

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 24 JUNE 2020.**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: General Manager, Greg Hill
Director Shire Services, Reece Wilson
Director Business Services, Jacob Philp
Executive Assistant, Jamie Parsons

1. OPENING OF MEETING

The meeting was declared open at 9.00am.

2. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3. APOLOGIES AND LEAVE OF ABSENCE

NIL

4. DISCLOSURES OF INTEREST

Resolved

1. Nil that the Disclosures of Interest – Pecuniary and Non – Pecuniary be received and noted.

5. CONFIRMATION OF MINUTES

5.1 ORDINARY MEETING – 27 MAY 2020

Resolved

That the Minutes of the Ordinary Council Meeting held on 27 May 2020 be received and confirmed as an accurate record.

Minute Number: 01-06-20

5.2 BUSINESS ARISING

Nil

6. MAYORAL (ADMINISTRATOR) MINUTE(S)

6.1 ADMINISTRATORS REPORT

Resolved

1. Receive and note the report

Minute Number: 02-06-20

7. FINANCIAL REPORTS

7.1 CASH AND INVESTMENTS – MAY 2020

Not Resolved

1. Receive and note the report.
2. Further information is required in the report in relation to impacts of Cash and Investments. Will remain unresolved until the July Ordinary Council Meeting.

Minute Number: 03-06-20

7.2 COUNCIL 2019-20 CURRENT GRANTS REGISTER

Resolved

1. Receive and adopt the report

Minute Number: 04-06-20

8. GOVERNANCE REPORTS

8.1 COVID-19 LOCAL GOVERNMENT ECONOMIC STIMULUS PACKAGE – DEED AGREEMENT

Resolved

1. Receive and note the report

Minute Number: 05-06-20

8.2 IVANHOE (WARAKIRRI) CORRECTIONAL CENTRE

Resolved

1. Receive and note the report
2. Council to write to the Minister of Corrective Services and the Minister for Western Regions Western NSW seeking an ongoing commitment to continue an active repurposing proposal and Council be kept informed.
3. Council are to seek assurances that the Government will provide assistance to underpin any loss of Income to Council from the closure of the facility until it is able to be repurposed

Minute Number: 06-06-20

8.3 WILCANNIA WEIR REPLACEMENT

Resolved

1. Receive and note the report
2. A letter is to be prepared to the Minister of Water, The Hon. Melinda Pavey MP expressing the disappointment in the further delay of the construction of the weir.
3. Council are to seek if the project is able to be fast tracked in the approval process with the construction to be enabled to commence as soon as possible.

Minute Number: 07-06-20

8.4 ADOPTION OF THE REVISED SECTION 355 COMMITTEE FRAMEWORK

Resolved

1. Receive and note the report
2. Formally adopt and implement the following documents:
 - 2.1 Central Darling Shire Council Section 355 Policy
 - 2.2 Central Darling Shire Council Section 355 Procedure
 - 2.3 Central Darling Shire Council Section 355 Terms of Reference
 - 2.4 Central Darling Shire Council Section 355 Operational Manual
3. Council will appoint a staff member to each committee to work with them to ensure compliance with the newly adopted framework
4. Council will meet with the communities of Ivanhoe, Menindee, White Cliffs and Wilcannia to further discuss the feedback received during the consultation process and see direction from those communities as to the long-term community engagement requirement to ensure Council meets its Integrated Strategic Planning and Reporting obligations.

Minute Number: 08-06-20

8.5 INVESTIGATE OPTION TO MANAGEMENT COUNCIL OWNED CARAVAN PARKS

Resolved

1. Receive and note the report
2. Seek "Expressions of Interest" from three (3) specialist Caravan Park management consultants to provide the following advice and documentation:
 - a. Advice on how to maximise the earning capacity of both parks, whether it be the existing situation or other models
 - b. Assist Council to prepare asset management plans for both parks to ensure that are safe and achieve their highest standard of facility condition and service.
 - c. If the results of 2a) and 2b) above indicate the best business case is to lease the parks, assist with the setup of the leases including the legal documentation, assessment and selection of the lessees, implementation of the successful lessee and an annual checklist to monitor the compliance with the conditions of the lease.
3. Prepare a report to Council summarising the results of the process of assessment and provide a recommendation to proceed with the best option for the future management of both parks.

Minute Number: 09-06-20

8.6 CORRESPONDENCE RECEIVED – TABLED FOR PUBLIC INFORMATION

Resolved

1. Receive and note the report
2. The Administrator and General Manager are to raise issues in relation to mobile coverage and connectivity issues at the FarWest JO Committee Meeting on Wednesday 1 July 2020.

Minute Number: 10-06-20

8.7 PUBLIC CONSULTATION FOR WORK, HEALTH AND SAFETY MANAGEMENT PLAN, MANAGEMENT SAFETY ACTION PLAN AND WORK, HEALTH AND SAFETY MANAGEMENT SYSTEM STRUCTURE FLOWCHART

Resolved

1. Receive and note the report; and
2. Resolve to publicly exhibit the Work, Health and Safety Management Plan, Work, Health and Safety Management Action Plan and Work, Health and Safety Management System Structure Flowchart for 28 days.
3. Note the action of staff in the CDSC in the preparation for this Report and Plan. The General Manager is to provide a letter of congratulations to all staff.

Minute Number: 11-06-20

8.8 MEETINGS AND WORKSHOPS ATTENDED BY THE GENERAL MANAGER

Resolved

1. Receive and note the report.

Minute Number: 12-06-20

9. CORPORATE SERVICES REPORTS

NIL

10. SHIRE SERVICES REPORTS

10.1 ROADS TO RECOVERY ALLOCATIONS 2020-2021

Resolved

1. Receive and note the report
2. Allocate the 2020/2021 Roads to Recovery to four (4) projects in Menindee, being:
 - Menindee Street – Reconstructions and drainage improvements
 - Little Menindee Creek Road – Reconstruction and seal
 - Pumpkin Point Road – Reconstruction and seal
 - Irrigation Road – Reconstruction and seal
3. Media Release to be prepared for projects and updates.

Minute Number: 13-06-20

10.2 POONCARIE ROAD – PROJECT REPORT – JUNE 2020

Resolved

1. Receive and note the report
2. The General Manager is to prepare a Media Release for all works.

Minute Number: 14-06-20

10.3 WATER AND SEWER UPDATE

Resolved

1. Receive and note the report.

Minute Number: 15-06-20

10.4 ENVIRONMENTAL SERVICES UPDATE

Resolved

1. Receive and note the report

Minute Number: 16-06-20

10.5 ROADS AND AERODROMES REPORT

Resolved

1. Receive and note the report
2. Pass on congratulations to the Director of Shire Services and Engineering Staff.

Minute Number: 17-06-20

10.6 SERVICES UPDATE

Resolved

1. Receive and note the report

Minute Number: 18-06-20

11. MINUTES OF COMMITTEE MEETINGS

NIL

12. CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 9.30am.

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

12.1 PROPOSED AUCTION DATES FOR SALE OF LAND FOR UNPAID RATES

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2(b) as it relates to discussion in relation to the personal hardship of any resident or ratepayer.

Resolved

1. Receive and note the report.
2. Endorse that Sale of Land for Unpaid Rates auctions be conducted in the week commencing 26 October 2020 with auctions held at venues throughout the Shire.
3. A media release is to be prepared.

Minute Number: 19-06-20

12.2 PURCHASE OF LAND IN IVANHOE

Resolved

1. Receive and note the report.
2. Purchase of land in Ivanhoe for the purpose of the construction of the Ivanhoe Multipurpose Outlet with the funding Council has received from the Building Better Regions Fund and RFS will be providing additional funding for the project.

The Confidential section was closed and reopen to the public at 9.38am.

Minute Number: 20-06-20

13. MEETING CLOSE

There being no further business to discuss, the meeting was closed at 9.40am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Central Darling Shire Council held on Wednesday, 24 June 2020.

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ADMINISTRATOR