committee) held on 3 February 2024 be received and noted.
2. That the Minutes of the AGM for Menindee Common Trust (355 Committee) held on 3 February 2024 be received and noted.
3. That applications for Menindee Common Trust (355 Committee) volunteer applications and enrolment for commoner be received and noted.

CARRIED

12.3 WHITE CLIFFS HALL COMMITTEE AGM

RESOLVED: OCM 23-02-2024

Mover: Administrator Bob Stewart

1. That the Minutes of the White Cliffs Hall Committee held on 02/12/2023 be received and noted.

CARRIED

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER - JANUARY 2024

RESOLVED: OCM 24-02-2024

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 13/12/2023 be received and noted and any amendments be noted.

CARRIED

14 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 11:05am.

RESOLVED: OCM 25-02-2024

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 Transfer of Land and Payment

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.2 Plant Hire Rates 2024 - 2026

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.3 Cyber Security

Item 14.3 is confidential under the Local Government Act 1993 Section 10A(2) - (a) and (f) as it relates to personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

CARRIED

RESOLVED: OCM 26-02-2024

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers.

CARRIED

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

14.1 TRANSFER OF LAND AND PAYMENT

RESOLVED: OCM 27-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Accept the payment of \$25,000 and transfer ownership of Lot 5 DP662567 and Lot 1 DP906901 in full in full satisfaction of the rates, charges and accrued interest outstanding on those parcels subject to each party paying their respective costs to affect the land transfer.
3. Authorise the General Manager to execute all necessary documents to fulfil acceptance of the offer and facilitate the transfer of land.
4. Publicly exhibit for a period of not less than 28 days that upon transfer of Lot 5 DP662567 and Lot 1 DP906901 to Council's ownership, Council intends to classify that land as operational under the *Local Government Act 1993 (NSW) S 27 (2) and 31 (2)*.

CARRIED

14.2 PLANT HIRE RATES 2024 - 2026

RESOLVED: OCM 28-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the Plant Hire Rates Schedule 2024 - 2026
3. Delegate Authority to the General Manager to add new Contractors to the Standing Order Deed Plant Hire Rates if deemed appropriate.

CARRIED

14.3 CYBER SECURITY

RESOLVED: OCM 29-02-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **11:21am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 20 March 2024.



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ADMINISTRATOR