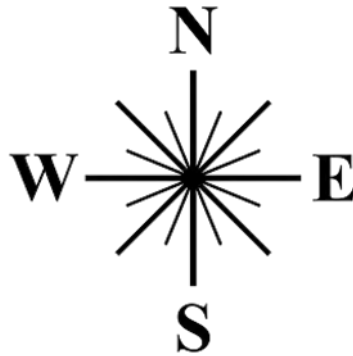


CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

BUSINESS PAPER

22 NOVEMBER 2023

The Meeting will be held at 9am in the
Council Chambers, 21 Reid Street, Wilcannia

MISSION STATEMENT

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services.

RECORDING AND WEBCAST OF COUNCIL MEETINGS

Council meetings are recorded and webcast on Council's website, your attendance and/or input may be recorded and publicly broadcast.

PUBLIC RECORDING PROHIBITED WITHOUT COUNCIL AUTHORITY

A person may only use a recording device, including audio and visual recording and any device capable of recording speech, to record a Council meeting by the resolution of the Council.

A person may be expelled from a Council meeting for having used a recording device without consent.

PHOTOGRAPHY PROHIBITED WITHOUT PERMISSION

Photography is not permitted at a Council meeting without the consent of the General Manager.

PUBLIC FORUM - EXTRACT FROM THE CODE OF MEETING PRACTICE POLICY

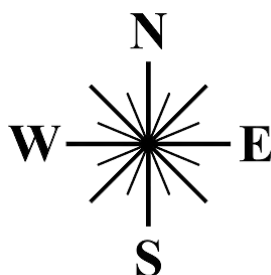
1. The Council may hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary Council meetings and meetings of Committees of the Council.
2. Public forums are to be chaired by the Mayor or their nominee.
3. To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by same day 8.50am before the date on which the public forum is to be held and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
4. A person may apply to speak on no more than two (2) items of business on the agenda of the Council meeting.
5. Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
6. The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
7. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
8. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate is to determine who will address the Council at the public forum.
9. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the

Mayor's nominated Chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.

10. Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council at the public forum, and to identify any equipment needs no more than three (3) days before the public forum. The General Manager or their delegate may refuse to allow such material to be presented.
11. The General Manager or their delegate is to determine the order of speakers at the public forum.
12. Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson.
13. Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.
14. A Councillor (including the Chairperson) may, through the Chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
15. Speakers are under no obligation to answer a question put under Clause 4.14. Answers by the speaker, to each question are to be limited to three (3) minutes.
16. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.
17. The General Manager or their nominee may, with the concurrence of the Chairperson, address the Council for up to three (3) minutes in response to an address to the Council at a public forum after the address and any subsequent questions and answers have been finalised.
18. Where an address made at a public forum raises matters that require further consideration by Council staff, the General Manager may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
19. When addressing the Council, speakers at public forums must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct, or making other potentially defamatory statements.
20. If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in Clause 4.19, the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.
21. Clause 4.20 does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 14 of this code.
22. Where a speaker engages in conduct of the type referred to in Clause 4.19, the General Manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the General Manager or their delegate considers appropriate.

23. Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee meeting. The Council is to maintain a written record of all conflict-of-interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.

CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Wednesday, 22 November 2023

9am

Council Chambers, 21 Reid Street, Wilcannia

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1 OPENING OF MEETING

The Council Meeting will be declared open by the Mayor/Administrator.

2 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

3.2 LEAVE OF ABSENCE

4 DISCLOSURES OF INTEREST

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RECOMMENDATION:

That the Disclosures of Interest – Pecuniary and Non-Pecuniary be received and noted.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on 25 October 2023 be received and confirmed as an accurate record.

Attachments:

1. [Ordinary Council Meeting - 25 October 2023](#)

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE - NOVEMBER 2023

FILE NUMBER: GD23/17790
REPORT AUTHOR: EXECUTIVE ASSISTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

The General Manager and I represented Council at the annual LGNSW Conference in Sydney this month. The Conference is where all Councils come together to discuss issues, agree on policy and advocacy targets for the year.

Local Government delivers a wide range of services and infrastructure to their community. In doing this we are faced with many challenges, we need to acknowledge and celebrate our successes.

The Local Government sector must be strong and financially viable and CDSC is dependent on grants to provide and improve services as our source income is limited.

Each year Council receives a Financial Assistance Grant (FAGS) from the Federal Government which is our major source of income. The sector is advocating for increased funding through our membership with ALGA and LGNSW.

The roles and responsibilities of Local Government is continually changing and it must receive support funding and it must also be supported and incentivised through funding.

An important issue discussed at the conference was housing affordability and supply. The solution requires a multi government approach recognizing that it has been a long time in making and there are no simple solutions.

Housing challenge must address:

- Affordability
- Social housing supply
- Land availability
- Need for better planning, financing and construction

The NSW Minister for Local Government addressed the conference and confirmed work is being done through IPART to address issues around rate pegging namely to build in factors for the emergency service levy to fund RFS and SES, regional location, be forward projected not looking back. This is welcomed news.

He also advised a Parliamentary Inquiry into the financial sustainability of Councils which the sector supports.

CDSC through Emergency Management arrangements have been participating in strategic planning on the management of any major fish kills in the Darling River system.

CDSC has been pleased to partner with Transport NSW in the construction and sealing of the Cobb Hwy. This is an important infrastructure project for the shire and region.

I had the opportunity to meet with the Regional Manager Alister Lund who spoke highly of Central Darling Shire Council's contribution to the project.

Attachments:

NIL

8 FINANCIAL REPORTS

8.1 CASH AND INVESTMENTS - OCTOBER 2023

FILE NUMBER: GD23/17486
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s cash and investments as at 31st October 2023.

RECOMMENDATION:

That Council will

1. receive the report and note the report.

REPORT:

In accordance with *Clause 212 of the Local Government (General) Regulations 2005*, a monthly report setting out details of all money that Council has invested under *Section 625 of the Local Government Act 1993* is required to be submitted to Council.

Cash and Investment Accounts:

CASH AND INVESTMENT ACCOUNTS	CURRENT MONTH	LAST MONTH	MOVEMENT	INTEREST RATE	CURRENT MONTH INTEREST	YTD INTEREST
WESTPAC 11AM INVESTMENT ACCOUNT	\$5,500,000.00	\$6,500,000.00	(\$1,000,000.00)	1.55%	\$9,142.87	\$27,424.36
OPERATING ACCOUNT	\$461,340.71	\$359,450.28	\$101,890.43	N/A	NIL	NIL
POST OFFICE CLEARING ACCOUNT	\$46,987.30	\$46,987.30	NIL	N/A	NIL	NIL
TOTAL CASH AT BANK AS OF 31ST OCTOBER 2023						\$6,008,328.01

Commentary:

The net movement of cash for the month of October 2023 was a decrease of \$898,109.57.

Payments for wages and creditors for the month of October 2023 totalled \$ 3,684,488.10.

Receipts and transfers for the month of October 2023 totalled \$ 2,786,378.53 with major receipts being:

- Transport for NSW (TfNSW) \$1,930,042.60
- Department of Infrastructure \$1,317,817.68
- Office of Local Government \$56,984.80

Restrictions:

Restricted Cash and Investments	
	Oct-23
Externally Restricted	(\$000's)
Specific purpose unexpended grants ⁽¹⁾	4,606
Water supplies	38
Sewerage services	528
Domestic waste management	254
Total Externally Restricted	5,426
<small>(1) Funds that must be spent for a specific purpose</small>	
Internally Restricted ⁽²⁾	
Employee Leave Entitlements	935
Plant and vehicle replacement	8
Waste management Reserve	163
Total Internally Restricted	1,106
<small>(2) Funds that Council has earmarked for a specific purpose</small>	
Total Restricted Funds	6,532
Total Cash & Investments	6,008
Unrestricted Funds (i.e. available after the above Restrictions)	(524)

Commentary:

Commentary: The level of unrestricted funds required by Council is generally \$1,000,000. Currently Council's unrestricted funds are above this level. This can occur due to timing differences between when funds are received and when they are spent, for example, some grants require Council to spend the money first and then apply for reimbursements, other grants are milestone driven and are dependent on Council completing certain tasks, meaning that some money is received in advance and other money is received after the completion of the work.

Attachments:

NIL

8.2 GRANTS REGISTER - OCTOBER 2023

FILE NUMBER: GD23/17489
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide a summary Council’s current year grant funding applications status as of 31st October 2023.

RECOMMENDATION:

That Council:

1. receive and note the report.

BACKGROUND:

To deliver Council’s commitment to transparency and improved financial management, Council has developed a Grants and Contributions Register, to provide information on grants applied for and received.

REPORT:

For the month of October 2023, acquittals are scheduled to be completed in line with the reporting requirements of the funding deeds.

Morris & Piper continue to assist with grant submissions, approvals and acquittals. Their monthly report for October 2023, including a work plan up to December 2023, is attached to this report.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Ensures that any funding sourced is being deployed within the approved scope of services, works and facilities for which they were intended.

Policy, Legal and Statutory Implications:

Regulation 208 of the Local Government (General) Regulation 2005 provides a requirement that:

A member of the staff of a council who has control of any of the council's accounting records must—

(a) produce those records for inspection and audit in proper order whenever directed or requested to do so by the council's mayor, responsible accounting officer, general manager (if not the council's responsible accounting officer) or auditor or by the Director-General or a person to whom the Director-General's functions under *section 430 of the Act* have been delegated or subdelegated under *section 745 of the Act*, and

(b) render all practicable assistance to the mayor, responsible accounting officer, general manager, auditor, the Director-General, or such a delegate or subdelegate with respect to those records.

Risk Management - Business Risk/Work Health and Safety/Public:

Periodic reporting enables Council to keep both funding providers and the community informed on the deployment of those funds as intended and as such significantly mitigate the risk of inappropriate usage of those funds.

OPTIONS:

NIL

COUNCIL SEAL REQUIRED:

No


COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

NIL

External Exhibition:

No

Attachments:

1. [Morris & Piper October 2023 Grants Update](#) 
2. [October 2023 Grant status report](#) 

8.3 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2023

FILE NUMBER: GD23/17732
REPORT AUTHOR: FINANCE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council's financial performance against budget as at 30th September 2023. This report also recommends amendments to Council's budget.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Adopt the variations to Council's 2023/24 Annual Budget.
3. Note that the projected operating surplus for the financial year 2023/24 is \$34,000.

BACKGROUND:

Regulation 203 of the Local Government (General) Regulation 2005 provides a requirement that:

(1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

(2) A budget review statement must include or be accompanied by:

- (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
- (b) if that position is unsatisfactory, recommendations for remedial action.

In accordance with s.211 (Authorisation of expenditure) of the *Local Government (General) Regulations 2005*:

(1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:

- (a) has approved the expenditure, and
- (b) has voted the money necessary to meet the expenditure.

The QBRS appears as Attachment 1 and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

REPORT:**Operational Budget Result:**

The September Quarterly Budget review shows an increase in the projected 2023/24 operating surplus (before capital items) of \$13,000 to an overall projected operating surplus as at 30 June 2024 of \$34,000.

This result reflects the following movements:

Income**1. Rates and Annual Charges**

Reduction primarily in the Annual Charge for Waste Management due to an error in the calculation of service charges stemming from the estimate in February to the annual charge being raised.

Total adjustment to Rates and Annual Charges Budget - \$51,000 decrease

2. User Fees and Charges

Additional income expected to be received for caravan park operations due to online booking/payment system, replacing existing manual system.

Total adjustment to User Fees and Charges Budget - \$5,000 increase

3. Interest and Investment Revenues

Additional income expected to be received due increasing interest rates and higher than expected cash holdings due to advance payments of Federal Assistance Funding.

Total adjustment to Interest and Investment Budget - \$25,000 increase

4. Grants & Contributions – Capital

Reduction in regional roads capital works for the 2023/24 year

Adjustment to budget: \$1,000,000 decrease

Capital expenditure on water treatment plants now to be deferred to 2024/25 year due to delays in contracts and works.

Adjustment to Budget: \$2,000,000 decrease

Total adjustment to Grants & Contributions - Capital Budget - \$3,500,000 decrease

Expenditure**5. Employee Costs**

Reduction in Employee Costs due to position vacancies and staff taking extended annual leave.

Total adjustment to Employee Costs Budget - \$50,000 decrease

6. Materials and Contracts Expense

Additional costs associated with online booking/payment system for the Caravan Park.

Adjustment to budget: \$5,000 increase

Additional costs to outsource payroll for 3 month period.

Adjustment to budget: \$11,000 increase

Total adjustment to Materials and Contracts Budget - \$16,000 increase

Capital Budget Result:

The September Quarterly Budget review shows a decrease in the projected 2023/24 Capital Works Budget of \$3.5 million to an overall projected budget as at 30 June 2024 of \$24.776 million.

This result reflects the following movements:

1. New/Upgrade Assets

Roads

Reduction in regional roads capital works for the 2023/24 year

Adjustment to budget: \$1,000,000 decrease

2. New/Upgrade Assets

Water Infrastructure

Capital expenditure on water treatment plants now to be deferred to 2024/25 year due to delays in contracts and works.

Adjustment to budget: \$2,500,000 decrease

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Monitoring of the Quarterly Budget Review enables timely financial management

Policy, Legal and Statutory Implications:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

Risk Management - Business Risk/Work Health and Safety/Public:

Quarterly reporting allows Council to keep informed of the progress of the budget to actual income and costs.

OPTIONS:

NIL

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Not required

External Exhibition:

Not Required

Attachments:

1. [RAO Statement](#) 
2. [Income & Expense by Type](#) 
3. [Income & Expense by Activity](#) 
4. [Income & Expense Budget Variation](#) 
5. [Capital Budget](#) 
6. [Capital Budget Variation](#) 
7. [Cash & Investments](#) 
8. [Cash & Investments Variation](#) 
9. [Kep Performance Indicators](#) 
10. [Other Expenses](#) 

9 GOVERNANCE REPORTS

9.1 LOCAL GOVERNMENT ELECTION 2024-ENGAGEMENT OF ELECTORAL COMMISSION

FILE NUMBER: GD23/17766
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report, is for Council to decide to engage the NSW Electoral commission for the potential Local Government Elections for September 2024.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Authorise the General Manager to negotiate the engagement of the NSW Electoral Commission to potentially conduct the September 2024 Local Government Election.

BACKGROUND:

Earlier this calendar year, Electoral Commissioner wrote to all Local Government councils regarding their engagement in the coming September 2024 local Government elections. At the time and on advice from Office of Local Government, the uncertainty if Central Darling Shire was to come out of administration or remain in Administration. Council did not enter into agreement with the Electoral Commission at this time.

Subsequently, with the State Elections and a new political party now in power, the new Minister for Local Government has indicated the potential for Central Darling Shire Council to come out of administration and return to Elected Members. The General Manager has since been in discussion with the Electoral Commission for them to conduct the September 2024 Local Government Election.

REPORT:

On advice received from the Electoral Commission, Council can still engage the Commission to conduct the election on behalf of Council. The *Local Government Act 1999* Section 5 296(5) of the Act comes into play:

(5) An election arrangement for the Electoral Commissioner to administer an ordinary election of councillors can be entered into less than 15 months before the election if—

- (a) the council has resolved that an election arrangement for the election is to be entered into, and*
- (b) the Electoral Commissioner is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the Electoral Commissioner.*

Based on the advice received by the Electoral Commission, and the uncertainly remaining if Council stay or comes out of administration, it would be prudent for Council to enter into agreement for the Electoral Commission to conduct the Local Government Election for Council.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
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2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
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SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	NA
Governance	Positive

Financial and Resource Implications:

The engagement of NSW Electoral Commission will be at a estimated cost of \$30,000, which would need to be budgeted in the 2024/25 Financial Year.

Policy, Legal and Statutory Implications:

Nil

Risk Management - Business Risk/Work Health and Safety/Public:

N/A

OPTIONS:

Council could elect to undertake the Local Government Election itself. However, this action is not advise, due to lack of resources and experience within the organisation.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Nil

External Exhibition:

Nil

Attachments:

NIL

9.2 MEMORANDUM OF UNDERSTANDING BETWEEN WEST DARLING ARTS AND CENTRAL DARLING SHIRE COUNCIL

FILE NUMBER: GD23/17110
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of the report is to defer execution of Memorandum of Understanding between West Darling Arts and Central Darling Shire Council, due to financial restraints in the current budget allocation.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Council defers signing Memorandum of Understanding between West Darling Arts and Central Darling Shire Council for the Financial Year 2023/24.
3. Consideration be given to fund West Darling Arts \$5,000 in budget preparation for 2024/25 Financial Year.
4. Consideration be given to sign Memorandum of Understanding between West Darling Arts and Central Darling Shire Council on the outcome of council's Budget for the Financial Year 2024/25 and Council Long Term Financial Plan.

BACKGROUND:

On occasions, Council has contributed funds to West Darling Arts (WDA) when funds made available through various state or commonwealth grants obtained by Council. Currently in this financial year, Council has not found a suitable grant to help to contribute towards funding West Darling Arts cultural and arts activities throughout the Shire.

For WDA to achieve their arts and cultural development goals as per the Strategic Plan. WDA undertakings may include (but are not limited to) cultural advocacy, promotions, community cultural support, grant facilitation and partnership projects and initiatives.

WDA defined by their Strategic Plan, such as growing artistic and cultural avenues, undertaking audience development and access, developing partnerships, planning and advocacy, increasing the profile of arts and culture and undertaking self-governance.

WDA Activity Report to Central Darling Shire Council for the period January to December 2022-*"estimated value of West Darling Arts services to Central Darling Shire in 2022: Promoting Activities in Central Darling Shire and Beyond 396 events-value of services \$36,819."*

REPORT:

Recently, Council has received Memorandum of Understanding (MOU) from West Darling Arts, for a period of three years, total \$15,000 (\$5,000/annum). Council has not budgeted for the allowance to fund West Darling Arts for this financial year.

Funding may be sourced through Council Community Grants Program, however this will be detrimental to community groups seeking financial assistance later in this financial year for community events or for community needs, if the program funds are exhausted.

Council could defer signing the MOU for this financial year (2023/24) and in the financial year 2024/25, budget \$5,000 for the contribution to the WDA, with a commitment further contribution in the following two financial years (2025/26 & 2026/27).

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.4 Local sport and recreation	1.4.4 Provide ongoing financial and other support to community groups in organising and managing community sports activities and events
	1.5 Community events	1.5.3 Identify opportunities to establish periodic and ongoing community events

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	NA
Economic	Positive
Governance	NA

Financial and Resource Implications:

Entering the MOU has a financial implication of \$5,000/annum over a 3-year period.

Policy, Legal and Statutory Implications:

Nil

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

OPTIONS:

Council could elect to wait until the later part of this financial year and if there is a surplus of \$5,000 remaining in the Council Community Grants Program, pay the contribution to WDA without committing to the MOU.

Alternatively, Council may wish not would commit any further financial contribution to WDA.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Not required

External Exhibition:

Not required

Attachments:

1. [Draft Memorandum of Understanding](#) 

2. [WDA CDSC Activity Report 2022](#) 
3. [WDA Annual Report](#) 

9.3 CHRISTAMS AND NEW YEAR OFFICE CLOSURES

FILE NUMBER: GD23/17117
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to inform Council of the Christmas/New-year office closures, operating days for the Wilcannia Post Office and operations of essential services during this period.

RECOMMENDATION:

That Council will:

1. Receive the report
2. For the Christmas/ New Year period, Council offices at Wilcannia, Menindee, and Ivanhoe will close at 3pm Friday 22nd December and reopen on Monday 8th January 2024.

BACKGROUND:

In past years, Council has closed its offices over the Christmas/ New -year period to allow staff time off. During this period, there is not a need for the offices to remain open, as there is little demand from the public and other government and non-government agencies are closed. Council's essential services normally continue to operate during this period in delivering waste collection, water/sewage operations, toilet cleaning and emergency works.

REPORT:

This Christmas/New-Year period, Council Offices at Wilcannia, Menindee, and Ivanhoe will close at 3pm Friday 22nd December and reopen on Monday 8th January 2024.

Wilcannia Post Office during this period will close only for public holidays and remain open on normal business days, as outline below:

- Friday 22nd December - Open, closure at 3pm.
- Saturday 23rd December – Closed
- Sunday 24th December – Closed
- Monday 25th December – Closed
- Tuesday 26th December – Closed
- Wednesday 27th December – Open, Business as usual
- Thursday 28th December – Open, Business as usual
- Friday 29th December – Open, Business as usual
- Saturday 30th January 2024 – Closed
- Sunday 31 January 2024- Closed
- Monday 1 January 2024—Closed
- Tuesday 2nd January 2024- Open, Business as usual

Council's essential services will continue to operate as normal in delivering waste collection, water/sewage operations, toilet cleaning and other emergency works. Programmed construction and maintenance activities will cease during the Christmas/New-year period. Council staff not working during the Christmas/New-Year period will either take annual leave, or time banked for working overtime or roster days off.

Staff Christmas lunch will be held at Menindee Maidens Hotel on Thursday 21 December. Staff not wanting to attend the Christmas lunch will remain at their designated workplaces and continue with their normal duties.

A Public Notice will be sent to social and commercial media outlets, advertised on Council’s website and Facebook Page, to advise of Office Closures over the Christmas/New-Year period and the closures of offices for the Christmas lunch. Contact details will be provided in case of emergency in the Public Notice.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	NA
Governance	Positive

Financial and Resource Implications:

Nil

Policy, Legal and Statutory Implications:

Nil

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Yes, all staff will be advised of Office Closures

External Exhibition:

Yes, public notices will be distributed through all Council sources of media

Attachments:

NIL

9.4 ORDINARY COUNCIL MEETING DATES FOR 2024

FILE NUMBER: GD23/17130
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with proposed Ordinary Meeting dates for 2024, for consideration and adoption.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Adopts the commencement of the Ordinary Council meeting time to be 10.30am
3. Adopts the following dates for Ordinary Council meetings to be held at 21 Reid Street Wilcannia:
 - No meeting in January 2024
 - Wednesday 28 February 2024
 - Wednesday 20 March 2024
 - Wednesday 17 April 2024
 - Wednesday 22 May 2024
 - Wednesday 26 June 2024
 - Wednesday 24 July 2024
 - Wednesday 28 August 2024
 - Wednesday 25 September 2024
 - Wednesday 23 October 2024
 - Wednesday 27 November 2024
 - Wednesday 18 December 2024

BACKGROUND:

Council is required to provide notification to the public of the times and places of its Ordinary Council meetings for 2024, in accordance with Section 9 of the *Local Government Act 1993*. Previous years, Council meetings have generally been held on the fourth Wednesday of the month, starting at 9am, which has allowed the Administrator to be in the Shire from Monday to Thursday on those weeks.

REPORT:

It was previously determined by the Council that all meetings would be held in Wilcannia. Additionally, with Council meetings in the mornings of the Wednesday, it has also ensued that the Administrator is available on the prior Tuesday or following Thursday to visit other towns in the Shire to undertake community consultations. Dates for community consultations in towns to be confirmed in a separate report to Council.

With the potential return of Elected Members in September 2024, consideration has been given to shift the starting times of the Ordinary Council meetings to 10.30am to allow time to travel to Wilcannia and return to their homes.

It is recommended to Council to adopt the following Ordinary Council meeting schedule with monthly Council meetings to be held on the 4th Wednesday of the month, commencing at 10.30am, with all meetings to be held in Wilcannia in accordance with the following schedule:

- No meeting in January 2024
- Wednesday 28 February 2024
- Wednesday 20 March 2024 (meeting date adjusted to 3rd week due to proximity To Easter Friday)
- Wednesday 17 April 2024 (meeting date adjusted to 3rd week due to proximity to ANZAC Day)
- Wednesday 22 May 2024
- Wednesday 26 June 2024
- Wednesday 24 July 2024
- Wednesday 28 August 2024
- Wednesday 25 September 2024
- Wednesday 23 October 2024
- Wednesday 27 November 2024
- Wednesday 18 December 2024 (meeting date adjusted to 3rd week due to proximity to Christmas)

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	NA
Governance	Positive

Financial and Resource Implications:

Nil

Policy, Legal and Statutory Implications:

Local Government Act 1993, Section 9 -Public notice of meetings

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

OPTIONS:

Alternative days and times can be chosen.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Yes, for senior Officers to prepare Council reports.

External Exhibition:

Yes, advertisement of dates and times through various media

Attachments:

NIL

9.5 HUMAN RESOURCE POLICIES

FILE NUMBER: GD23/17756
REPORT AUTHOR: HUMAN RESOURCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is for the Council to review and adopt human resource policies, which have been updated in line with the relevant employment legislation.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Endorse the Employee Vehicle Policy for placement on Council’s website.

BACKGROUND:

A review of all human resource policies has been undertaken and it has been identified that several key policies are not in place and/or have not been reviewed for over five (5) years.

A schedule of key human resource policies has been identified for development and/or review prior to being publicly available on Council’s website.

REPORT:

Through a review of current recruitment processes and practices in line with legislation, several key policies were identified as being critical to the attraction and retention of key staff:

Employee Vehicle Policy

The purpose of this Policy is to outline the conditions under which a vehicle is used by employees and the obligations of employees who have been provided with a vehicle.

This policy outlines the provision of vehicles to employees, including allocation of categories based on position/business requirements and obligations of employees with respect to the use of the vehicle.

As this policy is an operation policy, it has progressed through the relevant consultation process in accordance with the Local Government (State) Award.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive

Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

The Policy will assist Council is managing the resources and financial impacts associated with the provision of vehicles to employees.

Policy, Legal and Statutory Implications:

Council has an obligation to ensure that it meets all legislative obligations as it relates to the employment legislation.

Risk Management - Business Risk/Work Health and Safety/Public:

Regular monitoring and review of employment related practices will assist Council in addressing financial and business risks, including staff wellbeing.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

All staff have been consulted on the policy in line with the requirements under the Local Government (State) Award.

External Exhibition:

As human resources policies are operational documents, public exhibition is not required. All human resources policies are to be placed on Council’s website upon endorsement by Council.

Attachments:

1. [Draft Employee Vehicle Policy](#) 

9.6 DELIVERY AND OPERATIONAL PLAN PROGRESS REPORT 2022-2023

FILE NUMBER: GD23/17767
REPORT AUTHOR: GOVERNANCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Council's combined Delivery Program (2022-2026) and Operational Plan (2022-2023) outlines activities that Council is committed to undertaking to accomplish the community priorities identified in the Community Strategic Plan 2022-2032.

The Council is required, under the Integrated Planning and Reporting Guidelines for Local Government in NSW prescribed in the *Local Government (General) Regulation 2021 (196A)*, to provide a report that details progress every six months. The progress report for the first six months of the financial year has already been presented to Council and the Public.

This progress report demonstrates the status of actions for the period ending 30 June 2023.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Place the Report on Council's website for Public Information.

BACKGROUND:

The Operational Plan update provides Council with the opportunity to report to the community and government stakeholders on its progress and accomplishments against objectives contained in the Delivery Program. In addition to this progress report, Council's 2022-2023 Annual Report is planned to be presented to Council at its November meeting, in accordance with the *Local Government Act 1993*.

REPORT:

Central Darling Shire Council's Delivery Program / Operational Plan Progress Report has been prepared in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2021* and the Office of Local Government's Integrated Planning and Reporting Guidelines. The plan contains 398 actions that detail the delivery of the Council's services to the community.



In summary,

- 47 actions were completed.
- 302 actions are progressing and rolled into the 2023-24 Delivery Program.
- 3 actions have not progressed.
- 46 actions not yet due to be started.

The three actions that have not yet progressed are:

- Construct netball courts for the town of Menindee.
- Apply differential rating to Sunset Strip properties.
- Create protection zones along the river to preserve the environment and Aboriginal cultural heritage near Wilcannia and Menindee.

The disaster of extensive flooding causing extensive and widespread damage to the road network, and this delayed some works. Despite these challenges, the Delivery Program / Operational Plan Progress Report includes progress on Capital Works and notable highlights achieved such as:

- Smiths and Turley's Hill Roadworks, White Cliffs.
- The Pooncarie Road sealing project passed the half-way mark.
- Commencement of new amenities block at the Victory Caravan Park in Wilcannia.
- Wilcannia Skate Park.
- Sunset Strip Playground.
- Wilcannia Post Office Flooring and pavement works outside.
- Flood Mapping report completed for Tilpa, Wilcannia and Menindee.
- Start of the Urban and Rural Addressing Project, to provide consistent street and house numbering.
- Tilpa Village Pipeline designed and construction commenced.
- Launch of the Shire's Heritage Trail Tourism App.
- Adoption of the Tourism Action Plan.
- Developing a Customer Service Charter for Council.
- Office of Local Government statutory reporting requirements completed.
- Annual Financial Statements submitted on time and signed off by the Audit Office as Unqualified.
- Completion of emergency bores to ensure secure water supplies in Wilcannia and Ivanhoe.
- MOU in place with Local Land Services for Biosecurity assistance.

- Design completed for White Cliffs reticulation system.

Successful grant applications have been the driving factor behind the large volume of capital work projects.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	NA
Governance	Positive

Financial and Resource Implications:

The activities and initiatives contained in the 2022-2023 Operational Plan are funded in the corresponding 2022-2023 Operational Annual Budget.

Policy, Legal and Statutory Implications:

Local Government Act 1993 Section 406

Local Government (General) Regulation 2021 Section 196A

Under the Integrated Planning & Reporting guidelines for Local Government in NSW (Section 4.9), the General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

Risk Management - Business Risk/Work Health and Safety/Public:

Not providing the attached report to Council and Community would mean non-compliance with legislated requirements, which is noted as a strategic risk in the Risk Register.

OPTIONS:

Provision of options is not considered necessary as reporting of the Delivery Program / Operational Plan is a legislated requirement.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Relevant information regarding the progress of Council's Operational Plan actions has been collated from Central Darling Shire Council management and key responsible Council officers.

External Exhibition:

The Delivery Program and Operational Plan progress report will be made available to the community through Central Darling Shire Council's Council website and promoted to the community for information.

Attachments:

1. [Delivery and Operational Plan Progress Report 2022-2023](#) 

9.7 NEW POLICY - GRANTS MANAGEMENT

FILE NUMBER: GD23/17782
REPORT AUTHOR: GOVERNANCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to seek to the approval of the Grants Management Policy (Version One).

RECOMMENDATION:

That Council will:

1. Receive the report.
2. Approve the draft Grants Management Policy.

BACKGROUND:

Grants are the major source of revenue for Central Darling Shire Council (CDSC). CDSC uses a documented process to identify and apply for grants, but this is an internal document. A formal policy provides guidance on the projects for which CDSC will apply for grants, any assessment criteria to be considered, the management and reporting of funds and the completion of projects.

REPORT:

In accordance with CDSC’s Internal Audit Program an internal audit was conducted on grants management. Internal Audit findings and recommendations were presented to the Audit and Risk Improvement Committee (ARIC). Management agreed with the internal audit recommendation to develop and implement a formal Grants Management Policy to be adopted by Council.

The draft Grants Management Policy covers this and other internal audit recommendations, with detailed procedures based on existing documents under development. It has been reviewed by the Management/Executive (ManEx) Group and consultants who provide specialty grant services.

The *Local Government Act (1993)* requires the public exhibition of policies (if new or including significant changes) before adoption by Council. The draft Grants Management policy was placed on Public Exhibition on CDSC’s website, with submissions invited. No input was received from this process.

CDSC has a Grants Management Committee which meets quarterly. At the October meeting, Native Title impacts on Crown Land within the Shire were discussed. As a result, an additional sentence has been added to the draft originally presented to the September Ordinary Council Meeting:

All grant applications must be assessed for potential Native Title implications. Appropriate consultation will be undertaken, and approvals obtained before any works proceed.

The amended Grants Management Policy is now ready for adoption by Council.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	NA
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Failure to implement a formal Grants Management Policy may mean inconsistent or inefficient practices resulting in financial losses, due to error or fraud.

Policy, Legal and Statutory Implications:

The *Local Government Act 1993* (Section 8B) and the *Local Government Regulation 2021* (clause 209) require all Councils to establish effective internal control mechanisms for financial management, expenditure, and accounting records.

Risk Management - Business Risk/Work Health and Safety/Public:

Lack of a formal Grants Management Policy has been identified as medium risk to CDSC, with remedial action required.

OPTIONS:

That Council:

Adopts the draft policy as presented or makes recommendations for any changes needed before adoption.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

To the Finance Team, ManEX Group, and Grants Management Committee.

External Exhibition:

On CDSC's website.

Attachments:

1. [Grants Management Policy \(Version One\)](#) 

9.8 DRAFT ANNUAL REPORT 2022/2023

FILE NUMBER: GD23/17787

REPORT AUTHOR: COMMUNITY ENGAGEMENT OFFICER

RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The Draft Annual Report for Central Darling Shire Council 2022 – 2023 is presented to Council for approval.

RECOMMENDATION:

That Council will:

1. Receive and note the report.
2. Note that the Certified Financial Statements are not completed and not available for inclusion in the draft report.
3. Approve the Draft Annual Report for Central Darling Shire Council 2022 – 2023.
4. Approve on the completion of the Annual Report for Central Darling Shire Council 2022 – 2023 that it be placed on the council’s website and be provided to the Minister for Local Government (via OLG) once the Certified Financial Statements are available and included.

BACKGROUND:

The report details Council’s achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

REPORT:

The report is included as an attachment

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
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Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

As per information provided by the Finance Director in the report.

Policy, Legal and Statutory Implications:

The annual report must be prepared in accordance with Integrated Planning and Reporting Guidelines (IP&R) including Councils progress on the delivery of the service reviews council has committed to undertake, the results of those reviews and any changes made to levels of service.

The report must contain other information as the IP&R Guidelines, or the regulations may require.

Risk Management - Business Risk/Work Health and Safety/Public:

As per information in the report.

OPTIONS:

NIL

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

NA

External Exhibition:

Final report to be displayed on Council Website

Attachments:

1. [Central Darling Shire Draft Annual Report 2022 2023](#) 

10 CUSTOMER SERVICE REPORTS

10.1 COMMUNITY GRANTS APPLICATION

FILE NUMBER: GD23/17437
REPORT AUTHOR: CUSTOMER SERVICE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is seeking Council endorsement for the financial assistance of \$550.00 to Sunset Strip Progress Association INC and St John’s Parish Wilcannia

RECOMMENDATION:

That Council will:

1. Receive the report.
2. Provide \$400 Community Grant to the Sunset Strip Progress Association INC to host their Annual Xmas function.
3. Provide \$150 Community Grant to St Johns Parish of Wilcannia to cover cost of a plaque for the unidentified infant graves at the Wilcannia Cemetery.

BACKGROUND:

Council has received two Community Grants Applications from Sunset Strip Progress Association and St Johns Parish Wilcannia. Council as part of its discretionary funding as budgeted in 2023-2024 Financial Year to support local community events, projects and provide financial assistance.

REPORT:

The Sunset Strip Progress Association INC will be organizing its annual Christmas function once again. This event serves as an opportunity for the residents of Sunset Strip to come together for the afternoon and is seeking a Community Grant of \$450.00 to assist in the catering for function.

St. John's Parish of Wilcannia has played a significant role in blessing of the unidentified infant section in the Wilcannia Cemetery. On Thursday, November 2nd, Bishop Columba Macbeth-Green performed a blessing ceremony for the dedicated area where a minimum of 12 stillborn and unbaptized infants were laid to rest. To commemorate these precious lives, a plaque has been installed and are seeking a Community Grant of \$150.00 to cover the cost of the plaque.

Council as part of its discretionary funding has budgeted in 2023-2024 Financial Year \$10,100 to support local community events and projects. To date \$7139.80 of this budget has been allocated, excluding the above-mentioned amounts.

.LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.5 Community events	1.5.1 Source grants and provide financial and other assistance for community events across the shire

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	NA
Economic	Positive
Governance	Negative

Financial and Resource Implications:

Budgeted 2023-24 Financial Year \$10,100 -Expenditure to date \$7139.80.

Policy, Legal and Statutory Implications:

Nil

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

OPTIONS:

Council can elect not to provide financial assistance or provide a lesser amount.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

No

External Exhibition:

No

Attachments:

1. [St Johns Parish of Wilcannia Community Grants Application 2023](#) 
2. [Sunset Strip Progress Ass 2023 Community Grant Application](#) 

10.2 GENERAL SERVICE REQUESTS AND COMPLAINTS

FILE NUMBER: GD23/17653
REPORT AUTHOR: CUSTOMER SERVICE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with an update on Customer Service requests and complaints.

RECOMMENDATION:

That Council will:

1. Receive and note the report.

REPORT:

Council acts on service requests pertaining to its responsibilities, such as road maintenance, tree clearance, and town upkeep. Service requests related to public safety are given immediate attention. All service requests are investigated within a period of fifteen (15) working days. The course of action is determined based on the priority of the request, Council's work schedule, and available resources.

When Council receives a complaint, it indicates dissatisfaction with a decision, level or quality of our service, or the behaviour of an employee or representative. These complaints can be investigated and addressed. Central Darling Shire Council recognizes the individual's right to file a complaint if they believe that our service provision or actions have been inadequate.

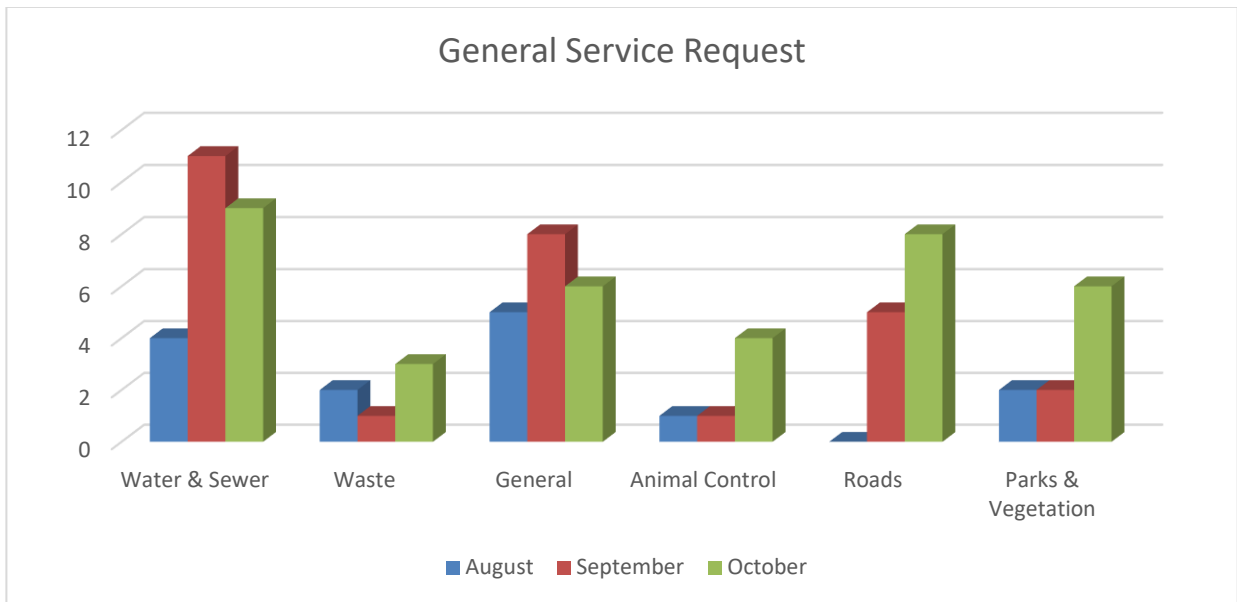
Complaints made in person, by phone, letter, or email will receive a response in a corresponding format. Regardless of the method of complaint submission, a response can be expected within ten (10) working days.

As of Monday, October 30, 2023, the following report provides an overview of the quantity of General Service Requests & Complaints received during the months of August, September, and October 2023.

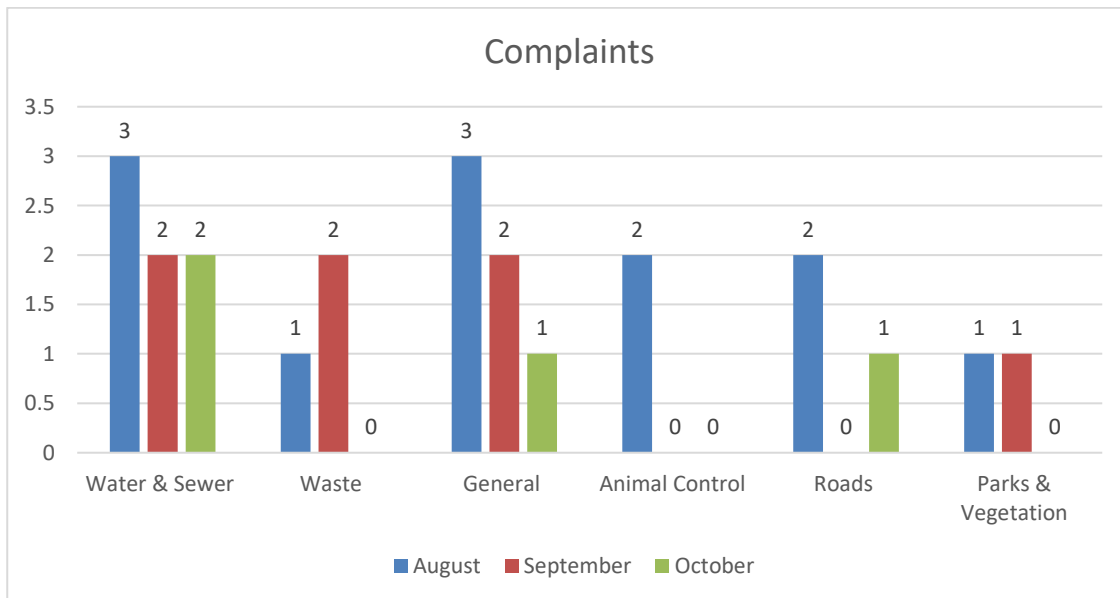
The graphs presented below illustrate that the Customer Service team typically receives an average of 6 General Service Requests and 1.76 complaints per week.

These findings will be further analysed in forthcoming reports to establish comparisons with statistics from other Councils.

General Service Request	August	September	October
Water & Sewer	4	11	9
Waste	2	1	3
General	5	8	6
Animal Control	1	1	4
Roads	0	5	8
Parks & Vegetation	2	2	6



Complaints	August	September	October
Water & Sewer	3	2	2
Waste	1	2	0
General	3	2	1
Animal Control	2	0	0
Roads	2	0	1
Parks & Vegetation	1	1	0



Attachments:

NIL

11 SHIRE SERVICES REPORTS

11.1 FINALISATION OF THE PLANNING PROPOSAL - RECLASSIFICATION OF COUNCIL OWNED LAND FROM COMMUNITY LAND TO OPERATIONAL LAND

FILE NUMBER: GD23/17550
REPORT AUTHOR: SENIOR PLANNER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

For Council to endorse the Planning Proposal for the reclassification of 232 Council owned sites from community land to operational land.

For Council to note that the statutory requirement for the exhibition of the planning proposal has been completed. And the statutory requirement for the notification of the public hearing and the public hearing have been completed.

For Council to accept the public hearing report on the outcome of the public hearing and any submissions received.

For Council to send this report to the Department of Planning and Environment stating that all the statutory requirements have been completed for the Planning Proposal to reclassify Council owned community land to operational land, in accordance with the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993*.

For Council to endorse the forwarding of the Planning Proposal, the Council business paper and the public hearing report to the Department of Planning and Environment for final review and then to make the amendment to the *Central Darling Local Environmental Plan 2012*.

RECOMMENDATION:

That Council will:

1. Receive the report
 1. **Note that there were no submissions on the exhibition and public notification of the public hearing into the Planning Proposal to reclassify Council owned community land to operational land.**
 2. **Note: The public hearing on the Planning Proposal to reclassify council owned community land to operational land was held on 21 November 2023, and a Public Hearing Report has been completed.**
 3. **Endorse the forwarding a copy of this report and any other relevant information including the Planning Proposal, to the NSW Department of Planning and Environment and NSW Parliamentary Counsels Office for a review of the Planning Proposal and any submissions received. And in accordance with the *Environmental Planning & Assessment Act 1979* the Minister for Planning (or a delegate on their behalf) take the appropriate actions to secure the making of the Amendment to the *Central Darling Local Environmental Plan 2012*.**

BACKGROUND:

SKM Planning (SKM) has been procured by the Department of Planning and Environment (DPE) to assist Central Darling Shire Council with the reclassification of Council owned land from community

land to operational land including the assessment of sites, preparation and processing of a Planning Proposal and facilitation of a Public Hearing.

Central Darling Shire Council has prepared the Planning Proposal for the reclassification of 232 Council owned sites from community land to operational land.

Council has fulfilled the statutory requirement for the exhibition of the planning proposal for a minimum of 28 days. And the statutory requirement for the exhibition and notification of the public hearing for 42 days have been complied with and finalised.

Council has prepared the public hearing report on the outcome of the public hearing and any submissions received.

Council is then forwarding of the Planning Proposal, the Council business paper and the public hearing report to the Department of Planning and Environment for final review and then to make the amendment to the *Central Darling Local Environmental Plan 2012*.

Planning proposal statutory requirement for reclassification of community land to operational land

This council report must address the specific requirements from the Department of Planning and Environment Practice Note on the preparation of a planning proposal.

The response to the specific statutory requirements checklist are as follows:

- the current and proposed classification of the land.
 - current classification of all sites is community land and the proposed classification is operational land.
- whether the land is a 'public reserve' (defined in the LG Act).
 - none of the sites are public reserves. The sites are either vacant land which has been obtained by Council for non-payment of rates or land which is considered Council operational lands including depots, sewerage and water treatment plants, water storage, multi dwelling housing, Council offices, a solar power station, community buildings and a caravan park,
- whether the planning proposal is the result of a strategic study or report.
 - the planning proposal is not the result any strategy or report.
- whether the planning proposal is consistent with council's community plan or other local strategic plan.
 - the planning proposal is considered consistent with the Central Darling Strategic Plan for the following reasons:
 - the sites are not considered community land as described in the LG Act which should be protected from further dealings and reserved for public purposes.
 - the reclassification would allow Council to deal with the sites including by way of sale, lease or licence and avoid the economic

impacts of maintenance and the preparation of a Plan of Management which would help achieve Goal 2 of the Plan – Strong Economy.

- several of the sites are located on serviced residential zoned land which could be developed for housing which would support Goal 1 and 2.
- a summary of council's interests in the land, including: - how and when the land was first acquired (e.g. was it dedicated, donated, provided as part of a subdivision for public open space or other purpose, or a developer contribution).
 - refer to Appendix 2
- whether an interest in land is proposed to be discharged, and if so, an explanation of the reasons why.
 - there are no interests in any of the sites that would be discharged. All existing interests in the land including right of carriageways and other easements would be retained.
- the effect of the reclassification (including, the loss of public open space, the land ceases to be a public reserve or particular interests will be discharged).
 - there would be no effect of the reclassification. The proposed sites to be reclassified are not considered to meet the definition or intent of community land in the LG Act. No public interests are proposed to be discharged in any of the sites and none of the sites are public reserves.
- evidence of public reserve status or relevant interests, or lack thereof applying to the land (e.g. electronic title searches, notice in a Government Gazette, trust documents).
 - none of the sites are on the Crown Reserve list or are considered public reserves.
- current use(s) of the land, and whether uses are authorised or unauthorised.
 - refer to Appendix 2.
- current or proposed lease or agreements applying to the land, together with their duration, terms and controls.
 - none of the sites are currently leased. The residential land is vacant, the council operational land is used for council operations. There has been some interest from the Aboriginal Housing Office to utilise some of the residential sites for future housing, but no agreement has been reached. Some of the sites are utilised by government agencies including the SES and the RFS, however no formal lease is in place for this use.
- current or proposed business dealings (e.g. agreement for the sale or lease of the land, the basic details of any such agreement and if relevant, when council

intends to realise its asset, either immediately after rezoning/reclassification or at a later time).

- there are no business dealings for the sites. As previously explained, some of the residential sites may be of interest to the Aboriginal Housing Office, but no business dealings have occurred.
- any rezoning associated with the reclassification (if yes, need to demonstrate consistency with an endorsed Plan of Management or strategy).
 - none of the sites are proposed to be rezoned.
- how council may or will benefit financially, and how these funds will be used.
 - Council would not benefit financially from the reclassification of the sites. Several of the residential zoned sites contain derelict housing which will need to be removed at Council costs. Other vacant residential sites must be sprayed for weeds and maintained. Should the lands be gifted to a third party for development, Council would not be responsible for the upkeep of the sites which would remove an existing burden on rate payers.
- how council will ensure funds remain available to fund proposed open space sites or improvements referred to in justifying the reclassification, if relevant to the proposal.
 - Council is not expected to receive any funds due to the reclassification of land. The operational Council asset sites would continue to be utilised for the present purpose. Council has an urgent need for additional housing. It is expected some of the reclassified lots would be gifted to community or social housing providers. No funds would be gained from the transfer of land. As such, no funds can be retained for open space sites. It should be noted that none of these sites are community open spaces sites or parks.
- The intended outcomes of the planning proposal would be achieved by amending Schedule 4 of the Central Darling Local Environmental Plan 2012 to include the sites identified in the Maps at Appendix 1 and the Site Assessment at Table 2.

- the dates the planning proposal was publicly exhibited and when the public hearing was held:

The Planning Proposal was advertised on the Central Darling Shire Council Website from 27 September 2023 until 26 October 2023.

The Planning proposal was notified for the public hearing from 27 October until the proposed public hearing on 21 November 2023. The planning proposal remained on exhibition on the council website for public comment until the public hearing on 21 November 2023.

- issues raised in any relevant submissions made by public authorities and the community:

No submissions have been made on the planning proposal.

- an explanation of how written and verbal submissions were addressed or resolved: and

No submissions have been received on the planning proposal.

- the public hearing report and council resolution.

The Public hearing report is attached outlining the issues raised in the submission, there were no submissions.

It is important that Council owned land which does not meet the definition of community land in the LG Act is classified as operational land to permit Council to lease, transfer, or sell the land if it is surplus to the needs of the Council or otherwise continue to operate the asset without the need to prepare a Plan of Management.

A Planning Proposal is required to amend the *Central Darling Local Environmental Plan 2012* and reclassify Council owned sites from community land to operational land.

PLANNING PROPOSAL PREPARATION PROCESS:

The Planning Proposal process must be carried out in accordance with the *Environmental Planning and Assessment Act 1979* and NSW Government guidelines. The steps in the process include:

1. Council endorsed the Planning Proposal at an Ordinary Meeting of Council.
2. The Planning Proposal submitted to the Department of Planning & Environment (DPE) for a Gateway Determination (permission to commence the process).
3. Council implemented the requirements of the Gateway Determination e.g. provision of additional information, stakeholder engagement.
4. Public exhibition of the proposal for a minimum of 28 days from 27 October 2023.
5. A Public Hearing was notified/ exhibited /advertised for a total of 42 and then held on 21 November 2023, and was conducted by an independent and suitably qualified person (after the close of the public exhibition period).
6. Council considered all submissions received during the exhibition period and the report from the Public Hearing.
7. Submission of the outcomes of public exhibition and public hearing will be sent (and any changes to the Planning Proposal) to DPE to finalise the amendments to the LEP.
8. Should no submissions be received, the Planning Proposal (Attachment 1) can be submitted directly to the NSW Department of Planning and Environment and/or NSW Parliamentary Counsels Office, in accordance with the *Environmental Planning & Assessment Act 1979*, to request the Minister for Planning (or a delegate on their behalf) undertake the appropriate actions to secure the making of the Amendment to the *Central Darling Local Environmental Plan 2012*.

REPORT:

This report recommends that Council send this report to the Department of Planning and Environment stating that all the statutory requirements have been completed for the Planning Proposal to reclassify Council owned community land to operational land, in accordance with the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993*.

The recommendation of this report is for council to endorse the reclassification of all the 232 Council owned sites from operational to community land.

For Council to endorse the forwarding of the Planning Proposal, the Council business paper and the public hearing report to the Department of Planning and Environment for final review and then to make the amendment to the *Central Darling Local Environmental Plan 2012*.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.1 Housing	1.1.9 Ensure that the design and construction of all future social housing is sustainable and environmentally sensitive and responsive to cultural needs
2 Local & Regional Governance	2.1 Shire governance	2.1.5 Maintain an adequate stock of local housing for appropriate council staff
5 Rural and Urban Land Use	5.1 Land availability for housing	5.1.1 Ensure the Local Environment Plan is developed to reflect local housing needs
		5.1.2 Identify land areas in Wilcannia, Menindee and Ivanhoe for new housing development
		5.1.3 Identify land areas in Wilcannia, Menindee and Ivanhoe for further development of social and community housing

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

The preparation of the Planning Proposal and all corresponding processes to achieve the reclassification of land has been funded by the Department of Planning and Environment. The reclassification of the 232 sites would avoid the requirement to prepare and administer Plan of Management’s for the sites in accordance with section 36 of the *Local Government Act 1993* which would have immense financial and resource implications for Council. The reclassification of these site would also permit Council to further deal with the land in terms of transferring, selling or leasing sites to third parties and thus avoid the financial burden of maintaining the sites.

Policy, Legal and Statutory Implications:

The reclassification of the 232 sites would avoid the requirement to prepare and administer Plan of Management’s for the sites in accordance with section 36 of the *Local Government Act 1993*.

Risk Management - Business Risk/Work Health and Safety/Public:

The reclassification of these site would also permit Council to further deal with the land in terms of transferring, selling or leasing sites to third parties and thus avoid the financial burden of maintaining the sites.

OPTIONS:

Not endorsing the Planning Proposal – continued financial burden of managing these sites as community land.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

No

External Exhibition:

External exhibition of the Planning Proposal was in accordance with the requirements of the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993* and any Gateway Determination.

Attachments:

1. [Planning Proposal for reclassification of council owned community land to operational - maps](#)



11.2 ENVIRONMENTAL SERVICES UPDATE

FILE NUMBER: GD23/17565
REPORT AUTHOR: SENIOR PLANNER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s Environment Services statistics for the month of October 2023.

RECOMMENDATION:

That Council will:

1. Receive and note the report

BACKGROUND:

Statistics for October 2023		
Development approvals / final certificates issued under Part 4, Part 5 of the <i>Environmental Planning and Assessment Act 1979</i> . Number of Certificates issued under the <i>Local Government Act 1993</i> .	Number of DAs Approved – New Dwellings	0
	Number of DAs Approved – Renovation	0
	Number of DA s approved – Commercial/ Industrial	0
	Number of DA s approved – Rural Industry/ Agriculture	0
	Number of DAs Approved – Other	0
	Total Value of DAs Approved	\$0
	Number of Construction Certificates / Crown Construction Certificates Issued	0
	Number of Complying Development Certificates issued	0
	Number of LGA S68 Approvals	0
	Number of Occupation Certificates Issued	2
	Number of Building Information Certificates issued	0
	Number of Section 10.7 Planning Certificates issued (S68)	23
		Number of other approvals or certificates issued under the Local Government Act 1993 (S138, S123 etc)
Animal Control Activities -	Animals in and Arriving at Council's Facility	
	Seized and impounded	3
	Rehomed	0
	Returned to owner	0
	Euthanised	1
	Registrations	2
	Microchipped	0

	Penalty notices	0
	In pound at the end of month	2
	Incident dog attack	2
Water Sampling	Microbiology Samples Collected	12
	Chemistry Samples Collected	2
	Raw water pesticide sample	0
	Microbiology Pool samples	0

Attachment: Nil

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPEARTIONAL PLAN:

Community Plan Strategic Plan Outcomes	Delivery Outcomes
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SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Nil

Policy, Legal and Statutory Implications:

NII

Risk Management - Business Risk/Work Health and Safety/Public:

Nil

Attachments:

NIL

11.3 ADDITION OF ANNUAL CARAVAN PARK LICENCE FEES TO COUNCIL FEES AND CHARGES

FILE NUMBER: GD23/17701
REPORT AUTHOR: SENIOR PLANNER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

To add the annual caravan park licence fees to the Central Darling Shire Council Fees and Charges. The annual fee was calculated after reviewing other far west NSW Council fees and charges for the annual licence to operate a caravan park or camping ground.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Endorse the exhibition of the proposed fee for the annual licence to operate a caravan park or camping ground.
 - (a) Adopt the annual fee for the licence to operate a caravan park or camping ground into Central Darling shire Council fees and charges.

BACKGROUND:

Central Darling Shire Council is required to issue an annual licence to operate a caravan park or camping ground under *S68 of the Local Government Act 1993*.

The fee was omitted from the latest Central Darling shire Council fees and charges list.

Reviewing other Far West NSW Councils (Walgett Shire Council, Bourke Shire Council and Cobar Shire Council) fees and charges for the annual fee to operate a Caravan Park or camping ground, the average fee is \$270.00.

REPORT:

Due to the isolation of the caravan parks throughout the Central Darling Shire Council area, the suggested nominated fee for the annual licence fee is \$200.00 plus GST.

Assessment of other Far West NSW Fees and Charges for the operation of a caravan park and camping ground are as follows:

Bourke Shire Council Fees and Charges 2023 - 2024

Caravan Parks

Operate a Caravan Park or Camping Ground	Per Certificate	\$200.00	\$220.00	\$0.00	\$220.00	10.00%	E
Inspection Fee for Site Local Govt	Per Certificate	\$300.00	\$320.00	\$0.00	\$320.00	6.67%	E

Walgett Shire Council Fees and Charges 2023-2024

Activity Approval F2 - Operate a Caravan Park or Camping Ground

a) Caravan Site per year		\$5.00	\$5.00	\$0.00	\$5.00
b) Camping Site per year		\$3.00	\$3.00	\$0.00	\$3.00
Minimum Charge \$300.00					

Cobar Shire Council Fees and Charges 2023-2024

Caravan Park Application		\$310.00	\$325.00	Non-Taxable	
Miscellaneous Applications & Assessments		\$310.00	\$325.50	Non-Taxable	
		0.25% of	0.25% of		

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities
6 Infrastructure and Services	6.5 Local services	6.5.1 Ensure the planning and provision of services to Central Darling Shire communities reflects current and future community needs

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Council is required to issue an annual licence for the operation of a caravan park or camping ground. At present council cannot charge a fee as it was omitted from the annual fees and charges.

Policy, Legal and Statutory Implications:

Council is required to issue an annual licence for the operation of a caravan park or camping ground, as the fee was omitted from the annual fees and charges there is no current fee chargeable for the licence and to cover the annual inspection of the caravan park and camping ground.

Risk Management - Business Risk/Work Health and Safety/Public:

Council is required to issue an annual licence for the operation of a caravan park or camping ground. At present council cannot charge a fee as it was omitted from the annual fees and charges.

OPTIONS:

If this fee is not added, council is not recovering cost for the issue of the annual licence and the inspections to be carried out on the caravan park or camping ground.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

No

External Exhibition:

Yes, this should be advertised on the council website for comment.

Attachments:

NIL

11.4 POONCARIE ROAD CONSTRUCTION - YAMPOOLA ALIGNMENT

FILE NUMBER: GD23/17762
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with information so an informed decision can be made regarding the road alignment at Yampoola Crossing, Pooncarie Rd, 32km south of Menindee towards Pooncarie.

RECOMMENDATION:

That Council will:

1. Receive the report
2. That Council proceed with Pooncarie Rd construction along the existing alignment, within the road reserve, at Yampoola Crossing.

BACKGROUND:

Council is reconstructing and sealing a particular portion of Pooncarie Road, south of Menindee (**Road**), as the first milestone for a jointly funded infrastructure upgrade project between all levels of Government to transition 61-kilometres of road from dirt to bitumen.

At the Ordinary meeting of Council February 2021, Council considered a report that identified 2 sections of the Pooncarie Rd that would benefit from road realignments. The two sections being Karoola Homestead and Yampoola Crossing. It was resolved:

That Council will:

1. *Receive the report.*
2. *Proceed with Private Treaty negotiations with affected landholders and associated parties.*
3. *Proceed with legal consultation, documentation and survey.*

Staff proceeded with further survey, design and legal consultation.

At the Ordinary meeting of Council April 2023, Council considered a report that addressed the requirement to acquire land through the compulsory acquisition process for the Karoola realignment. It was resolved:

1. *That Council delegate authority to its General Manager to negotiate with the landowners and other interest-holders of Lots 2 - 6 in the enclosed plan to acquire their interests in that land for the purpose of public road pursuant to Council's legislative authority under sections 177 and 178 of the Roads Act 1993 (NSW).*
2. *That, if agreement cannot be reached with the landowners and/or other interest-holders of Lots 2 - 6 in the enclosed plan, Council approve the compulsory acquisition of those relevant interests in the enclosed plan pursuant to its legislative authority under sections 177 and 178 of the Roads Act 1993 (NSW) and in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) and delegate authority to its Chief Executive Officer to make an application to:*

- a. *the Minister for Local Government to issue Proposed Acquisition Notice(s) under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lots 2 - 6 in the enclosed plan; and*
 - b. *the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lots 2 - 6 in the enclosed plan.*
3. *That Council affix the Common Seal of Council to any documents required to be sealed as part of the process for Council to acquire Lots 2 - 6 in the enclosed plan.*
 4. *That Council delegate authority to its General Manager to execute any documents required to be executed as part of the process for Council to compulsorily acquire Lots 2 - 6 in the enclosed plan that do not require the Common Seal of Council.*

Council has paid the Crown Lands invoice for Karoola and are awaiting the “no objection” letter from DPE and the acquisition agreement from landowner.

REPORT:

The draft design for realignment at Yampoola Crossing within the road reserve corridor was not feasible due to Aboriginal Cultural Heritage within the formation works, specifically a scar tree located on the western side of the existing alignment.

Realignment here will require land acquisition outside of the road reserve.

Land

The below table sets out the analysis of the land title which would be subject to the land acquisition necessary to carry out the Project (**Land**):

Land	Lot 5688 DP768588	Lot 47 DP755410 (forming part of Auto Consol 8658-93)
Address	‘Bono’ 1982 Pooncarie Road, Menindee	‘Tolarno Station’ 4550 Pooncarie Road, Menindee
Registered Proprietor	Craig Andrew Bell & Vincent Rebel Bell as joint tenants	Robert Edwin McBride
Crown Land	Yes – Lot 5688 is subject to Western Lands Lease No. 787 granted by the Crown for ‘pastoral’ purposes	No – Freehold land.
Other known interestholders	<ul style="list-style-type: none"> • Department of Planning and Environment (DPE) – underlying Crown land interestholder. 	<ul style="list-style-type: none"> • [REDACTED]

	• [REDACTED]	[REDACTED]
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Council would need to proceed with the Project on the basis that it would need to acquire Crown land. Title searches are attached for information.

Anticipated timing of acquisition

The Project requires the acquisition of land from two (2) lots, each owned by different landowners and, in turn, subject to separate negotiations.

For Lot 47, being privately owned freehold land, Council will need to make a genuine attempt to negotiate an agreement with the landowner for at least six (6) months before it can take alternative steps to proceed with compulsory acquisition (if necessary). The timing for the acquisition in that regard will depend on whether the landowner is agreeable to Council's offer for compensation such that they enter into an agreement with Council.

For Lot 5688, DPE rarely permits the acquisition of Crown land by agreement so Council can expect, even if it manages to reach agreement with the relevant registered proprietor, to undertake full compulsory process to acquire DPE's interest in Lot 5688.

Council can expect that the compulsory acquisition process will take no less than 90 days for Council to complete in respect of Lot 5688, however this also depends on the following pre-conditions already being satisfied:

- (1) Council has passed a resolution to proceed with the compulsory acquisition of Lot 5688 (including to seek the Minister's and Governor's consent).
- (2) Council has registered a Plan of Acquisition in respect of that portion of the Land it intends to acquire.
- (3) Council has applied for, and obtained, the DPE's 'no objection' to PAN.
- (4) Council is not required to obtain, or has already obtained, the consent of other interestholders in the Land to the acquisition (including the procurement of the relevant Aboriginal Land Claims and Native Title searches).
- (5) Council has applied for, and obtained, the Minister's consent to the acquisition.
- (6) Council has issued a proposed acquisition notice (**PAN**) to all interestholders of Lot 5688 (and Lot 47 if no agreement is reached with the landowner).
- (7) Council has entered a s30 agreement to acquire the Land from each interestholder who has agreed to compensation with Council.

Taking into consideration these additional matters, it is unlikely for the acquisition of Land of this nature to be completed in under twelve (12) months.

Road Design

The new road design complies with Austroads geometric design standards. The design was completed by KBR design Engineers and checked by Senior Engineers before being issued for construction.

The speed advisory signs here are recommended for 75km/h to suit curve radius and superelevation. This section is one of 5 sections that require speed advisory signage to suit curve radius on the Pooncarie Road.

Signage includes speed advisory, winding road and chevron hazard markers around curves.

Guardrail will be installed to suit new bridge railing and new Reinforced Concrete Box Culverts (RCBC)

Road Design long sections are attached for Councils information

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
6 Infrastructure and Services	6.3 Local and regional roads	6.3.4 Ensure ongoing funding to provide road maintenance and upgrade services across the shire

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	Positive
Economic	Positive
Governance	NA

Financial and Resource Implications:

The Pooncarie Rd Initial Seal Project is 100% funded.

The project is forecast to be delivered within budget constraints.

Additional costs may be incurred if realignments and land acquisition is preferred, these costs have not been collated to date.

Policy, Legal and Statutory Implications:

There are no implications by retaining the existing alignment.

Compulsory acquisition is the statutory process for empowered authorities to acquire any interest in land for a public purpose.

Risk Management - Business Risk/Work Health and Safety/Public:

The curve radius at Yampoola Crossing does not suit 100km/h speed design parameters and, as such, requires signage and engineering controls to make safe for the travelling public.

OPTIONS:

- Proceed with land acquisition process,
- redesign the Yampoola section to comply with 100km/h speed design,
- undertake further environmental and cultural heritage assessments (if required),
- advise the funding bodies of any expected project completion delays and seek extension of time (if permitted).

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Nil

External Exhibition:

Nil

Attachments:

1. [NSW Title search 5688768588](#) 
2. [NSW Title Search 47755410](#) 
3. [Road Design Yampoola 1](#) 
4. [Road Design Yampoola 2](#) 
5. [Road Design Yampoola 3](#) 

11.5 ROADS AND AERODROMES

FILE NUMBER: GD23/17783
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on road and aerodrome maintenance and capital works expenditure within the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

State Roads

Council are engaged by Roads and Maritime Services (RMS) to maintain the State Highway network within the Shire boundaries. The two State Highways are the Barrier Highway and the Cobb Highway.

Council are engaged under contract conditions specified under the Routine Maintenance Council Contract (RMCC). The contract details routine works required to be completed throughout the year and capital works which are supplied to Council via a Works Order (WO).

2023/24 RMCC Routine Maintenance preliminary allocation is: \$1,200,506.

2023/24 RMCC No Works Orders have been received this year.

Works Description	Original Budget	% Expended	Remaining budget
Routine	\$1,200,506	39%	\$953,398
WO	\$0	0%	\$0

Regional Roads

Council maintains 790km of Regional Roads throughout the Shire.

2023/24 Regional Road Block Grant amount (including roads, traffic and supplementary components) has not been confirmed to date and budget is based on last years allocation of \$2,863,000

2022/23 Regional Roads Repair Program was successful with \$400,000 funding of the \$800,000 total cost. MR68C Pooncarie Rd, reconstruct and seal 2.64km of failed pavement which is programmed for completion by November 2023. Wet weather and flooding delayed construction for several months.

The Regional and Local Roads Repair Program allocation is programmed for completion by June 2024 with \$1,960,000 allocated for unsealed formation improvements for Regional Roads.

The Pooncarie Rd Initial Seal Project is programmed for completion by June 2024. 54km have now been sealed of the 61km. The remaining earthworks, including Karoola realignment, are in progress. The structures are now programmed for completion first quarter of 2024. The pavement and verge damage sustained as part of the earlier flood events has been submitted to TfNSW for assessment.

Works Description	Original Budget	% Expended	Remaining Budget
Regional Road Block Grant	\$2,863,000	35%	\$1,867,207
Regional Roads Repair Program 2022/23	\$800,000	42%	\$465,434
RLRRP – Regional Roads	\$1,960,000	21%	\$1,543,547
Pooncarie Rd IS project	\$39,600,000	86%	\$5,655,780

Local Roads

Council maintains 1600km of Local Roads throughout the Shire.

2023/24 Operating budget is \$1,994,730 funded from the Financial Assistance Grant (FAG) – Local Roads Component.

2022/23 Roads to Recovery (R2R) allocation is \$1,001,818. Two capital improvement projects were carried over to this financial year due to flooding and construction delays.

2023/24 Roads to Recovery (R2R) allocation is \$1,001,818. Three capital improvement projects are programmed for completion by June 2024.

The Regional and Local Roads Repair Program allocation is programmed for completion by June 2024 with \$2,314,021 allocated for unsealed formation and pavement improvements for Local Roads.

An additional \$6,113,728 granted under the Regional and Local Roads Repair Funding has been received. A report to Council detailing works program and funding allocations will be presented to Council early 2024.

Fixing Local Roads (FLR Rd 3) Program was successful for funding of \$1,860,000 with contribution amount of 10% to complete the realignment, construction, and seal of the ring road around Smiths Hill, White Cliffs. Completion programmed for December 2023

The Local Roads and Community Infrastructure Program Phase 3 (LRCI Rd 3) included allocation of \$1,600,000 to complete the realignment, construction, and seal of the ring road around Turleys Hill, White Cliffs. Completion programmed for December 2023

The Fixing Local Roads Pothole Repair Round (Program) has been developed to provide funding for local and regional roads across regional and rural NSW. Council applied to TfNSW for funding to address priority potholes on local roads and regional roads. The application for funding has been successful and the pothole repair work will be carried out by Council as the asset owner in accordance with the terms of the Program and the Deed received Mon 5 December 2022.

Fixing Local Roads (FLR Rd 4) Program was successful for funding of \$2,343,471 with contribution amount of 10% to complete the realignment, construction, and seal of the Racecourse Road Menindee. Initial survey and Environmental works have commenced.

Works Description	Original Budget	% Expended	Remaining Budget
Local Roads Component (FAG)	\$1,994,730	46%	\$1,076,323
Mandalay Rd Floodways (R2R)	\$750,000	8%	\$690,056
Wilc-Menindee East Rd Formation (R2R)	\$251,818	100%	\$0
Ivanhoe-Menindee Rd RCBC (R2R)	\$400,000	0%	\$400,000
Wilc-Menindee East Rd RCBC (R2R)	\$201,818	0%	\$201,818
Teryawynia-Ashmont Rd RCBC (R2R)	\$400,000	0%	\$400,000
Smith's Hill White Cliffs (FLR Rd 3)	\$1,860,000	100%	\$0

Turley’s Hill White Cliffs (LRCI Rd 3)	\$1,600,000	78%	\$347,156
Racecourse Rd (FLR Rd 4)	\$2,343,471	2%	\$2,290,450
Fixing Local Roads – Pothole Repair Round	\$821,414	41%	\$488,655
RLRRP – Local Roads	\$2,314,021	42%	\$1,337,206
Regional & Local Roads Repair Funding	\$6,113,728	0%	\$6,113,728

Aerodromes

Council maintains 6 aerodromes throughout the Shire: Wilcannia, Menindee, Ivanhoe, White Cliffs, Tilpa and Emmdale.

Council’s application under the Remote Aerodrome Upgrade Program (RAUP) Rd 9 was successful. Emmdale aerodrome bore supply and grading works will receive \$52,750 being 50% of the project costs will be funded by the Federal Govt. The remaining 50% will be funded by Council.

Works Description	Original Budget	% Expended	Remaining Budget
Aerodromes R&M	\$246,000	16%	\$206,102

Attachments:

NIL

11.6 SERVICES UPDATE

FILE NUMBER: GD23/17784
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on the services expenditure on all associated assets within the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

Services Operational:

The table below reflects budgets and expenditure to date for each operational area.

Works Description	Original Budget	% Expended	Remaining Budget
Parks & Gardens/ Sporting Facilities	\$137,500	87%	\$17,200
Ancillary Works	\$226,000	7%	\$211,180
Street Cleaning/Bins	\$280,000	28%	\$201,518
Buildings	\$312,550	15%	\$266,311
Swimming Pools	\$331,400	13%	\$289,788
Domestic Waste	\$202,500	74%	\$52,530

Services Capital:

There are a variety of capital services infrastructure improvements programmed this year which are detailed in the Grants Register section of this Agenda.

Attachments:

NIL

11.7 WATER AND SEWER UPDATE

FILE NUMBER: GD23/17785
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on water and sewer maintenance, capital works and expenditure and all assets within the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

Water & Sewerage Operations:

- Wilcannia’s potable water supply is sourced from the Darling River Weir Pool. Estimated supply once weir stops flowing is 6 months.
- White Cliffs town water supply is sourced from Wakefield Tank. Wakefield Tank storage supply is estimated 7 months’ supply remaining.
- Ivanhoe town water supply is currently being sourced from Morrison’s Tank. Morrison’s Tank capacity, 250 megalitres. 11 months’ supply remaining
- Council’s Drought Management Plan is being updated and associated water restriction levels being reviewed. The plan will be presented to Council following draft completion and review by DPE Water.
- The Aboriginal Communities Water and Sewer Program contributes to Councils operational costs for services supplied to the Wilcannia Mallee and Waralli precincts.

Works Description	Original Budget	% Expended	Remaining Budget
Wilcannia Water	\$479,500	33%	\$319,245
Wilcannia Sewer	\$230,000	23%	\$176,397
White Cliffs Water	\$181,200	24%	\$137,949
Ivanhoe Water	\$335,700	23%	\$256,998
Tilpa Water	\$23,000	95%	\$1,185
Aboriginal Communities Water and Sewer program	\$144,770	26%	\$107,621

Water and Sewer Capital Works

- Sewer Pump Well Upgrade Works are due to commence December 2023 in Wilcannia. The new diesel generator pump units are designed to automatically start if existing pump infrastructure fails, reducing the risk of an overflow event.

The works will be completed by Pensar, a company engaged by DPE Water Group as part of the new Wilcannia Weir Project

- In 2021 Council entered into a contract with Membrane Systems Australia (MSA).

Following lengthy discussions and disagreements as to the nature and effect of the Contract, Council has elected to agree to terminate the Contract as the only alternative was costly and expensive legal proceedings in attempting to enforce Council's position. As a result, the Contract was terminated June 2023.

After discussion between the parties and their legal advisors, it was agreed to terminate the Contract with details to remain commercial in confidence.

Plant and partially assembled equipment purchased by MSA as part of the contractual arrangement prior to the termination was available for Council to collect. These items are now in Council possession.

Council resolved to seek fresh tenders for the three water treatment plants via selective tender and those tenderers attended a pretender meeting in Broken Hill on Thursday 31st August. Tenderers had opportunity to inspect all equipment and seek clarification on queries raised. Tenderers were granted an additional two weeks for tender period which, for White Cliffs, closed 9th October 2023 and Wilcannia/ Ivanhoe 23rd October 2023. Tender evaluations have been completed and are detailed in a confidential report in this agenda.

- The White Cliffs Reticulation works commenced 22 May 2023 and progressed with the preferred tenderer under day rates arrangements. Productivity and remaining whole of project available funds were of concern so the contractor engagement ends 20th October 2023. Council staff and local contractors will continue to deliver the town reticulation upgrade works in the short term.

Once tendered prices for WTP completion are evaluated and remaining project funds are reconciled, options for project completion will be discussed with funding providers and the Council and community will be updated accordingly.

- Tilpa Village emergency water supply works including a 17km pipeline and bore were completed by June 2023. Further water quality testing is required and possible water treatment and storage options are being investigated
- Smart meters and valve replacements are scheduled for 2023/24 in Ivanhoe and Wilcannia.
- Asbestos Cement (AC) mains replacement works are in progress in Wilcannia
- Electrical switchboards at Ivanhoe, Morrisons Lake inlet and storage, will be replaced and be upgraded. This will ensure smooth operation, better control, and proper maintenance of raw water assets for Ivanhoe township. An experienced and well-referenced contractor is engaged to deliver the job.

The table below reflects expenditure for Capital Projects.

Works Description	Original Budget	% Expended	Remaining Budget
White Cliffs WTP and Retic	\$5,500,000	58%	\$2,314,846
Wilcannia WTP	\$3,500,000	48%	\$1,835,042
Ivanhoe WTP	\$2,500,000	47%	\$1,334,614
Smart Meters	\$50,000	0%	\$50,000
AC Main Replacements	\$150,000	76%	\$35,442
Tilpa Reservoir	\$50,000	0%	\$50,000
Ivanhoe Raw Water Switchboard Upgrades	\$75,000	0%	\$75,000

Attachments:

NIL

12 MINUTES OF COMMITTEE MEETINGS

12.1 ARIC MINUTES 25/10/2023

FILE NUMBER: GD23/17156

REPORT AUTHOR: EXECUTIVE ASSISTANT

RESPONSIBLE DIRECTOR: GENERAL MANAGER

RECOMMENDATION:

1. That the Minutes of the ARIC Committee held on 25/10/2023 be received and noted.

Attachments:

1. [ARIC Minutes 25.10.2023](#) 

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER - OCTOBER 2023

FILE NUMBER: GD23/17158
REPORT AUTHOR: EXECUTIVE ASSISTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

RECOMMENDATION:

1. That the Resolution Tracker from the Ordinary Council Meeting held on 25/10/2023 be received and noted and any amendments be noted.

Attachments:

1. [RESOLUTION TRACKER - OCTOBER 2023](#) 

14 CONFIDENTIAL MATTERS

The *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

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The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

RECOMMENDATION:

That Council Meeting move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 Overdue Rates and Charges - Proposed Payment Arrangements and Future Write off of Interest and Legal Costs

FILE NUMBER: GD23/16935
REPORT AUTHOR: ACTING RATES OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer.

14.2 Provision of Traffic Control Services

FILE NUMBER: GD23/17768
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.3 Asset Valuations, award of tender

FILE NUMBER: GD23/17781
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

Item 14.3 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.4 Ivanhoe Water Treatment Plant Tender

FILE NUMBER: GD23/17818
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

Item 14.4 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.5 White Cliffs Water Treatment Plant Tender

FILE NUMBER: GD23/17819

REPORT AUTHOR: DIRECTOR SHIRE SERVICES

RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

Item 14.5 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION:

That Council moves out of Confidential and back into Open Chambers.

15 MEETING CLOSE

The Ordinary Council Meeting will be declared closed by the Mayor/Administrator.

The next Ordinary Council Meeting will be held on Wednesday, 13 December 2023 in Council Chambers, 21 Reid Street, Wilcannia at 9:00 AM.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 25 OCTOBER 2023**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
Reece Wilson (Director Shire Services)
Glenda Dunn (Senior Planning Officer)
Kevin Smith (Finance Manager)
Darryl Telfer (Acting Rates Officer)
Evelyn Pollard (Human Resource Officer)
Kara Mohr (Risk & WHS Officer)
Natalie Batson (Executive Assistant)
Nerida Carr (Governance Officer)
Gabrielle Johnston (Community Engagement)
Shirley Burraston (Management Accountant)

1 OPENING OF MEETING

The meeting was declared open at 9:00am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-10-2023

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

No declarations were received.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-10-2023

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 27 September 2023 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

Nil

8 FINANCIAL REPORTS

8.1 CASH AND INVESTMENTS - SEPTEMBER 2023

RESOLVED: OCM 03-10-2023

Mover: Administrator Bob Stewart

That Council:

1. receive and note the report.

CARRIED

8.2 GRANTS REGISTER - SEPTEMBER 2023

RESOLVED: OCM 04-10-2023

Mover: Administrator Bob Stewart

That Council:

1. receive and note the report.

CARRIED

9 GOVERNANCE REPORTS

9.1 COUNCIL WARD BOUNDARIES REVIEW.

RESOLVED: OCM 05-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. The General Manager write to respondents to the public exhibition, thanking them for their submissions.
3. Adopt Central Darling Shire Council Proposed Wards-Option 2
4. The General Manager to advise Electoral Commissioner to enact on Central Darling Shire Council Proposed Wards-Option 2 for the 2024 Local Government Elections.

CARRIED

9.2 WILCANNIA MOTEL ACCOMODATION BUSINESS CASE

RESOLVED: OCM 06-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and note the recommendations in the Wilcannia Motel Accommodation Business Case Report.
2. Endorse the location at 35 and 37 Reid St, Wilcannia, (DP759091 Section 3, Lot 4 & DP759091 Section 3, Lot 5) as the preferred location for the construction for the proposed Wilcannia Motel.
3. The General Manager pursues funding opportunities with the Federal and State Governments for the development of the Wilcannia Motel.
4. The General Manager explores the possibility of private, public partnerships with Council for the development and lease arrangement of the Wilcannia Motel.
5. The General Manager to provide Council with ongoing reports on future progress for funding opportunities.

CARRIED

9.3 HUMAN RESOURCE MANAGEMENT ACTIVITIES

RESOLVED: OCM 07-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. Endorse the increase of 1.0 FTE to facilitate the recruitment of a Rates Officer.

CARRIED

9.4 HUMAN RESOURCE POLICIES

RESOLVED: OCM 08-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the Learning and Development Policy for placement on Council's website.

CARRIED

9.5 FACEBOOK MARKETPLACE PAGE - PROPERTIES FOR SALE IN CENTRAL DARLING SHIRE

RESOLVED: OCM 09-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

10 CUSTOMER SERVICE REPORTS

10.1 COMMUNITY GRANTS APPLICATION

RESOLVED: OCM 10-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Provide \$1640.00 Community Grant to the Baaka Connection Football Club to assist with 2 nights' accommodation when competing in the Bourke Hot Nines competition on the 18 November 2023

CARRIED

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES UPDATE

RESOLVED: OCM 11-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.**CARRIED**

11.2 ROADS AND AERODROME

RESOLVED: OCM 12-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.3 SERVICES

RESOLVED: OCM 13-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.4 WATER AND SEWER

RESOLVED: OCM 14-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.5 PLAN OF MANAGMENT FOR COMMUNITY LAND CROWN RESERVE 85567 UNION BEND PARK, LOT 7315 DP 1181235 WILCANNIA

RESOLVED: OCM 15-10-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the Draft Plan of Management for the Crown Reserve lot 85567 - Union Bend Park, with land use category as a "park" Lot 7315 DP 1181235, Wilcannia.
 - (a) Send the Draft Plan of Management for the Crown Reserve lot 85567 - Union Bend Park, Lot 7315 DP 1181235, Wilcannia to the Minister for gazettal.

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER - SEPTEMBER 2023**RESOLVED: OCM 16-10-2023**

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 27/09/2023 be received and noted and any amendments be noted.

CARRIED

14 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 9:19am.

RESOLVED: OCM 17-10-2023

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 PROVISION OF LINEMARKING SERVICES

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RESOLVED: OCM 18-10-2023

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at 9:26am.

CARRIED

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

14.1 PROVISION OF LINEMARKING SERVICES**RESOLVED: OCM 19-10-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

2. That the tenderers representing best value be awarded this contract as the Panel Source suppliers to Central Darling Shire Council for the period 1 January 2024 to 31 December 2025, and
3. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2026.

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **9:27am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 22 November 2023.

.....
ADMINISTRATOR