

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 17 SEPTEMBER 2025**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
Reece Wilson (Director Shire Services)
Glenda Dunn (Senior Planning Officer)
Kevin Smith (Finance Manager)
Evelyn Pollard (Human Resource Officer)
Kara Mohr (Risk & WHS Officer)
Nerida Carr (Governance Officer)
Shirley Burraston (Management Accountant)
Uday Mamidala (Finance Officer)
Thai Dang (Operational Manager)

1 OPENING OF MEETING

The meeting was declared open at 10:30am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RECOMMENDATION:

That there are no Disclosures of Interest – Pecuniary and Non-Pecuniary were received.

No declarations were received.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RECOMMENDATION:

That the minutes of the Ordinary Council Meeting held on 27 August 2025 be received and confirmed as an accurate record.

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

Nil

8 FINANCIAL REPORTS

8.1 CASH AND INVESTMENTS - AUGUST 2025

MOTION

Mover: Administrator Bob Stewart

That Council

1. Receive and note the report.

8.2 GRANTS REGISTER - AUGUST 2025

RECOMMENDATION:

That Council will:

1. Receive and note the report.

8.3 IN PRINCIPLE ADOPTION OF DRAFT FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2025

RESOLVED: OCM 01-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. In relation to the Financial Statements and in accordance with *Section 413 (2)(c) of the Local Government Act 1993 (as amended)*:
 - (a) Council resolves that, in its opinion, the Draft General-Purpose Financial Statements and the Draft Special Purpose Financial Statements for the year ended 30 June 2025 are properly drawn up in accordance with the provisions of the *Local Government Act 1993, (as amended) and the Regulations* thereunder.
 - (b) the Financial Statements be approved and signed by the Mayor (Administrator), the General Manager and the Responsible Accounting Officer.
3. The Financial Statements be referred to Council's Auditor for audit.
4. The audited Financial Statements be forwarded to the Office of Local Government by 31 October 2025.
5. The General Manager be delegated authority to, after Council receives a copy of the Audited Financial Statements and Auditor's report, place the Audited Financial Statements on public exhibition and give notice of the date that Council will present its Audited Financial Statements to Council. **CARRIED**

9 GOVERNANCE REPORTS

9.1 OLG FUNDING FOR PROJECTS

RESOLVED: OCM 02-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the projects listed in the attachments to be funded through the \$6 million allocation.
3. Authorise the General Manager to execute the Funding Deed once made available.
4. General manager bring further report to council once the funding deed finalised and costings allocated.

CARRIED

9.2 ELECTRONIC SIGNS-QUOTATION AND RECOMMENDATION

RESOLVED: OCM 03-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the Administrator's decision to engage Watters Electrical at a cost of \$423,314.28 (excl. GST) to undertake the repair and replacement of Council's electronic road signage.
 - (a) Record that the requirement to tender has been exempted in accordance with Section 55(3) of the *Local Government Act 1993* due to extenuating circumstances, remoteness of locality, and the unavailability of competitive or reliable tenderers.
 - (b) Ensure that all integrity issues, including warranties, are addressed as part of the engagement.

CARRIED

9.3 INVESTIGATION INTO GROUNDWATER SUPPLY FOR WHITE CLIFFS

RESOLVED: OCM 04-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report and the attached correspondence from the Hon. Rose Jackson MP, Minister for Water.

CARRIED

9.4 NEW WORKPLACE SURVEILLANCE POLICY

RESOLVED: OCM 05-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. Adopt the Workplace Surveillance Policy

CARRIED

9.5 NEW ACCEPTABLE INFORMATION COMMUNICATION TECHNOLOGY USAGE POLICY

RESOLVED: OCM 06-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. Adopt the Acceptable Information Communication Technology Usage Policy

CARRIED

9.6 UPDATE TO WORKING FROM HOME POLICY

RESOLVED: OCM 07-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. Endorse the update of Clause 5.2(g) of the Working from Home Policy

CARRIED

9.7 REVIEW OF PROCUREMENT POLICY

RESOLVED: OCM 08-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopt the Sustainable Procurement Policy

CARRIED

9.8 OLG DRAFT PROCUREMENT GUIDELINES FOR FEEDBACK

RESOLVED: OCM 09-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.9 COMMUNITY GRANTS APPLICATION - WILCANNIA BOOMERANGS**RESOLVED: OCM 10-09-2025**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Provide \$1000 Community Grant to the Wilcannia Boomerangs which will be used to pay for the Wilcannia players to travel to participate in the annual koori knockout which is being held in Tamworth.

CARRIED

10 CUSTOMER SERVICE REPORTS**10.1 COMMUNITY GRANTS APPLICATION - COUNTRY WOMENS ASSOCIATION OF NSW - IVANHOE BRANCH****RESOLVED: OCM 11-09-2025**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Provide \$1000 Community Grant to the Country Women's Association, Ivanhoe branch which will be used to pay their rates.

CARRIED

10.2 COMMUNITY GRANTS APPLICATION - COUNTRY WOMEN'S ASSOCIATION OF WHITE CLIFFS BRANCH**RESOLVED: OCM 12-09-2025**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Provide \$1000 Community Grant to the Country Women's Association, White Cliffs branch which will be used to cover part of mandatory insurances.

CARRIED

11 SHIRE SERVICES REPORTS

11.1 ROADS AND AERODROMES

RESOLVED: OCM 13-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.2 CAPITAL PLANT REPLACEMENTS 2025-26

RESOLVED: OCM 14-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adjust the capital plant replacement budget 2025-26 as part of the quarterly budget review process.

CARRIED

11.3 ENVIRONMENTAL SERVICES REPORT SEPTEMBER 2025

RESOLVED: OCM 15-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

11.4 SERVICES UPDATE

RESOLVED: OCM 16-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

11.5 WATER AND SEWER UPDATE

RESOLVED: OCM 17-09-2025

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

12.1 AUDIT RISK AND IMPROVEMENT COMMITTEE

RESOLVED: OCM 18-09-2025

Mover: Administrator Bob Stewart

1. That the Minutes of the Audit Risk and improvement Committee held on Wednesday 27 August be received and noted. **CARRIED**

13 RESOLUTION TRACKER

Nil

14 CONFIDENTIAL MATTERS

Nil

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **10:58am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Thursday, 30 October 2025.

.....
ADMINISTRATOR